

BILL/ RESOLUTION REQUEST

- 1. Title:** Approves a Master Purchase Order Agreement with Staples Advantage for \$6,000,000.00 through 2/1/2016 for purchase of janitorial products for multiple city agencies (5954L0112).
- 2. Requesting Agency:** General Services
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**
 - Phone:**
 - Email:**
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**
 - Phone:**
 - Email:**
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

The Purchasing Division is requesting approval of a Master Purchase Order Agreement with Staples Advantage, in the amount of \$6,000,000.00 for the purchase of janitorial products for multiple City agencies.
 - b. Duration**

Through February 1, 2016
 - c. Location**

N/A
 - d. Affected Council District**

N/A
 - e. Benefits**

online ordering, pcard purchases, Minority Business Partner
 - f. Costs**

\$6,000,000.00
- 6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**

Bill Request Number: BR14-0426

Date: 5/12/2014