

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 31, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Execution of Amendatory On-Call Agreement with OC94026-2 Rhinotrax Construction, Inc.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Zollo
- **Phone:** 720-913-1774
- **Email:** elizabeth.zollo@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Execution of Amendatory On Call Agreement with OC94026-2 Rhinotrax Construction, Inc. to extend existing Small Business Enterprise (SBE) construction services on-call contracts for twelve (12) months, no change to max contract or max work order amounts. This extension is necessary to facilitate revision to the municipal code to allow for SBE construction services to be accomplished via compliance plan to help distribute SBE sub-contractor participation throughout the community. The referenced contracts will have a 13% SBE sub-contractor participation and the revised code will facilitate successful participation throughout the community.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OC94026-2
- b. **Duration:** 7/21/09-7/20/14
- c. **Location:** Various, To Be Determined
- d. **Affected Council District:** Various, To Be Determined
- e. **Benefits:** Afford more opportunity to the SBE community
- f. **Costs:** No cost increase, no encumbrances will be entered until work is issued via individual work orders.

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____