

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: **January 18, 2013**

Please mark one:  **Bill Request** or  **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title: Approve classification notice # 1376.**

Career Service Authority respectfully requests that this go on Consent the week of January 28, 2013 through February 1, 2013. If not approved for Consent, we request this go to General Government Committee on February 6, 2013.

3. **Requesting Agency:** Career Service Authority

4. **Contact Person:** *(with actual knowledge of proposed ordinance)*

- **Name:** Seth Duhon-Thornton
- **Phone:** 720-913-5664
- **Email:** seth.duhon-thornton@denvergov.org

5. **Contact Person:** *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** Heather Britton
- **Phone:** 720-913-5699
- **Email:** heather.britton@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

1. **Classification Notice #1376 – The proposed change amends the Classification and Pay Plan by revising the Short Range Schedule A and Community Rate Schedule B. We are also changing the pay range of Recreation Facility Assistant, Recreation Aide, Park Seasonal Laborer, and Usher.**

**Classification Notice #1376 – CSA is revising the Short Range Schedule A and Community Rate Schedule B.** The State of Colorado approved an increase of the state's minimum wage for 2013 from \$7.64 per hour to \$7.78 per hour. In order to comply with this change, a review of the Classification and Pay Plan indicated two classifications that will fall below the new minimum wage on January 1, 2013. These classifications are Recreation Aide and Usher. In order to comply with the new minimum wage rate, the pay grades in the Short Range Schedule A and Community Rate Schedule B will be revised. Other impacted classes are the Recreation Facility Assistant and Park Seasonal Laborer who's ranges will also change. We are changing the pay ranges of **Recreation Aide** from \$7.74 - \$8.67 to \$7.78 - \$8.71; **Usher** from \$7.78 - \$13.91 to \$7.78 - \$13.93; **Recreation Facility Assistant** from \$9.42 - \$10.55 to \$9.47 - \$10.61; and **Park Seasonal Laborer** from \$10.93 - \$12.24 to \$10.99 - \$12.31.

s226 impacted employees will receive a \$0.04 per hour increase to their pay, 165 will receive a \$0.05 per hour increase, and 67 employees will receive a \$0.06 per hour increase. Since these are on-call employees, it is difficult to determine annual impact for employees since their schedules vary. Based on the assigned work hours for the impacted employees, it would cost an additional \$31,259.80 annually; however, we know the actual cost will vary since they are all on-call employees whose schedule can fluctuate throughout the year based on

department needs and work availability. All other employee pay will move pay to pay within the new ranges. **There is no budget impact form because these increases are required by the State of Colorado.**

***Please include the following:***

- a. Duration:**
- b. Location:**
- c. Affected Council District:**
- d. Benefits:**
- e. Costs:**

**7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) Please explain.**

None known