

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/30/2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Requests supplemental appropriation of \$2,220,000 from general fund contingency and for several city agencies, including the Career Service Hearing Office, the Department of Finance-Real Estate (including an additional \$1,400,000 from Denver Human Services fund balance), the Office of Economic Development, the Office of the Municipal Public Defender, and the District Attorney.

3. **Requesting Agency:** Finance

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Stephanie Adams or applicable agency/BMO analyst – see table below.
- **Phone:** 720-913-5512
- **Email:** Stephanie.Adams@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Stephanie Adams or applicable agency/BMO analyst – see table below.
- **Phone:** 720-913-5512
- **Email:** [Stephanie.Adams@denvergov.org](mailto:Stephanie.Adams@denvergov.org)

Agency	Agency Contact	Agency Contact Email	Agency Contact Phone	BMO Contact	BMO Contact Email	BMO Contact Phone
DOF-Real Estate	Lisa Lumley	<a href="mailto:Lisa.lumley@denvergov.org">Lisa.lumley@denvergov.org</a>	720-913-1515	Andy Marzo	<a href="mailto:Andrew.marzo@denvergov.org">Andrew.marzo@denvergov.org</a>	720-913-5539
Office of Economic Development	Chiquita McGowin	<a href="mailto:Chiquita.mcgowin@denvergov.org">Chiquita.mcgowin@denvergov.org</a>	720-913-1607	Andy Marzo	<a href="mailto:Andrew.marzo@denvergov.org">Andrew.marzo@denvergov.org</a>	720-913-5539
Office of the Municipal Public Defender	Alice Norman	<a href="mailto:Alice.norman@denvergov.org">Alice.norman@denvergov.org</a>	720-865-2841	Rachel Bardin	<a href="mailto:Rachel.bardin@denvergov.org">Rachel.bardin@denvergov.org</a>	720-865-5460
Career Service Hearing Office	Bruce Plotkin	<a href="mailto:Bruce.Plotkin@denvergov.org">Bruce.Plotkin@denvergov.org</a>	720-913-5806	Erik Clarke	<a href="mailto:Erik.clarke@denvergov.org">Erik.clarke@denvergov.org</a>	720-913-5051
District Attorney	Liza Willis	<a href="mailto:Lcw@denverda.org">Lcw@denverda.org</a>	720-913-9021	Tom Migaki	<a href="mailto:Tom.migaki@denvergov.org">Tom.migaki@denvergov.org</a>	720-913-5538

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Department of Finance-Real Estate Capital Projects Requests \$3,000,000 for renovations at the 48<sup>th</sup> Avenue Shelter. These funds will be transferred into a capital improvement project. \$1,600,000 is to be funded from General Fund Contingency and Denver Human Services will transfer \$1,400,000 for this project. Accounting No. 34060-2500000

Office of Economic Development Requests \$125,000 to cover Aerotropolis marketing as part of a cooperative agreement with DEN and Adams County. Accounting No. 01010-0110000

Office of the Municipal Public Defender Requests \$50,000 to address growing caseloads including criminal investigation, legal counsel, and interpreter services. Accounting No. 01010-0520000

Hearing Office Requests \$30,000 to fund retirement payout of sick and vacation. Accounting No. 01010-0603000

District Attorney Requests \$415,000 to fund retirement payout of sick and vacation. Accounting No. 01010-0401000

As of October 24, 2017, General Fund contingency stands at \$17,581,772 or 67.7% of the original balance. The transactions requested above will reduce General Fund contingency to \$15,361,772 or 59.2% of the original balance.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Contract Term:** N/A
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Permits agencies to complete the 2017 fiscal year without expenditures exceeding their respective budget allotments.
- f. **Contract Amount (indicate amended amount and new contract total):** N/A

**7. Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None that we are aware of.

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