

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: March 4, 2019

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves a contract for the Switchgear Preventive Maintenance and Testing with Intermountain Electric, Inc. (IME), which will include the testing and preventative maintenance of the switchgears and related equipment. The project will also address and fund high-priority (emergency) equipment and system issues (repair and replacement) in the Denver International Airport (DEN) electric power distribution system. (Contract #201842074)

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeffrey Booton	Name: Angela Casias
Email: Jeffrey.Booton@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of this project is to utilize the economic and operational benefits resulting from an effectively executed preventive maintenance and testing program of essential DEN electric power equipment. The electric power distribution system at DEN has a large number of 480-volt switchgears and some 4160-volt switchgears. This project will include the testing and preventive maintenance of these switchgears and related equipment as determined by the Project Manager. The project will also address and fund high-priority (emergency) equipment and system issues (repair and replacement) in the DEN electric power distribution system.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0224

Date Entered: _____

Type of Contract: Professional Services Agreement > \$500K

Vendor/Contractor Name: Intermountain Electric, Inc.

Contract control number: 201842074

Location: Denver International Airport (DEN)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
03/02/2019 – 03/01/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
N/A	N/A	\$760,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	03/02/2019 - 03/01/2023

Scope of work:

The scope of this project includes the timely and scheduled testing and preventive maintenance of the nearly one-hundred electrical switchgears at the DEN. All testing and preventive maintenance for this project will be performed at night with very few exceptions. Intermountain Electric, Inc., must arrange for and pay Xcel Energy to de-energize and re-energize the switchgears as part of the testing and preventive maintenance procedure. All project personnel involved in the actual testing of the switchgear must be International Electrical Testing Association (NETA) certified (or certified by Westinghouse/Cutler-Hammer) and must be able to demonstrate the capability and competence to do the work required by the project. All project personnel will be required to have a DEN airport security badge. There can be an outage for only one switchgear per night and some switchgears may require successive nights of work to complete the testing and required preventive maintenance. DEN reserves the right to cancel testing with minimal notice due to operational considerations such as inclement weather and scheduling conflicts.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O & M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 0% W/MBE

Who are the subcontractors to this contract? Not applicable

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