

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 1, 2010

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**  **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request to approve a contract amendment for the purpose of providing additional HOPWA funds in the amount of \$156,220.  
(GE 01031)

**3. Requesting Agency:** Office of Economic Development

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Terra Haseman
- **Phone:** 720-913-1552
- **Email:** [terra.haseman@denvergov.org](mailto:terra.haseman@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Seneca Holmes
- **Phone:** 720-913-1533
- **Email:** [Seneca.Holmes@denvergov.org](mailto:Seneca.Holmes@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

The City and County of Denver, through the Office of Economic Development, is proposing to amend an existing contract with Colorado Health Network, Inc., d/b/a Colorado Aids Project (CAP) to provide additional funds for the Permanent Housing Placement and Tenant Based Rental Assistance programs which serve low income households affected by HIV/AIDS in the Denver Eligible Metropolitan Statistical Area (EMSA).

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** GE 01031
- b. **Duration:** October 2010 – December 2010
- c. **Location:** Denver City County
- d. **Affected Council District:** All Council Districts
- e. **Benefits:** 61 additional households served
- f. **Costs:** \$156,220

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** None

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**EXECUTIVE SUMMARY**

- The contract recipient: **COLORADO HEALTH NETWORK d/b/a COLORADO AIDS PROJECT**
- Proposed contract amount: **add \$156,220**
- Term of the proposed contract start/end dates: **no extension for time (Jan – Dec 2010)**
- The contract control number: **GE 01031**
- For contract amendments, include original contract date and dollar amounts: **existing contract \$1,285,691, Jan 1, 2010 – Dec 31, 2010**
- Selection process – SBE/DBE, competitive bid, RFQ/RFP, sole source, and members of the selection committee : **RFP (3 layers of review)**
- Source of funds: **Housing Opportunities for Persons With AIDS (HOPWA)**
- Matching dollar amounts and staffing requirements, and the funding source of the match: **various, as outlined in budget**

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