

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 **a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **10/2/2025**

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract amendment with Jones Lang Lasalle Americas, Inc. to add \$235,587.00 for a new total of \$1,479,830.00 and to update the scope of work verbiage to include itemized hosting and support fees for the continual use, hosting, and support of the Archibus software supporting the Department of Finance and various City agencies. No change to contract term, citywide (ESEQD-202371354/TECHS-202581465-02).

3. **Requesting Agency:** Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kent Lighthall	Name: Kent Lighthall
Email: kent.lighthall@denvergov.org	Email: kent.lighthall@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amendment to add Jones Lang Lasalle Americas, Inc. Archibus hosting and support fees of the Department of Finance (DOF) Archibus space management software hosting, maintenance, and support.

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including any dba's): Jones Lang Lasalle Americas, Inc.

Contract control number (legacy and new): ESEQD-202371354/TECHS-202581465-02

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 7/1/2024 - 6/30/2029

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,244,243.00	\$235,587.00	\$1,479,830.00
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2024 - 6/30/2029	n/a	n/a

Scope of work:

Vendor will continue to assist the City with hosting and ongoing support the Archibus Space Management software according to the Statement of Work and Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at is maximum performance.

Was this contractor selected by competitive process? No

If not, why not? Professional Preference

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Technology Services Operating Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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