

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 7/30/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other: Establishes new Special Revenue Fund

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Establishes the Shuttered Venue Operator Grant Fund, Fund No. 15002, in the Culture and Recreation Special Revenue Fund Series, to administer the Shuttered Venue Operator Grant, and approves the acceptance of a \$10,000,000 grant and expenditure of these funds from the Shuttered Venue Operator Grant (SVOG) from the U.S. Small Business Administration (SBA).

3. **Requesting Agency:** BMO and Denver Arts & Venues

4. Contact Person:

BMO

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rachel Bardin and Logan Masenthin	Name: Rachel Bardin and Logan Masenthin
Email: Rachel.Bardin@denvergov.org and Logan.Masenthin@denvergov.org	Email: Rachel.Bardin@denvergov.org and Logan.Masenthin@denvergov.org

Arts & Venues

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ginger White/ Frank Delmonte	Name: Ginger White/ Frank Delmonte
Email: Ginger.White@denvergov.org , Frank.Delmonte@denvergov.org	Email: Ginger.White@denvergov.org , Frank.Delmonte@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This bill request authorizes the establishment of the "Shuttered Venue Operator Grant Fund" in the Culture and Recreation Special Revenue Fund Series. The Fund number will be 15002. It will be administered by the Executive Director of Denver Arts and Venues and will be sponsor-funded and non-lapsing. It will be used to administer the Shuttered Venue Operator Grant. The Fund will retain any interest earnings; per the terms of the grant agreement, \$500 of accrued interest can be used by Arts and Venues for administrative expenses and the remainder will be returned to the grantor, the US Small Business Administration.

This bill request also approves the acceptance of:

SVOG funds distributed by the U.S. SBA as appropriated and administered under the Economic Aid to Hard Hit Small Businesses, Nonprofits and Venues Act of 2020.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR21 0883

Date Entered: _____

The allowable uses of funds for include payroll and fringe benefits costs; utility expenses; ordinary and necessary business expenses such as janitorial, security and stagehands; ordinary and necessary supplies; administrative expenses.

The SVOG does not require the use of matching funds.

The full amount of the award is \$10,000,000. Funds may be issued in up to four distributions. The SBA will determine the number of distributions and amount of each distribution based on SBA criteria.

Grant funds may be applied to qualified expenses incurred between March 1, 2020 and December 31, 2021. Payments may be issued through July 31, 2022 but must be encumbered/obligated by December 31, 2021 per SBA guidance.

6. City Attorney assigned to this request (if applicable):

Brian Martin

7. City Council District:

District 9

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: U.S. Small Business Administration

Contract control number: THTRS-202159635

Location: Districts 9, 10

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

7/16/2021 – 7/15/2022

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
10,000,000	0	10,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/16/21 – 7/15/22	N/A	7/15/22

Scope of work: This grant agreement funds operational costs of Denver Arts & Venues or may be applied to expenses incurred from March 1, 2020 through December 31, 2021

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Was this contractor selected by competitive process? N/A, competitive grant application

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: U.S. Small Business Administration; Federal appropriation under the Economic Aid Act.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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