

AMENDATORY AGREEMENT

This **AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **SCHOOL DISTRICT NO. 1, IN THE CITY AND COUNTY OF DENVER AND THE STATE OF COLORADO**, a political subdivision of the State of Colorado, whose address is 2320 West 4th Avenue, Denver, Colorado 80223 (the “Contractor”), jointly (“the Parties”).

RECITALS:

A. The Parties entered into an Agreement dated February 2, 2021, (the “Agreement”) to perform, and complete all of the services and produce all the deliverables set forth on **Exhibit A, Scope of Work**, to the City’s satisfaction.

B. The Parties wish to amend the Agreement to extend the term, update paragraph on no employment of illegal aliens, update paragraph on no discrimination in employment, amend the scope of work, and amend the budget.

NOW THEREFORE, in consideration of the premises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. Section 3 of the Agreement entitled “**TERM**” is hereby deleted in its entirety and replaced with:

“**3. TERM:** The Agreement will commence on **December 15, 2020** and will expire on **July 31, 2022** (the “Term”). The term of this Agreement may be extended by the City under the same terms and conditions for annual renewal up to two additional years by a written amendment to this Agreement. Subject to the Executive Director’s prior written authorization, the Contractor shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.”

2. Section 19 of the Agreement entitled “**NO EMPLOYMENT OF ILLEGAL ALEINS TO PERFORM WORK UNDER THE AGREEMENT:**” is hereby deleted in its entirety and replaced with:

“**19. NO EMPLOYMENT OF WORKERS WITHOUT AUTHORIZATION TO PERFORM WORK UNDER THE AGREEMENT:**”

a. This Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the “Certification Ordinance”).

b. The Contractor certifies that:

(1) At the time of its execution of this Agreement, it does not knowingly employ or contract with a worker without authorization who will perform work under this Agreement, nor will it knowingly employ or contract with a worker without authorization to perform work under this Agreement in the future.

(2) It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., and confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

(3) It will not enter into a contract with a subconsultant or subcontractor that fails to certify to the Contractor that it shall not knowingly employ or contract with a worker without authorization to perform work under this Agreement.

(4) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under this Agreement, and it is required to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.

(5) If it obtains actual knowledge that a subconsultant or subcontractor performing work under this Agreement knowingly employs or contracts with a worker without authorization, it will notify such subconsultant or subcontractor and the City within three (3) days. The Contractor shall also terminate such subconsultant or subcontractor if within three (3) days after such notice the subconsultant or subcontractor does not stop employing or contracting with the worker without authorization, unless during the three-day period the subconsultant or subcontractor provides information to establish that the subconsultant or subcontractor has not knowingly employed or contracted with a worker without authorization.

(6) It will comply with a reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S., or the City Auditor, under authority of D.R.M.C. 20-90.3.

c. The Contractor is liable for any violations as provided in the Certification Ordinance. If the Contractor violates any provision of this section or the Certification Ordinance, the City may terminate this Agreement for a breach of the Agreement. If this Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the City. Any

termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying the Contractor from submitting bids or proposals for future contracts with the City.”

3. Section 22 of the Agreement entitled “**NO DISCRIMINATION IN EMPLOYMENT**” is hereby deleted in its entirety and replaced with:

“**22. NO DISCRIMINATION IN EMPLOYMENT:** In connection with the performance of work under the Agreement, the Contractor may not refuse to hire, discharge, promote, demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, ethnicity, citizenship, immigration status, gender, age, sexual orientation, gender identity, gender expression, marital status, source of income, military status, protective hairstyle, or disability. The Contractor shall insert the foregoing provision in all subcontracts.”

4. **Exhibit A** is hereby deleted in its entirety and replaced with **Exhibit A-01 Scope of Work**, attached and incorporated by reference herein. All references in the original Agreement to **Exhibit A** are changed to **Exhibit A-01**.

5. **Exhibit B** is hereby deleted in its entirety and replaced with **Exhibit B-Budget**, attached and incorporated by reference herein. All references in the original Agreement to **Exhibit B** are changed to **Exhibit B-01**.

6. As herein amended, the Agreement is affirmed and ratified in each and every particular.

7. This Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

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Contract Control Number: ENVHL-202160567-01 /ENVHL202055488-01
Contractor Name: DENVER PUBLIC SCHOOLS

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number:
Contractor Name:

ENVHL-202160567-01 /ENVHL202055488-01
DENVER PUBLIC SCHOOLS

By:  DocuSigned by:
Jeremiah Johnson
8EB5F2B2E2BC411...

Name: Jeremiah Johnson
(please print)

Title: Director Grants Administration
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)



EXHIBIT A-01

SCOPE OF WORK

I. Purpose of Agreement

- A. The purpose of this contract is to establish an agreement and Scope of Services between the Healthy Food for Denver's Kids ("HFDK") Initiative and Denver Public Schools Career and College Success ("DPSCC"). DPSCC has been awarded a maximum of **\$529,350.00** in **Healthy Food for Denver's Kids** funds for the grant term of December 15, 2020-July 31, 2022. DPSCC shall provide the identified services for the City under the support and guidance of the Denver Department of Public Health and Environment, **Healthy Food for Denver's Kids Initiative** using best practices and other methods for fostering a sense of collaboration and communication.

II. Program Services and Descriptions

- A. DPSCC will be granted funds for the following:

The HFDK funding will be allocated to build the indoor hydroponic classroom at Bruce Randolph School and implement its farm-based curriculum and afterschool programming through a lead teacher stipend and farm manager. HFDK will fund the room renovation at Bruce Randolph which will commence in fall 2020 and be completed? by spring 2021. The renovation will include construction costs, demolition costs and purchase price of associated equipment. Bruce Randolph School students will construct and install an indoor hydroponic farm in the renovated classroom. Under the Farm Manager's supervision, that will also be partially funded by HFDK, students will learn to perform all operational duties of the farm, from seeding, transplanting and harvesting crops to learning about food justice and leadership in their classroom and afterschool activities.

DPS CareerConnect will use HFDK funds to hire an architect (through a competitive RFP process) to focus on infrastructure needs, including appropriate HVAC systems for climate control and design. The architect will also review the school grounds for the most appropriate location of an outdoor learning garden, funded by Big Green Learning Gardens, and potentially an outdoor hoop house funded by J.E. Construction. DPS CC's goal is to intertwine growing sites, allowing Bruce Randolph School the appropriate means to provide food systems education.

A third-party consultant, Teens For Food Justice (TFFJ), will work with this architect to design the farm's hydroponics systems, and will train its Farm Manager on how to construct, operate, and maintain them on an ongoing basis. TFFJ's Program team will work with the school's teaching staff to develop standards-aligned curricula for all STEM and Health classes that will integrate into the farm, and will provide Professional Development on their content and delivery. This team will also provide curriculum and Professional Development related to the school's afterschool leadership -focused program.

Bruce Randolph School students will use the indoor hydroponic farm developed in partnership with TFFJ to actively engage in the concepts of food justice, equity, farming,



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and food skills through the farm, thereby increasing the number of DPS students exposed to quality food, healthy meals, food skills and a comprehensive understanding of nutrition.

Throughout the school year, the CareerConnect Work-Based Learning team will provide students with work-based learning opportunities, such as job shadows, in partnership with local farms, food manufacturing businesses, and agricultural technology companies. DPSCC will align any career readiness activities with DPS academic testing.

One hundred percent of the food grown on the farm will be consumed by the students, families and communities of Bruce Randolph School. DPS Food and Nutrition Services has also agreed to purchase as much of the produce from the farm for the school cafeteria as is needed. Whatever is purchased will go to improve the quality of school lunch for most students and will be provided at no additional charge to student lunches. Any food that is not provided to students through the cafeteria or other regular distribution will be used to educate students about agribusiness systems through a farm market where food boxes will be distributed to the greater community.

DPSCC will partner with HFDK to expand activities to include information about federal nutrition assistance programs (e.g. providing SNAP, WIC, P-EBT, etc. enrollment resources for youth to bring home) and will tap into existing resources like Food Bank of the Rockies [Totes for Hope](#) weekend backpack program or other [school nutrition programs](#) administered by the Colorado Department of Education as needed/applicable.

DPSCC will also produce bilingual marketing materials to send home with students and distribute throughout the community to ensure a cohesive process of relationships with all stakeholders in the Bruce Randolph Community and beyond. Furthermore, as well as their own CareerConnect building contagious excitement amongst community, district, and the state, future Bruce Randolph students will collaborate to create a meaningful and highly anticipated ground breaking ceremony.

B. COVID and General Contingency Plans

Denver Public Schools is invested in the design, construction and development of the hydroponic farm at Bruce Randolph School. The proposed budget is based on preliminary estimates provided by the DPS Facilities and Construction teams in partnership with the Teens for Food Justice design team. DPSCC recognize unforeseen costs may arise due to rising construction costs, construction complications, underestimation, etc. If additional fees are required, DPSCC commits to assessing the costs and where possible utilizing other, non HFDK resources to cover the cost. Where not possible, DPSCC commits to communicate with Healthy Food for Denver's Kids and work with Teens for Food Justice to ensure costs are covered.

Due to the COVID pandemic, travel may be restricted. In this event, remote oversight of the project may be required of TFFJ as the project progresses. DPS CC commits to adequate communication is practiced, ensuring proper design and implementation is taking place. When travel is available, DPSCC will work with TFFJ to cover the costs.



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DPSCC has built a contingency of (7%) or \$39,198 into the proposed construction project budget that will be covered by DPS bond funds.

C. Roles:

The development of this student-operated hydroponic farm program will be governed by **DPS' Senior Executive Director of Career and College Success**, Bernard McCune, and will involve collaboration among the teams listed below:

- **DPS' CareerConnect team** is comprised of educational and industry-related professionals who aim to ensure high-quality classroom opportunities (through the school-based learning team – led by DPS CTE Director, Stacy Miller). Traci Sanchez, Career Pathways Specialist will manage the grant implementation and evaluation processes. Together, with the work-based learning team students participate in Work-Based Learning experiences tied to the classes within each career pathway. CareerConnect has become an internationally recognized model, providing consulting and toolkits to districts and other entities across 20 states and 6 countries.
- **DPS' Planning, Design and Construction Team** is responsible for the governance and growth of aesthetic, historically relevant, academically focused, sustainable, energy-intelligent and environmentally friendly schools and their infrastructure. Its Director, Jennifer Song-Koepe visited several TFFJ school farms with the CareerConnect team in October 2019 and has allocated her top staff to managing this project. Kristy Sawyer is the Senior Program Manager in DPS and has appointed Tari Gold as the project manager.
- **Teens for Food Justice (TFFJ)** is the anchor team providing expertise for the main project objective: building a student-led hydroponic farm in a Title I School. Formed in 2013, TFFJ currently operates hydroponic farms in four co-located Title I middle and high school campuses across New York City, serving 14 schools and more than 6,000 students through its combined food distribution, STEM class integration, and afterschool programming. TFFJ's spring 2019 annual external program evaluation shows that 100% of participating students report understanding how nutritious food makes a positive difference in their health; 95% see themselves having leadership ability to advocate for food justice; 81% believe they have the motivation/knowledge to eat healthier foods; and 76% share their knowledge with friends and family. DPSCC will rely on TFFJ's experience to help with room design, curriculum development, teacher and farmer training, systematic supports and overall implementation guidance.
- **The Bruce Randolph School Educator Team** is led by Principal Melissa Boyd, who has a vested interest in ensuring that high-quality learning experiences are available for students. As a part of her vision of providing hands-on experiential education associated with farming, gardening, and healthy eating, Melissa has also secured a partnership with **Big Green Learning Gardens** to create an outdoor learning garden that, together with the indoor hydroponic farm, will create a year-round food provision system for Bruce Randolph students and their surrounding community. This vision has inspired 12 teachers to volunteer with cross-sectional farm development and maintenance. All Bruce Randolph science teachers are collaborating on integrating the farms into their curriculum, and three teachers will lead curriculum development in partnership with TFFJ, FFA Agricultural



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Education, and Big Green, ensuring an emphasis on food insecurity as a social justice issue. Lessons will be co-taught by a Bruce Randolph teacher along with a **full-time Farm Manager** who also manages the farm year-round.

- **The Bruce Randolph School Staff Community:** As this is an initiative that is meant to span throughout the entire school community and not just the Career and Technical Education department, school-wide information and professional development surrounding the farm will be delivered to all BR school staff to ensure that there is a deep understanding of the program and so each individual on the BR team can personally connect with the mission of the farm.
- **Partners:** In addition to the above, DPSCC has built relationships with community partners who will serve as advisors on our pathway development. These include but are not limited to: GrowHaus, CSU Health and Human Services, CSU Ag Education, CSU SPUR Campus team, National Western Complex, the CSU Extension office, Emily Griffith Technical College, DPS Food and Nutrition Services, DPS Sustainability, and Denver Urban Gardens.
- **Denver Public Schools involved groups including diverse central office groups:** Most departments within the Career and College Success department (including counseling, advanced academics, student engagement, and CareerConnect) will have a hand in the effective implementation of the farm. Similarly to the information sharing plan at BR, information will be shared with all central office support in order to create a comprehensive plan of support.
- **Parents and families:** Additionally, DPSCC will schedule parent communication events utilizing channels such as the ELA DAC (English Language Learners District Advisory Committee) and EDUCA Radio (DPS operated radio station) to ensure clear and consistent information about the program is available in multiple formats for app families.
- **City of Denver businesses and community groups:** DPSCC will prioritize sharing information with other local non profits who also support this community by providing food so that we can ensure systematic and streamlined efforts.

D. Program Locations:

The program activities will take place at the Bruce Randolph School, located at 3955 Steele St, Denver, CO 80205. This location is clearly accessible to its surrounding community through newly completed RTD bus stops as well as its proximity to the light rail at 40th and Steele.

E. Program success:

Goal 1: Transform a classroom into a hydroponic farm “lab” used by students enrolled in STEM subjects, thereby exposing them to cutting-edge technology used in a new and growing economic sector and Green Workforce Development and job ready skills

Outcome 1: Engage at least 100 middle and high school students in grades 6-12 in farm activities via integrated STEM and/or Health classes in Year 1.



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Goal 2: Provide all Bruce Randolph School students with increased access to, and awareness of, healthy produce by regularly integrating it into school lunches.

Outcome 2: Beginning with the farm's first harvest, integrate the farm's crops into the school's cafeteria menu on a weekly basis.

Participation/reach: There are currently 770 6th-12th grade students at Bruce Randolph School, all of whom will be indirectly served by the farm's student-grown produce through its inclusion in their cafeteria lunches. Additionally, in Year 1 of the program Bruce Randolph's leadership team plans to integrate two high school Biology classes and three middle school Life Science classes into the farm, resulting in 100 to 200 middle and high school students directly participating in the farm activities and STEM learning described above. More classes will be integrated from Year 2 onward at the discretion of school leaders and teaching staff. DPSCC also plans to start a community food distribution of the farm's produce initiative in the summer of 2021 that will serve the larger Elyria-Swansea and Globeville communities. Outreach for community food distribution will primarily target residents within these areas whose income falls under the poverty threshold.

Upon completion of the construction and installation of the farm, DPSCC will devise a pilot evaluation for use after one full semester of farm programming that is generally modeled after TFFJ's seven program objectives:

- To ensure that students understand the concepts of hydroponic farming and urban agriculture
- To ensure that students understand food justice and food insecurity
- To ensure that students understand health and nutrition
- To ensure that students feel more academically engaged in school, specifically around STEM education
- To ensure that students feel more confident, gain leadership experience, and have the will and skills to advocate in the community in regards to food justice issues
- To reduce toxic stress in students' lives by creating a safe and meaningful environment
- To provide access to fresh and affordable produce for students and enable them to provide the same to their communities

Following this pilot evaluation, DPSCC will reassess these metrics based on their first-semester experience as well as their unique programmatic approach of combining an outdoor learning garden with the indoor hydroponic farm. For example, their outdoor learning garden will also serve as a community garden and they will want to ensure outcomes are complementary to those listed above. Another metric they will aim to use in future years is the number of students who choose post-secondary programs and/or careers in urban agriculture.

DPSCC will generally model their evaluation metrics after those used by TFFJ, which administers pre- and post-surveys to curricular day and afterschool (internship and apprenticeship development) program participants to assess factors such as students' basic understanding of nutrition, food justice, leadership, STEM, and leadership principles.

These metrics they will aim to examine include:



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- Programming impacts participating students' understanding of hydroponics, food justice, food insecurity, and health and nutrition.
- Curricular day programming helps participating students feel more academically engaged in school, specifically around STEM education.
- Afterschool programming increases participating students' confidence, leadership ability, and their willingness and ability to advocate in the community in regards to food justice issues.
- Programming reduces toxic stress in students' lives by creating a safe and meaningful environment.

III. Performance Management and Reporting

A. Performance Management

Monitoring will be performed by Denver Department of Public Health and Environment (DDPHE) – **Healthy Food for Denver's Kids** staff and/or designee.

DPS CC will be reviewed for:

1. **Program Monitoring/Evaluation-Related Activities:** Review and analysis of current program information to determine the extent to which grantee contractors are achieving established agreed upon goals; This includes the review and analysis of Quarterly and Annual reports of grantees (see below). As needed, HFDK may attend evaluation check-ins with the grantee and the HFDK Evaluation team to understand progress towards agreed-upon goals in the grant
2. **Fiscal Monitoring:** Review financial systems and billings to ensure that contract funds are allocated and expended in accordance with the terms of the agreement.
3. **Administrative Monitoring:** Monitoring to ensure that the requirements of the contract document, Federal, State and City and County regulations, and DDPHE policies are being met.

B. Reporting

Quarterly: The grantee will be responsible for reporting on construction progress, process and outcome measures on a quarterly basis. The grantee will provide a one-page update at the end of each quarter that includes the following: (1) restate the total funding and expected date of completion; (2) the total amount of funds raised to date (paid and pledged); (3) any significant changes in project scope and costs and/or adjustments to the overall campaign goal and timeline; (4) any new major contributors to the project and/or pending grants; (5) project or campaign highlights from the previous quarter.

Final Report: One year following the payment of the capital grant, HFDK requires a written report on what has been accomplished with the funds granted. The funds granted may only



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be expended for the purposes indicated; funds not so spent must be returned to the City unless other arrangements have been approved by the City. A full and final accounting must be made on the occasion of the completion of the project.

B. Budget

The budget for this agreement is attached as an exhibit. All expenditures must:

- Be reasonable, realistic, and justified including making an effort to purchase healthy meals or snacks at affordable prices through wholesale, Food Bank of the Rockies, or other low-cost purchasing methods whenever possible
- Show strong fiscal responsibility

C. Indirect Cost Limit: The Grantee's total indirect costs cannot exceed 7.27% of the Maximum Grant Amount as listed in the Budget. Administrative costs are included in indirect costs and defined as the costs incurred for usual and recognized overhead, including management and oversight of specific programs funded under this contract; and other types of program support such as quality assurance, quality control, and related activities. Administrative costs can be direct or indirect. Direct costs are costs that can be directly charged to the program and which are incurred in the provision of direct services. Indirect costs are defined as the administrative costs that are incurred for common or joint activities that cannot be identified specifically with a particular project or program.

- **Examples of indirect costs include:** Salaries and related fringe benefits for accounting, secretarial, and management staff, including those individuals who produce, review and sign monthly program and fiscal reports; Consultants who perform administrative, non-service delivery functions; General office supplies; Travel costs for administrative and management staff; General office printing and photocopying; General liability insurance; Audit fees, rent, utilities, general office supplies and equipment/technology

II. Implementation and Timeline

A. The timeline for this agreement is attached as an exhibit.

III. Invoice

A. Invoice:

- Each invoice shall include the following information: invoice number and date, due date, payment terms, contract activity and detailed description, purchase order number (to be provided by HFDK staff), and an itemized list of the charges in alignment with approved expenses as shown in the Budget (Exhibit B)

- Supporting Documentation



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- The Grantee agrees to retain all receipts and supporting documentation for personnel and non-personnel expenditures, and provide them to the City if requested. The required documentation for retention of:
 - **Program expenses**, includes but is not limited: invoices, receipts or proof of payment for budgeted program expenses, supplies, equipment, mileage/travel expense, or other charges. Proof of payment could be invoices, receipts, ACH forms, bank statements or credit card bills
 - **Personnel**, includes payroll register (employee information) or paystubs, time sheets signed by employee, or time and salary certification
 - **Indirect/administrative costs**, includes documentation to substantiate submitted charges, invoice and proof of payments

- The Grantee will provide supporting documentation for all non-personnel expenditures over \$1,000 with the monthly invoice. The required documentation for expenses over \$1,000 are:
 - **Program expenses**, includes but is not limited: invoices, receipts or proof of payment for budgeted program expenses, supplies, equipment, mileage/travel expense, or other charges. Proof of payment could be invoices, receipts, ACH forms, bank statements or credit card bills.

IV. Payments

A. Invoices and reports shall be completed and submitted on or before the 15th of each month following the month of services rendered 100% of the time. Contractor shall use preferred invoice template, if requested. Invoices shall be processed with immediate payment terms.

B. A partial, one-time advance payment may be made through a written request to the HFDK Contract Administrator. The written request shall detail the amount to be paid in advance, price quotes with line item details, personnel costs, etc. and dates the services or supplies will be performed or purchased by the Grantee.

Any advanced funds shall be reconciled upon completion of payment by the grantee or upon the last invoice of the grant term. Reconciling the advanced funds will include providing invoices and proof of payments as required in **Section IV Invoice** of this document. Advanced funds shall be used only for expenses as detailed in Exhibit B- Budget. If the advance payment is not used by the Grantee, or not used for the approved expenses as detailed in the request, the Grantee shall re-pay the city any remaining or unreconciled funds.

V. General Grant Requirements

Funds for program(s) and activities must providing quality services for at least one of the following:



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1. Access to healthy food, including up to three healthy meals and snacks per day, with emphasis on filling gaps when meals are not already provided;
 - a. May include buying and distributing local food from Colorado farms, ranches and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than compared out-of-state foods) For example, if a pound of carrots grown out of state costs \$1.00 and a pound of carrots grown in Colorado is \$1.08, it would be acceptable to purchase the higher priced carrots.

2. Hands-on experiential education and public health programs associated with farming, gardening, cooking, nutrition, dietary and home economics, and healthy eating
 - a. May include buying and utilizing local food from Colorado farms, ranches, and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than comparable out-of-state foods, see above 1a. for an example)

Additionally, programs must:

- Ensure snacks or meals are healthy by meeting, at minimum, the USDA Dietary Guidelines for Americans
- Be tied directly to activities located within the City and County of Denver that serve youth who are Denver residents
- Benefit low-income and/or at-risk youth ages 18 and under

Additionally, grantees will be asked to:

- Attend evaluation and other capacity building workshops. All grantees are highly encouraged to attend trainings offered through HFDK
- Meet with an HFDK representative to debrief, share lessons learned about grant process, programming impact, etc.
- Host at least one site visit for HFDK staff and evaluation partners each year.
- Display signage and/or online banners noting that the program receives funding from the Healthy Food for Denver's Kids Initiative. The HFDK Initiative will provide electronic files and guidelines for printing and/or displaying on websites, social media accounts, and other materials.

VI. Other

Grantee shall submit updated documents which are directly related to the delivery of services

Additional document requirements that may be requested for this contract:

- A. Organizational Chart
- B. Updated Certificate of Insurance
- C. Reports and information for Program Evaluation, as required

EXHIBIT B-01**Healthy Food for Denver's Kids Program Budget**

Organization Name	Denver Public Schools			
Term	Year 1			
Request for Proposal Name	Healthy Food for Denver's Kids			
Budget Categories				
Program Operating Expenses - Teens for Food Justice				
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative (New Cost - dollar amount)
TFFJ: Farm Design and Installation Consulting	Design of farm within our dimensions, installation consulting and training	1	\$30,000.00	\$30,000.00
TFFJ: Farm Systems Equipment: Shallow Raft Culture Grow Rack Kit 8'	This is a 4-Tier Shallow Raft Culture Growing rack. It utilizes the shallow raft culture (SRC) hydroponic growing method to support leafy green and herb plant growth	8	\$7,300.00	\$59,500.00
TFFJ: Farm Systems Equipment: 20ft VCS	support leafy green and herb plants growth from seedling to mature plant. It is compatible with Beaver Plastic 2'x4' growing	1	\$4,650.00	\$5,000.00
TFFJ: Farm System Equipment: Germinator	Cleans water for system	1	\$1,620.00	\$2,465.00
TFFJ: Farm Systems Equipment: Chiller Network		1	\$5,500.00	\$5,950.00
TFFJ: Farm Systems Equipment: Workstation Table	For collection of produce	1	\$620	\$765
TFFJ: Farm Systems Equipment: Rolling Staircase	for access to higher shelves	1	\$278.00	\$365.00
TFFJ: Farm Systems Equipment: Auto Grow Dosing System	Automatically manage nutrient and pH levels, set remote alarms and data log progress with a nutrient dosing system.	1	\$8,045.00	\$6,100.00
Farm Systems Equipment: Chrome Wire Shelving	72"x24"x86" - Storage	3	\$300.00	\$900.00
				\$111,045.00

Laptop and Podium	for farm educator to track production	1	\$1,100.00	\$1,500.00
				\$1,500.00
Signage and Marketing Materials - Community Outreach	advertising, fliers, recipes,			\$4,000.00
Farm Stand Kit and Components	Essential elements of a farm stand for farmer markets and events: produce bags, PPE, tent, dolley, portable cooking equipment, cleaning solution, weights, bungies, tables and table cloths, chairs, baskets, pens, and all things students will need to stand up a market	1		\$12,000.00
Payment Processing Equipment	Includes an iPad, SNAP/EBT Equipment and licensing fee	1		\$1,200.00
Remote Learning Lab Equipment and Curriculum	Table Top Hydroponic Farm Equipment and STEM Related Curriculum Development			\$42,418.42
				\$59,618.42
Total Operating Expenses				\$172,163.42
Personnel and Administrative Services				
Salary Employees				
Position Title	Description of Work	Percent of Time	Salary + Fringe	Total Amount Requested from Healthy Food for Denver's Kids Initiative
Lead Teacher - stipend	Co-teach farm-based STEM class lessons and activities alongside the Farm Manager and facilitate afterschool club lessons. Receive initial training and ongoing PD from TFFJ staff regarding STEM curriculum.	100%	\$ 3,649.50	\$ 3,649.50
Farm Manager	Co-teach farm-based STEM class lessons and activities alongside the Farm Manager and facilitate afterschool club lessons. Receive initial training and ongoing PD from TFFJ staff regarding STEM curriculum. One year	68%	\$71,000.00	\$ 48,000.00
Total Personnel Services				\$51,649.50

Construction Costs				
Item	Description	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative
Construction Cost: Architect	Architect for Construction and Design Implementation	1	\$30,000.00	\$ 15,000.00
Construction Cost: Controlled Agriculture HVAC System	Includes purchase of HVAC system and Installation	1	\$75,000.00	\$ 250,000.00
Construction Cost: 200 AMP Panel	maintain electrical output from hydroponic farm	1	\$30,000.00	
Construction Costs: Permits, Room Demolition and construction	removing old cabinetry and stoves/ovens, prep for controlled agricultural environment, add partition to separate room, relocate a wall			
Construction Costs: Partition Wall with windows	separate a large 1800 square foot room into two section, one part the farm, the other part the classroom	1	\$25,000.00	
Construction Costs: Reverse Osmosis System	1000 gallon/day filtration unit	1	\$1,000.00	
Construction Costs: Commercial Grade Stainless Steel Sinks	One for food and one for cleaning farm equipment (clean and dirty), drain boards, wall mount sprays	1	\$1,400.00	
Total Construction Costs				
TOTAL DIRECT COSTS (Supplies & Operating, Personnel, Other)				\$488,812.92
Indirect				
Item	Description			Total Amount Requested from Healthy Food for Denver's Kids Initiative
7.27% Indirect rate (if applicable):	Denver Public Schools Approved Indirect Rate: 7.27%			
TOTAL INDIRECT COSTS				\$35,537
ADDITIONAL FUNDING FOR EVALUATION				\$5,000
TOTAL AMOUNT REQUESTED FROM HFDK				\$529,350