

ORDINANCE/RESOLUTION REQUEST

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/19/2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Requesting approval of a Change Order for Purchase Order (PLANE 16417) for a total amount of \$990,373 (3.2.6(e)) for the purchase of eight (8) escalators for Denver International Airport,**

3. **Requesting Agency:** Purchasing

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kenton Janzen
- **Phone:** (303) 342-2183
- **Email:** [kenton.janzen@denvergov.org](mailto:kenton.janzen@denvergov.org)

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kenton Janzen
- **Phone:** (303) 342-2183
- **Email:** [kenton.janzen@denvergov.org](mailto:kenton.janzen@denvergov.org)
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6. **General description of proposed ordinance including contract scope of work if applicable:**

Requesting approval of a Change Order on Purchase Order (PLANE 18614) for a total PO Amount of \$990,373 for the purchase of eight (8) escalators for Denver International Airport.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** PLANE 16417
- b. **Duration:** One Time Purchase
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** New Escalator
- f. **Costs:** None.

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Key Contract Terms

Type of Contract: Purchase Order

Professional Services > \$500K     Lease     Design or Construction for airport improvements > \$5M

Grant     IGA     Sale of Real Property     Sale of Personal Property

Vendor/Contractor Name: Kone Inc

Contract control number: PLANE 16417

City's contract manager: Kenton Janzen

Was this contractor selected by competitive process? N/A

Has this contractor provided these services to the City before?  Yes     No

Term/Duration of contract/project: One time purchase

Is this a new contract?  Yes     No    Is this an Amendment?  Yes     No    If yes, how many? \_\_\_\_\_

Renewal terms: N/A

Purpose: To approve a change order for PLANE 16417 to purchase eight (8) escalators at DEN.

Cost/value:

Source of funds:

Benefit: The addition of right new escalators.

Is this contract subject to:     W/MBE     DBE     SBE     XO101     ACDBE     N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

Location: DEN

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_