

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **10/03/2022**

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Appropriates budget based on a letter of intent to fund the Community Services Block Grant program for program year 2023.

3. Requesting Agency: Department of Finance, Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Tateyama / Nikki McCabe	Name: Kiki Turner / Justin Aragon
Email: Laura.tateyama@denvergov.org / nikki.mccabe@denvergov.org	Email: kiki.turner@denvergov.org / justin.aragon@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Request budget appropriation of \$662,400 for the **Community Services Block Grant (CSBG)** from the State of Colorado Department of Local Affairs. CSBG funded projects are intended to alleviate the effects of poverty, demonstrate a way out of poverty and promote long-term or sustainable futures for low income persons. Denver Human Services (DHS) receives this grant on an annual basis. DHS is requesting to establish budget based on 80% of the amount in the award letter from the State of Colorado Department of Local Affairs. The total award estimate is \$828,000. Establishing budget will facilitate continuity of service provision.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____