

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **04/19/2018**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a resolution request for an On-Call Architectural and Technical Design Services Contract between the City and County of Denver and **Perkins & Will, Inc., (201841395)** to provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call, as-needed basis for various City projects.

**3. Requesting Agency:** Public Works—Facilities Capital Project Management

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Cara Hlad	Name: Angela Casias
Email: <a href="mailto:Cara.Hlad@denvergov.org">Cara.Hlad@denvergov.org</a>	Email: <a href="mailto:angela.casias@denvergov.org">angela.casias@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The City and County of Denver Department of Public Works intends re-procure multiple On-Call Architectural Services Contracts to establish a new group of qualified on-call Architects to respond to proposal requests with design and engineering on municipal building projects.

This Agreement for On-Call Architectural and Technical Design Services will have a three-year term and will have a contract limit of \$4,000,000. Projects will be initiated by issuing task orders to the contract with the aggregate fee for all task orders limited to \$4,000,000. Task order scopes can include but will not be limited to: programming and design studies, evaluations, and analysis of existing facilities and building systems, cost estimating, and full architectural services ranging from schematic design through construction administration.

**6. City Attorney assigned to this request (if applicable):** Rob Wheeler

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 0467

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** Perkins & Will, Inc.

**Contract control number:** 201841395

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Execution to three years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,000,000.00	\$0.00	\$4,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 Years	NA	3 Years from Execution

**Scope of work:**

On-Call Architectural and Technical Design Services Contract between the City and County of Denver and Perkins & Will, Inc., to provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call, as-needed basis for various City projects.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** PRJ-XXXXXXXX/00000000/30000/ \$4,000,000.00

**Is this contract subject to:**  W/MBE

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 16%

**Who are the subcontractors to this contract?** Mundus Bishop Design, Inc., Gehring & Associates, San Engineering, LLC, Ambient Energy, Corey Electrical Engineering, Inc.

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