

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 12/8/16

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)*

CH2M Hill Engineers, Inc. On-Call task order based program management services for the National Western Center Campus Development with a not to exceed maximum of \$14,000,000 with a three-year term

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kelly Leid
- **Phone:** 720-865-2907
- **Email:** Kelly.Leid@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Angela Casias
- **Phone:** 720-913-8529
- **Email:** angela.casias@denvergov.org

6. General description/background of proposed ordinance including contract scope of work if applicable:

A professional services contract with CH2M to provide Program Management services for the National Western Center Campus Development. This contract is a task order based on-call contract with a three (3) year term and a \$14,000,000 maximum capacity. The Program Management team will establish, update, and manage the baseline project schedule, budget, phasing and procurement methodologies. The scope of services also includes the necessary services, which shall be included in each annual workplan, to support and execute the following as it relates to the National Western Center Campus Development: program activation and development, program systems setup, program controls and management, management of program, policies, and additional program supports for various program-level responsibilities through the duration of the campus development.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** 201632012-00
- b. Contract Term:** NTP – 3years
- c. Location:** National Western Center

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

d. **Affected Council District:** 9

e. **Benefits:** The purpose of this contract is to provide the additional resources and professional expertise for the Program Management of the National Western Center Development.

f. **Contract Amount (indicate amended amount and new contract total):** \$14,000,000

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*)
Please explain. None that Public Works is aware of.

To be completed by Mayor's Legislative Team:

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Date Entered: _____