

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by NOON on Wednesday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 8, 2010

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amend contract with USeDirect, Inc. to add funding for additional project management functions to be performed by the vendor. Contract # CE05015

3. Requesting Agency: Parks & Recreation

4. Contact Person: *(with actual knowledge of proposed ordinance)*

- **Name:** Fred Weiss
- **Phone:** 720-913-0735
- **Email:** fred.weiss@denvergov.org

5. Contact Person: *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** Chantal Unfug
- **Phone:** 720-913-0670
- **Email:** chantal.unfug@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The key individual in Recreation responsible for implementation of the new POS software system unexpectedly resigned to take another position outside of the City. There is not another individual on staff that has the time or skills to perform the project management functions required to successfully implement the new POS system. As a result, the decision was made to add this function, and associated funding, to the software vendor's contract.

Please include the following:

- a. **Duration:** Approximately 6 months
- b. **Location:** The Webb building and all Recreation facilities
- c. **Affected Council District:** all
- d. **Benefits:** The project would not be able to move forward without this amendment.
- e. **Costs:** The initial contract amount is \$683,880. This amendment adds \$42,000 to the contract for a total of \$725,880.

7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) **Please explain.**

No

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

Ordinance Request Number: _____

Date: _____