

BILL/ RESOLUTION REQUEST

- 1. Title:** Approves classification notice #1347 for an Aviation Security Technician, new class to replace the current generic class of Operations Assistant for employees in the security section of DIA.
- 2. Requesting Agency:** Career Service Authority
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**Alena Martinez
 - Phone:**720-913-5726
 - Email:**alena.martinez@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**Bruce Backer/Steve Adkision
 - Phone:**720-913-5643/720-913-5704
 - Email:**bruce.backer@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

Classification Notice #1347 – Aviation Security Technician is a new class. CSA is recommending the creation of the class of Aviation Security Technician to replace the current generic class of Operations Assistant for employees in the Security section of Denver International Airport (DIA). The new class is more accurate in describing the work of the positions and establishes better education and experience criteria for recruitment and selection. It will help streamline the recruitment process. Aviation Security Technicians are responsible for the systems that process and track access control devices, vehicle access permits for the airfield and over 50,000 employee access badges at DIA. Their work requires current knowledge of Transportation Security Administration (TSA) policies and regulations and the Airport Security Program. There is no budget impact.
 - b. Duration**
 - c. Location**

DIA
 - d. Affected Council District**

n/a
 - e. Benefits**

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f. Costs

none

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No

Bill Request Number: BR11-0624

Date: 8/23/2011