

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **11/8/2023**

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Quisitive, LLC to increase the contract amount by \$118,100 and extending the term by four years for continual use and support of the Valo software

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicole Loyal-Windham	Name: Joe Saporito
Email: Nicole.Loyal-Windham@denvergov.org	Email: joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Technology Services has been successfully using Quisitive's Valo software for several years now and requires continual use and support. Approval of this amendment will allow the City to continue to use the software and ensure it is fully supported by the vendor. This software allows the creation of a seamless SharePoint experience for all City Agencies. The software creates internet as a service and drives user adoption.

Quisitive's Valo software is used on DenverHub SharePoint which is now the default homepage for all browsers used by City employees. Several other agency SharePoint sites, including DSD and DEDO, also use Valo. The Valo software enhances the SharePoint experience by providing a custom navigation menu as well as numerous other options to display data and page layouts that make the sites more user friendly. The software also includes a banner message that allows communication with employees on their browser homepage.

Quisitive is a leader in the SharePoint space and has created a model for successful implementations and ongoing support. This includes upgrade support with Office 365, best practices, portal roadmaps and coaching with content owners as well as a proprietary template that will unify the SharePoint experience across all agencies providing a consistent look and feel and a portal experience for all city users.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: Citywide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Quisitive, LLC

Contract control number (legacy and new): Original TECHS-201738742-03
This amendment TECHS-202370736-03

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** Third

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 1/1/2018 – 1/1/2024 Proposed term: 1/1/2018 – 12/31/2027 Duration: 10 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$609,650	\$118,100	\$727,750

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2018 – 1/1/2024	Four Years	12/31/2027

Scope of work:

Vendor will continue to support the Valo software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? No **If not, why not?** Professional Preference

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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