

CONTRACT EXECUTIVE SUMMARY

1. Project Name: Solid Municipal Waste Hauling and Recycling Services for DIA	Current Action Requested: Final Contract Approval
2. Division: Choose an item. <u>DIA Environmental</u> Section# / Section Name: 1550 Environmental Services	3. Project Manager: Jerry Williams Assigned CA: McWilliams
4. Contract Type: Expenditure	Type of Process: Competitive RFP
5. Is City Council Approval Required: Yes	6. Is Term over 3 Years: Yes
7. Contractor/Consultant/Vendor: Alpine Disposal Inc. dba Alpine Waste and Recycling Contractor Address: 7478 E. 84 th Avenue Contact Name: Alek Orloff Phone: 303-872-9661 Email Address: aorloff@alpinewaste.com Entity type: Corporation	8. Estimated or Current Amount: \$7,000,000.00, to be billed monthly based on the number of service locations and the frequency of hauling Amendment Amount: \$ New Total Amount: \$7,000,000.00
9. 90-DAY FORECAST INFORMATION Anticipated Advertisement: If requesting a change to the Forecast List, state reason for the change: <u>Choose an item.</u> Justification for 90-Day Waiver:	
10. SELECTION INFORMATION Date placed on Forecast List: 8/31/2014 Date Advertised: 2/5/2015 Date Selection Made: 4/2/2015 Date Manager of Aviation approved:	11. Current Term: <u>9/1/2015</u> to <u>8/31/2020</u> Term Extension of Amendment: <u>Start Date</u> to <u>End Date</u> Total Term in Years: 5 Years
12. Alfresco Contract #: 201419733 Amendment Number: PeopleSoft Requisition #: 50599	13. DSBO Goals: N/A % Established: % Proposed: % Achieved:

- A. **Brief Project Description** *(Describe briefly, and, if applicable, will be used for the 90-Day Forecast List)*
Collection and transport of trash, and recyclable and compostable materials from service areas located at DIA, as well as clean-up and occasional special event collections. The contract also includes the provision, maintenance, repair, and replacement of all front-end loaders, roll-offs, totes, and compactor units.
- B. **Mayor's Executive Order 8B** *(Justification for Non-Competitive Process, Term > 3 Years, and Amendments)*
The selected vendor will be required to invest over \$1 million in capital equipment, including front-end loaders, roll-offs, totes, and compactor units. A 5-year contract dramatically reduces the airport's annual contract costs by spreading the amortized cost of this equipment over a longer period of time.
- C. **Selection Process Details or Other Related Actions**
A competitive RFP was issued and received two responses. Selection based on technical merit, pricing, demonstrated experience, and ability to integrate operations with DIA's logistical requirements and Strategic Plan Goals. The selected firm is Alpine Waste and Recycling, a Colorado-based firm and registered Small Business Enterprise with 224 employees.
- D. **Provide in detail the Scope of Work, Agreement, Amendment, or Project** *(Explain any changes in the term)*
Collection and transport of trash, and recyclable and compostable materials from service areas located at DIA, as well as clean-up and occasional special event collections. The contract also includes the provision, maintenance, repair, and replacement of all front-end loaders, roll-offs, totes, and compactor units.

The maximum contract liability is \$7 million, to be billed monthly based on the number of service locations and the frequency of hauling.
- E. **Alternatives Considered**
None. Waste and recycling hauling services are critical to DIA's operation.
- F. **Goal Details** *(Enter the goal, amount achieved to date, level of participation, and name of certified company)*
The Division of Small Business Opportunity has determined that this contract's Scope of Services does not fall under provisions of Denver's CEI (Construction Empowerment Initiative) Ordinance.

G. Expenditure Contract Funding (Contact your Divisional Financial Analyst for assistance)

This contract is encumbered by (check all that apply)	Funding Source:
<input checked="" type="checkbox"/> O&M Annually <input type="checkbox"/> Task <input type="checkbox"/> At NTP <input type="checkbox"/> At Contract Execution	<input checked="" type="checkbox"/> O&M <input type="checkbox"/> CIP If CIP, PIRF#
Federally funded contract? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amount to be encumbered this year: \$400,000.00

AMS GL String:

Fund	Division Code	Section #	Cost Center	AMS Account (4-digit)	Project # (CIP Only)
73810	81 OPS	1550	1550 Z50B	6027	

PeopleSoft GL String:

Fund	Org	PeopleSoft Account (6-digit)
73810	6013000	604600

NOTE: Project Manager will receive email notification from denverdocs to begin contract process in Alfresco. Incomplete and/or inaccurate forms will be returned to requestor. Any contracts to be let for competitive process must be on the DIA Contract Forecast Website at least 90 days prior to advertising.

Please email this form Unsigned in WORD format to:

Contract.Procurement@flydenver.com

SIGNATURES:

Contract Initiation Approval:

Jerry Williams Date
Project Manager, 303-342-2087

Scott Morrissey Date
Director of Environmental Programs

Dan Reimer Date
Assistant General Counsel
Airport Legal Services

Final Contract Approval:

 _____ 4/17/15
Jerry Williams Date
Project Manager, 303-342-2087

 _____ 4/17/15
Scott Morrissey Date
Director of Environmental Programs

Reimer, Dan - DIA

Digitally signed by Reimer, Dan - DIA
DN: dc=dnvr, dc=dia, ou=Domain Users,
ou=Employees, cn=Reimer, Dan - DIA
Date: 2015.04.20 09:36:20 -06'00'

Dan Reimer Date
Assistant General Counsel
Airport Legal Services