

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/17/2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Portable Toilet Rental and Servicing with Liberty Waste - MPO 0318A0112

3. Requesting Agency: General Services/Purchasing for various agencies including Parks & Recreation and Denver International Airport

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** John Davies
- **Phone:** 720-913-8151
- **Email:** john.davies@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** John Davies
- **Phone:** 720-913-8151
- **Email:** john.davies@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance request is for the approval of a \$1.2 million master purchase order (MPO) enabling City agencies to lease portable toilets for use throughout the City Park system as well as at Denver International Airport and for special events the City agencies may host. The Master Purchase Order has a term of one year with four options to renew available. The estimate of \$1.2 million dollars is for the entire possible five years. The procurement method used for this was the City of Denver's Formal Bid process.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** MPO 0318A0112
- b. **Duration:** 11/01/2012 through 10/31/2013 with 4 yearly extensions.
- c. **Location:** Various
- d. **Affected Council District:** All
- e. **Benefits:** Provides the City an avenue to lease Portable Toilets for all of its needs.
- f. **Costs:** Not to exceed \$1,200,000.00

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____