

BILL/ RESOLUTION REQUEST

- 1. Title:** Approve classification notice #1326-ERP Applications Administrator I & II
- 2. Requesting Agency:** Career Service Authority
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**Alena Martinez
 - Phone:**720-913-5726
 - Email:**alena.martinez@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**Bruce Backer
 - Phone:**720-913-5643
 - Email:**bruce.backer@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

Classification Notice #1326 – ERP Applications Administrator I (812-I) and ERP Applications Administrator II (814-I) are new classes. Technology Services requested that Career Service Authority (CSA) develop two new classifications: ERP Applications Administrator I and ERP Applications Administrator II. The ERP Applications Administrator classifications are responsible for administering ERP applications. This responsibility requires knowledge of the design, implementation, and maintenance of databases and servers in addition to knowledge of the ERP application. The ERP Applications Administrator classifications also detail the specialized knowledge of ERP applications and systems that is required of incumbents in performance of the essential duties. There is no budget impact.
 - b. Duration**
 - c. Location**
 - d. Affected Council District**
 - e. Benefits**
 - f. Costs**

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No.

Bill Request Number: BR10-0651

Date: 7/21/2010