

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 16, 2011

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

To approve the Mayoral appointment of Sonya Ulibarri to the Human Rights & Community Relations Advisory Council for a term effective immediately and expiring on April 1, 2013 OR until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

[Insert general description here.]

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:**
- b. **Duration:**
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* Please explain.

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

SONYA GARCIA ULIBARRI

4224 E 114th Way, Thornton, CO 80233 • 720-872-2601 (h) • 720-394-9435 (c) • sonyaulibbarri@gmail.com

CAREER OBJECTIVE

To utilize my leadership, fundraising, organizational and community development skills - with a focus on youth development.

WORK EXPERIENCE

YouthBiz, Inc. ♦ Executive Director

September 2007 to Present

Fundraising/Financial Management

- Provide ongoing fiscal oversight for annual budget of \$850,000.
- Oversee a comprehensive fundraising plan to support program, administrative, and capital goals.
- Secure funding from: foundations, corporate sponsors, government agencies and major donors.
- Managed \$1.5M Capital Campaign: property acquisition, financing, renovations and contributions.
- Provide fundraising training and support to board members.

Administration/Organizational Development

- Recruit, hire, train, evaluate and provide ongoing supervision to ten staff members.
- Represent organization in the larger community and ensure that the organization's mission, programs and services are consistently presented in a strong positive image.
- Build relationships and develop collaborative partnerships with other youth organizations, service providers and support agencies.
- Support the Board of Directors in fulfilling its legal and organizational duties.
- Spearhead comprehensive and inclusive strategic planning process.
- Act as a liaison between the Board of Directors, staff and youth leaders.

Program Development

- Coordinate long-term program expansion and sustainability plans.
- Develop and implement satellite program sites.
- Oversee curriculum redesign, implementation planning, and launch.
- Ensure programs operate with highest level of fidelity.

YouthBiz, Inc. ♦ Director of Development

February to August 2007

- Developed and implemented strategic fundraising plan.
- Spearheaded re-branding efforts: developed new print and electronic materials and new web site.
- Managed volunteer program and strengthened volunteer infrastructure.
- Provided fundraising training and support to board members.
- Led fundraising activities: individual and major donors, planned giving, government contracts and grants, foundation funding, corporate sponsorships, special events and donor database.

Hope Communities, Inc. ♦ Director of Development

July 2006 to February 2007

- Responsible for reaching annual fundraising goal of \$1,000,000.
- Served as a member of the Senior Management Team.
- Developed and implemented annual fundraising plan based on long-term strategic goals.
- Identified policies and procedures to strengthen the fundraising infrastructure.
- Provided supervision to Fundraising Associate, Faith-Based Coordinator and Fundraising Intern.
- Managed fundraising program: individual and major donors, planned giving, government contracts and grants, foundation funding, corporate partnerships, faith-based partnerships, special events communications/marketing, volunteer coordination, and donor database.

Grassroots Institute for Fundraising Training ♦ Executive Director January 2003 to July 2006

Fund Development/Fiscal Management:

- Worked collaboratively with the Development Associate and Board of Directors to identify and cultivate ongoing revenue streams and ensure long-term financial health.
- Development, implementation, and evaluation of the annual fundraising plan.
- Managed fee-for-service structure and activities.
- Oversaw fiscal management: develop annual budgets, review and analysis of financial statements; collaborated with bookkeeper, accountant and auditors.

Administration/Organizational Development:

- Recruited, hired, trained, evaluated and provide ongoing supervision to five staff members.
- Provided leadership in the development and implementation of a 5-year strategic plan.
- Maintained and fostered relationships with social justice organizations across the country.
- Involved social justice activists, organizers and fundraisers in leadership activities/programs.

Program Development:

- Developed and managed GIFT's annual program plan.
- Mentored new fundraisers and fundraising trainers/consultants.
- Participated in coalitions/affinity networks and identified collaborative opportunities.

Training and Consulting:

- Delivered training and consulting services to organizations across the county on topics including: grassroots fundraising, board development, strategic planning, and organizational development.
- Worked collaboratively to develop training curriculum and trainer resources/guides.
- Managed technical assistance contracts and outsourced trainers/consultants.
- Represented GIFT at national conferences and gatherings.

Grassroots Institute for Fundraising Training ♦ Development Director Jan. 2003 to July 2006

- Oversaw annual fundraising goals that ranged from \$350,000 to \$500,000.
- Developed, implemented, and evaluated yearly fundraising plan, including: individual and major donor fundraising and local and national grant seeking program,
- Coordinated national internship program in grassroots fundraising.
- Staffed the following Board Committees: Alumni, Fundraising, Marketing and Internship.

EDUCATION

University of Colorado at Denver January 2000 to December 2002
Master's Coursework – Department of Political Science

University of Colorado at Denver December 1999
Bachelor of Arts in Political Science and Psychology (with distinction)

COMMUNITY/VOLUNTEER WORK

Denver Office of Strategic Partnerships – Commission	March 2011 to Present
Chinook Fund – Board Member	January 2010 to Present
Colorado Nonprofit Association – Board Member	January 2010 to Present
Colorado Nonprofit Development Center – Board Member	December 2007 to December 2009
Emerging Practitioners in Philanthropy – Board Member	November 2003 to November 2006

ADDITIONAL EXPERIENCE

Lead the Way Fellow – New York University, Women of Color Policy Network, Class of 2011
Livingston Fellow – Bonfils-Stanton Foundation, Class of 2010
Executive Director Leadership Training – Denver Office of Strategic Partnerships, Class of 2008
Essentials for Diversity in Giving, Donor Education Curriculum Advisor – Changemakers, 2008