

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 11/23/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *This is to execute a 1st Amendment to Airport Use and Lease Agreement with Boutique Air, an airline operating at Denver International Airport. Contract number 201523209-01.*

3. Requesting Agency: Department of Aviation

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: Aaron Barraza
- Phone: (303) 342-2261
- Email: Aaron.Barraza@flydenver.com

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- Name: Mukesh "Mookie" Patel
- Phone: (303) 342-2501
- Email: Mookie.Patel@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: **This Amendment is to extend the term of the contract by 2 years to 12/31/2018.**

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201523209-01
- b. Duration: 3 years, 7 months + two one-year periods
- c. Location: DEN
- d. Affected Council District: 11
- e. Benefits: Airline leases are being extended with current provisions in place
- f. Costs: This is a revenue contract.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$348,600 annually	\$0	\$348,600 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2015 – 12/31/2016	2 years	12/31/2018

- g. Date Goals Assigned: N/A
- h. Goals:

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M

Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Boutique Air, Inc.

Contract control number: 201523209-01

City's contract manager: Susan E. Moore

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 3 years, 3 years, 7 months + two one-year periods

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Renewal terms: N/A

Purpose: Boutique Air provides airline passenger flight services at DEN

Cost/value: Annual revenues to City in the amount of \$348,600

Source of funds: Revenue to City

Benefit: Airline leases are being extended with current provisions in place

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____