

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 9/6/2024

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a master on-call contract with Em Dub Design llc. for project management services for a maximum amount of \$2 million and 3 years.

3. **Requesting Agency:** Denver Parks & Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Michael Chalona	Name: Jesus Orrantia
Email: Michael.chalona@denvergov.org	Email: jesus.orrantia@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

On-call project management services will include design oversight, design and construction services procurement, construction inspection services and project management implementation oversight.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

On-call project management services

Vendor/Contractor Name (including any dba's): Em Dub Design llc

Contract control number (legacy and new): PARKS-202475133

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Effective date + 3-years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000	N/A	\$2,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Effective date + 3-years	N/A	Effective date + 3-years

Scope of work:

On-call project management services will include accessibility reviews, design estimating, design oversight, design and construction services procurement, construction inspection services and project implementation oversight. Additionally, the consultant shall be responsible for facilitating communications between DPR and all team members, stakeholders, and other interested parties.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Fund: 15828 Parks Legacy

Cost Center: 7040400 Planning Construction and Design

Spend Category: 80160000 - Business administration services

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? AtkinsRéalis, Wember, Inc., Vanir Construction Management, Inc.

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