

ORDINANCE/RESOLUTION REQUEST

Please email requests to Debra Baca at
Debra.baca@denvergov.org by **NOON on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: _____

Please mark one: **Bill Request** or **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

Yes **No**

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approve second amendatory on-call agreement with Oz Architecture of Denver, Inc., OC85011(2) to modify maximum contract amount from \$960,000 to 1,440,000.

3. **Requesting Agency:** Public Works

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Sample
- **Phone:** 720-913-1774
- **Email:** elizabeth.sample@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mike Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Amend On-Call contract for Architectural and Technical Services, to be provided on an “as needed” basis.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OC85011(2)
- b. **Duration:** 4/29/2008 through 5/31/2012 (no change)
- c. **Location:** To be determined
- d. **Affected Council District:** To be determined
- e. **Benefits:** Provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call basis for various City projects.
- f. **Costs:** Amend to add \$480,000 in capacity for a total contract amount of \$1,440,000. Tasks will be encumbered as they are issued.

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____