

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

***\*All fields must be completed.\****  
***Incomplete request forms will be returned to sender which may cause a delay in processing.***

Date of Request: September 15, 2016

Please mark one:  Bill Request or  X Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  X No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Amends and extends the contract with Brandeberry-McKenna Public Affairs through 10/31/2017 and increases the contract amount by \$180,833.38 bringing the total contract amount not to exceed \$760,833.38 to continue providing state lobbying services to the city.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Emily Hauber
- **Phone:** 720-865-9018
- **Email:** Emily.Hauber@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Emily Hauber
- **Phone:** 720-856-9018
- **Email:** Emily.Hauber@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

[Insert general description here. If there is not enough available space, please attach an Executive Summary]

Brandeberry-McKenna Public Affairs provides the City and County of Denver's state lobbying services. The services provided are shared by the Mayor's Office, Denver City Council, Clerk and Recorder and Denver International Airport. Services include representing and advocating the City's priorities and policy positions with members of the Colorado General Assembly, the Governor and Executive branch and other stakeholders when appropriate. Brandeberry-McKenna subcontracts with Policy Matters, LLC for the City's representation on matters related to the Joint Budget Committee.

The City put this work out to bid in 2012. Brandeberry-McKenna was awarded the 2 year contract with the option for extension. In 2014, the contract was extended for two years. This contract amendment is for one additional year bringing it to the maximum contract term.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** MAYOR-201208721-03
- b. **Contract Term:** 11/1/2012 – 10/31/2017
- c. **Location:** N/A
- d. **Affected Council District:** ALL
- e. **Benefits:** lobbying services

To be completed by Mayor's Legislative Team:

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Date Entered: \_\_\_\_\_

f. **Contract Amount (indicate amended amount and new contract total):** \$780,833

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

None

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_