

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/15/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Resolution to approve contract with BKD, LLP to perform annual audit of the city’s Waste Water and Deferred Compensation Funds.

3. Requesting Agency: Auditor’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeffrey Garcia	Name: Jeffrey Garcia
Email: Jeffrey.Garcia@denvergov.org	Email: Jeffrey.Garcia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Denver Charter (§5.2.2.(A)) and Denver law (§20-280(a)-(d)) requires the Audit Committee to select and employ an external audit firm to conduct an annual audit of the city. To utilize firm-specific expertise, the Audit Committee selected 3 audit firms – BDO, USA, LLP (AUDIT-202158986) will perform the CAFR Audit and Single Audit; Moss Adams, LLP (AUDIT-202158955) will audit Denver International Airport; and BKD, LLP will audit the city’s Waste Water and Deferred Compensation Funds.

6. City Attorney assigned to this request (if applicable): Laurie Heydman

7. City Council District: City-Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR21 1413

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services > \$500K

Vendor/Contractor Name: BKD LLP

Contract control number: AUDIT-202158905

Location: City-wide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 6/1/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
538,455	0	538,455

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work:

Vendor will perform the annual audit of the city’s Waste Water and Deferred Compensation Funds.

Please Note – As a result of an error in Jaggaer, this contract was signed prematurely. At the Council’s discretion, the City Attorney’s Office can refile this contract with a new contract number.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Auditor’s Office Budget – General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? No subcontractors

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