

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by NOON on Monday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 2, 2011

Please mark one:      **Bill Request**                   or            **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

**Yes**                    **No**

**If yes, please explain:**

2. **Title:** *(Include a one sentence description that clearly indicates the type of request – grant acceptance, contract execution, municipal code change, supplemental request, etc.)*

2011 Transportation On-Call for Professional Engineering Services – OC81185, Contract Amendment between the City and County of Denver and Hartwig and Associates.

3. **Requesting Agency:** Public Works, Traffic Engineering Division

4. **Contact Person:** *(with actual knowledge of proposed ordinance)*

- **Name:** John Yu
- **Phone:** 720-865-3176
- **Email:** john.yu@denvergov.org

5. **Contact Person:** *(with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary)*

- **Name:** Michael Finochio
- **Phone:** 720.913.0801
- **Email:** Michael.finochio@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This ordinance will approve an amendment to extend time and money for the Transportation On-Call for professional engineering services. This is the third amendment of the original contract and will add \$500,000 to the overall contract total amount to date of \$1,500,000 and extend the one year contract for an additional year. The new maximum amount of this contract will be \$2,000,000. All work will be accomplished on a Task Order basis. The City will identify and define projects and funding as the need arises and the Consultant will provide a scope of work, schedule, cost estimate, and deliverables. Work will proceed only after the submittal is approved and a Notice to Proceed is issued.

**Please include the following:**

- a. **Duration:** Contract extension for one year from 09/01/2011 to 08/31/2012
- b. **Location:** Within the City and County of Denver
- c. **Affected Council District:** All
- d. **Benefits:** Allows for professional transportation engineering services
- e. **Costs:** Not to exceed On-Call contract amount

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_

**EXECUTIVE SUMMARY**

2011 Transportation On-Call – Hartwig and Associates  
\*\*\*\*\*

**Contractor:** Hartwig and Associates, Inc.  
188 Inverness Drive West  
Suite 675  
Englewood, Colorado 80112

**Proposed contract amount:** \$2,000,000

**Project Title:** 2011 Transportation On-Call – URS Corporation

**Contract Control Number** OC801185

**Term of this proposed contract** September 1, 2011 to August 31, 2012

**Term of the original contract** (start/end date): September 1, 2008 through August 31, 2011

**MBE/WBE Compliance:** As per original contract

**Selection process:**

(a) **Date of RFQ/RFP process:** N/A

(b) **How many proposals were received?** N/A

(c) **Who was on the selection panel?** N/A

**Source of funds:** Funds are anticipated to be in Fund/Org 34993/5011102, project PZ03798\_417

**Background:**

This contract is for on-call professional services for general civil, traffic, and transportation related engineering services. Task orders will be initiated for a variety of traffic and transportation related projects as needed.

---

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_