

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: May 30, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with JSM Airport Services, LLC by adding \$10,367,150 for a new total of \$60,367,150 for an increase of minimum staffing levels to provide operation and maintenance services on the Baggage Handling System (BHS) to support increased service levels and requirements driven by increased operational needs at Denver International Airport in Council District 11 (Legacy: PLANE-202265234-01; Amendment: PLANE-202473795).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Marquez, SVP of Airport Operations	Name: Kevin Forgett, Manager of Legislative Affairs
Email: Sarah.Marquez@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a contract amendment between JSM Airport Services, L.L.C. (JSM) and Denver International Airport. JSM was selected through a competitive request for proposals to provide operation and maintenance (O&M) services on the Baggage Handling System (BHS), located in the Main Terminal at Denver International Airport (DEN). The contractor supplies a site management team and a 24x7 technical staff to complete the scope of work requirements. Work performed includes electrical, mechanical, controls, information technology (IT) related system maintenance, and spare parts management utilizing a computerized maintenance management system (CMMS). The contractor maintains the BHS on a predictive and preventive maintenance basis in a safe and efficient manner such that equipment is inspected regularly and changed or repaired prior to actual failure so that equipment operates continuously without unexpected failure. The contractor provides all labor and procures spare parts, materials, and consumables to promptly repair, rebuild, and/or replace all damaged, worn, or defective parts, components or materials should equipment fail despite the preventive maintenance efforts. Spare parts purchases made by the contractor are reimbursed at cost.

To attain the level of maintenance and service that DEN requires, it is anticipated that additional staff is needed to support the system based on the projected passenger traffic and associated demands on the system and DEN's commitment to exceeding operational readiness and customer service to the traveling public. DEN is also expanding the BHS footprint in the Main Terminal with the introduction of ticket counters in Level 5 of the Great Hall. The new equipment will require additional labor resources to ensure operational availability. The contract amendment also provides clarifying language regarding performance deductions.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District 11

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement; Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name (including any dba's): JSM Airport Services, LLC

Contract control number: PLANE-202473795 / Legacy Contract PLANE-202265234, SC-00008012

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract term remains the same as existing term, 06/16/2023 – 06/16/2026, with an option of two one-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$50,000,000.00	\$10,367,150.00	\$60,367,150.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
06/16/2023 – 06/15/2026	N/A	06/16/2023 – 06/15/2026

Scope of work:

JSM operate all portions of the BHS from the point where baggage is loaded to the final point where the baggage is unloaded. The Contractor maintains the BHS on a predictive and preventive maintenance basis in a safe and efficient manner such that equipment is inspected regularly and changed/repaired prior to actual failure. The Contractor provides, manages, supervises, and trains all personnel required to perform the operations and maintenance at the minimum service standard defined in the Contract and monitored through the Key Performance Indicators (KPI). All materials, equipment, consumables, and services required to achieve and maintain the KPIs are included and provided by the Contractor. The Contractor provides reports of the operation and the maintenance of the BHS as required or requested by the City. All equipment which requires rebuild/refurbishment shall be part of the scope of work under this contract.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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