

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 13, 2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

A capital lease with Sovereign Leasing LLC that enables the City to lease new crime lab equipment. Contract # FINAN 201207277

3. **Requesting Agency:**

Department of Finance – Cash, Risk & Capital Funding

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Denver Maw
- **Phone:** 720-913-9353
- **Email:** Denver.Maw@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Denver Maw
- **Phone:** 720-913-9353
- **Email:** Denver.Maw@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

- A lease that will extend through 2017, after which the City will own the equipment. The interest rate will be set at closing and not to exceed 2.75%. Total contract will not exceed \$1,250,000.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** FINAN - 201207277
- b. **Duration:** Current contract term: 09/20/2012 – 2/1/2017
- c. **Location:**
- d. **Affected Council District:** City Wide
- e. **Benefits:**
 - Purchase of new equipment will replace current, aging equipment in the DPD Crime Laboratory.
- f. **Costs:**
 - Cost is not to exceed \$1,250,000. The Lease payment for acquisition was part of the 2012 budget.

7. **Is there any controversy surrounding this ordinance?** **NO**
(Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____