

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/17/2020

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends contract THTRS-202054282 with SMG to extend facility management services at the Colorado Convention Center Alternative Care Facility through December 31, 2020 with an option to extend the contract through March 31, 2021 and adds \$10,220,932 to the contract total to pay for potential services through March 31, 2021.

## 3. Requesting Agency: Arts & Venues

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ginger White	Name: Ginger White
Email: Ginger.White@denvergov.org	Email: Ginger.White@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed:

SMG is the existing contractor providing management services at the Convention Center including the staff and expertise needed to operate the facility. This agreement covers facility management services while the facility is being utilized for an alternative COVID use, and this proposed amendment adds time and dollars to cover the continued use of this facility through at least the end of 2020. As background, through a lease between the City and the State, an Alternative Care Facility was established in April of 2020 in response to the COVID-19 pandemic for potential patient overflow. While not utilized to date, the State continues to hold this site at the ready for any potential future surge. Most recently the State and the City exercised the option to extend the lease agreement through the end of the year. This happened administratively as allowed under the lease amendment approved by City Council earlier this year. The State of Colorado has now agreed to maintain the facility through December 31, 2020 and has indicated the possibility of maintaining the facility through March of 2021. The already approved lease with the State (THTRS-202054319) fully covers the cost of SMG's management services, including this amendment. The City will not incur any costs for operation of the facility for this alternative use.

## 6. City Attorney assigned to this request (if applicable):

Franklin Romines

## 7. City Council District:

District 9, Citywide

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1024

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

**Vendor/Contractor Name:** SMG

**Contract control number:** THTRS-202054282

**Location:** Colorado Convention Center

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Current: Beginning Date - 4/15/2020; Ending Date – 9/30/2020

Amended: Beginning Date – 4/15/2020; Ending Date – 12/31/2020

Option: 1/1/2021-3/31/2021 **Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
9,997,000	10,220,932	20,217,932

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/15/20 – 9/30/2020	10/1/20 – 12/31/20	12/31/2020*

\*Also contains a three month option to extend if necessary.

**Scope of work:** Facility management services at the Colorado Convention Center during the duration of the Alternate Care Facility.

**Was this contractor selected by competitive process?** No

**If not, why not?** SMG was already under contract to provide facility management services at the onset of the COVID-19 epidemic. A new contract was necessary due to the establishment of the Alternate Care Facility.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Colorado Convention Center special revenue fund 15607

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

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