

RE: File No. 03-778-_____

September 27, 2019

City and County of Denver
c/o City and County Clerk Paul Lopez
201 W. Colfax Avenue Dept. 1010
Denver, CO 80202

Dear Mr. Lopez:

The Downtown Denver Business Improvement District (DDBID) submits the attached preliminary budget and operating plan for 2020.

On the same page, DDBID is submitting separate budgets for the DDBID Intergovernmental Services Enterprise (Enterprise), the DDBID Capital Fund, the DDBID Periodic Maintenance Fund, and the DDBID Special Projects Contingency Fund. The Enterprise's purpose is to implement project funded by special sources, in compliance with the provisions of Amendment One. The Capital Fund pays for special projects from existing operating reserves that qualify as long-term capital expenses. The Periodic Maintenance Fund pays for special projects of a periodic, but non-annual occurrence that do not qualify as long-term capital expenses. The Special Projects Contingency Fund pays for special projects not covered by the above funds.

The DDBID Board will proceed with the certification of property owner assessments prior to December 5, 2019, pursuant to State Statute (C.R.S. 31-25-1211).

In addition to the 2020 Operating Plan and Budget, also attached are:

1. A copy of the 2019 year-to-date "budget to actual" financial reports, including projected 2019 year-end budget – on same page as the 2020;
2. There have been no material departures from the 2019 Operating Plan.
3. The Public Hearing notice-publication for the October 3, 2019 Public Hearing on the 2020 BID Budget.

Downtown Denver Business Improvement District
1515 Arapahoe Street, Tower 3, Suite 100
Denver, CO 80202
303-534-6161

4. The Downtown Denver BID has no planned or outstanding indebtedness.
5. A copy of the 2018 BID audit conducted in 2019;
6. A copy of the Amended BID By-Laws effective June 7, 2018.
7. A list of official BID Board actions in 2019 to date;
8. A copy of the current Board of Directors list; and
9. Board member attendance records, to date, for 2019.
10. Primary activities performed – but not limited to the following:
 - a. 2019, to date:
 - Daily/year-round maintenance and cleaning of the BID.
 - Further implementation of the Downtown Security Action Plan including establishing the Security Network Radio communications system;
 - Landscape in planters and pots on the Mall and throughout the District's 120 blocks;
 - Installation of enhanced trash receptacles throughout the district that provide a relay communications system informing of the need to empty;
 - Maintenance and repair of the sidewalks and medians of the 16th Street Mall including sandstone in Lower Downtown.
 - Provision of the Tree Maintenance Program serving all right-of-way BID property trees located within the 120-block area of the BID;
 - Enhancement of the 16th Street Mall Experience with a year-round installation of art in 2 alleys immediately off the Mall to supplement the alley program in place;
 - Production and installation of an updated Downtown Map for the Mall way-finder static signs along the Mall; as well as printed for distribution for downtown visitors, information kiosks, hotels and other businesses; and
 - Continued support of activation at Skyline Park in coordination with the Department of Parks and Recreation and the DDP.
 - b. Activities scheduled to be performed in 2020 include, but are not limited to:
 - Daily/year-round maintenance and cleaning of the BID.
 - Continuance of implementation of the Downtown Security Action Plan and BID Safety program.
 - Enhanced communication and outreach efforts to BID Property Owners and businesses.


- Provision of the BID Tree Maintenance Program to all BID Property-owner properties with trees located in the public right-of-way.
- Continued production of the Downtown Map distributed through Downtown wayfinder signs, information kiosks, hotels and other businesses.

11. Attached are the following clean and safe metrics and survey results tracked by the BID in 2019, to date:

- Safe: Metrics through September 25, 2019 security report.
- Clean: Metrics to August 2019 – maintenance report.
- 2019 BID Property Owner Survey summary.
- Denver Street Outreach Collaborative metrics regarding outreach encounters.

Please contact me at 303-571-8226 if you have questions or require additional information.

Sincerely,



Beth A. Moyski
Executive Director, DDBID

CC: Michael Kerrigan, CCD Financial Analyst Specialist
Ronald Fano, Spencer Fane LLP, DDBID Attorney

Attachments

DOWNTOWN DENVER BUSINESS IMPROVEMENT DISTRICT 2020 OPERATING PLAN

OVERVIEW

The Downtown Denver Business Improvement District (BID) is a commercial property-owner funded management organization that strives to provide a clean, safe and vibrant downtown environment for workers, residents and visitors in a 120-block area that includes all of Downtown Denver. Through their annual assessments, BID property owners fund a series of district-wide programs that enhance Downtown Denver, including cleaning and maintenance efforts, safety, marketing, activation, economic development and transportation initiatives, and capital improvement projects.

Since 2001, when BID electors overwhelmingly supported a proposal to significantly increase special assessments, the BID initially increased its core maintenance services - litter and trash removal, sidewalk sweeping, and alley cleaning throughout Downtown and, subsequently, broadened its safety services. These safety services include Downtown Ambassadors, a homeless outreach program, and the hiring of off-duty police. In 2019, the BID continued the implementation of the Downtown Security Action Plan (initiated in mid-2016) continuing the full-time security manager, the private security component, and maintaining the alley permitting program to further enhance the safety and cleanliness of the BID area. The 2020 safety program continues its investment in private security and management, keeping focus on the block captain program and building private-public relationships to broaden the range of the security program through enhanced communications including oversight of a radio repeater and electronic mass-communication software investment. The BID teams with homeless outreach services as part of the safety program.

In 2020, the BID activities will include continuing providing tree care to existing trees on the 16th Street Mall and other selected streets, as well as provision of tree care to about 1800 additional trees currently located along sidewalks in front of BID commercial properties throughout the district. Other visible BID initiatives will include a variety of activations of public spaces in order to enhance the sense of vibrancy and safety. The BID will also continue other "Off-Mall" activities, including a trash receptacle relay system in an effort to save time and money through improved efficiencies. The BID will re-activate the Off-Mall planter program to expand the impact of flowers throughout downtown. Additionally, the BID will continue its core focus on clean and safe activities noted above as well as funding marketing, communications, holiday, economic development, and research programs.

AUTHORITY

The Downtown Denver Business Improvement District (BID) was created pursuant to the provisions of the “Business Improvement District Act,” Part 12 of Article 25 of Title 31, Colorado Revised Statutes. The services, facilities and improvements to be provided by the BID are not intended to duplicate or supplant the services, facilities, and improvements provided by the City and County of Denver within the BID boundaries. The BID was created to provide enhanced or otherwise unavailable services, facilities and improvements within the BID.

BOUNDARIES

The Boundaries of the District and its service area are generally described as starting at a point at the intersection of Grant Street and 20th Avenue, extending west along 20th Avenue to its intersection with 20th Street, extending northwest along 20th Street to its intersection with the original Wewatta Street alignment (or Wewatta Street extended), extending southwest along the original Wewatta Street alignment to its intersection with Speer Boulevard, extending generally southeast along Speer Boulevard to its intersection with 12th Street, extending southeast along 12th Street to its intersection with Colfax Avenue, extending generally east along Colfax Avenue to its intersection with the alley between Sherman and Grant Streets, extending north along the alley between Sherman and Grant Streets to its intersection with 16th Avenue, extending east along 16th Avenue to its intersection with Grant Street, and extending north along Grant Street to the point of beginning. Pursuant to statute, the District shall contain only that taxable real and personal property within said boundaries which is not classified for property tax purposes as either residential or agricultural.

RENEWAL

The BID has all the powers, functions and duties specified in the “Business Improvement Act” except as expressly stated in this Operating Plan. Specifically, the BID shall have perpetual existence unless, in the tenth year thereafter, the District fails to file with the City Council of the City and County of Denver a petition requesting continuance signed by persons who own real and personal property in the service area of the BID having a valuation for assessment of not less than fifty percent of the valuation for assessment of all real and personal property in the service area of the District and who own at least fifty percent of the acreage in the BID. The City Council shall determine whether the petition threshold has been met and may, upon the filing of any challenges to the signatures, hold a public hearing on such question. If the City Council determines that the petition threshold has not been met or if no petition is filed prior to expiration of a ten-year period, the City Council shall declare, by ordinance, that the BID is dissolved and shall direct the existing directors to take such actions as are necessary to conclude its affairs. The last renewal occurred in 2011, and the next renewal is scheduled for 2021.

COMPOSITION OF THE BOARD OF DIRECTORS

The board of directors of the BID consists of seven electors of the district, appointed by the Mayor of the City and County of Denver. Members appointed to the board shall represent a cross-section of interest in the district, including large property owners, small property owners, Lower Downtown, the Central Business District, retail owners, office owners, and unimproved land owners. Each director shall serve a three-year term and may be appointed for one additional consecutive term.

FUNDING

The operations of the BID are financed by a special assessment on real property within the district. A benefit study was undertaken in 2001 and approved by the BID Board to support changes in the special assessment methodology. In addition, the BID may accept and spend moneys from any grant, gifts, bequest, donation, or other similar source and may enter into contracts for the funding and provision of any of its services, facilities or improvements. Further, the BID may establish special assessment districts pursuant to the provision of 31-25-1219, C.R.S. unexpended moneys at the end of the fiscal year may be placed in one or more reserve funds to be expended as determined by the BID Board, including for capital expenses.

MAINTENANCE AND REPAIR

16th Street Mall Services

In 2019, the BID will continue the contract with Consolidated Services Group for cleaning and maintenance services. Creativexteriors will continue designing and maintaining the flower plantings on the Mall, off the Mall, in the Federal District and on California Street. Save-a-Tree, formerly Mountain High Tree Service, will continue in 2019 to maintain the trees and irrigation along the Mall and on Curtis and California between 1 4th and 16th Streets. In 2019, the BID will contract with on-call contractors for plumbing, electrical and paver repair services.

The following services are currently being provided on the 16th Street Mall between Broadway and Wewatta Street and will continue to be provided in 2020.

- Daily sidewalk and transit lane cleaning
- Daily maintenance and trash and recyclables removal
- Painting and repairs of infrastructure and furnishings
- Mall Granite Inspection and Repair - (FreeMallShuttle Transit Lanes not included)
- Graffiti Removal
- Snow removal
- Flower planting
- Activation, holiday and entertainment program support
- Tree maintenance
- Light Fixture Repair and Maintenance
- Electrical, irrigation, plumbing and fountain maintenance
- Daily Mall Inspection
- Special Projects

Other Streets

The following services are currently provided on all streets throughout the 120-block BID service area in 2019 and will continue to be provided in 2020:

- Litter pick-up, including tree wells
- Removal of graffiti from public fixtures
- Seasonal weed control
- Emptying of BID trash receptacles
- Bicycle rack maintenance
- Sidewalk cleaning services, primarily periodic power washing, spot power washing as necessary for public health purposes
- Power washing of alleys - April - October and as weather allows
- Daily inspection

These additional services are currently provided on Curtis and California Streets, between 1 4th Street and 1 6th Street and will continue as routine contract services for 2020.

- Snow removal
- Tree maintenance and irrigation
- Flower planting

- Trash removal

These additional services are currently provided on East 16th Avenue, between Broadway and Grant Street and will continue to be provided in 2020:

- Light fixture maintenance
- Flower planting
- Trash and Graffiti Removal

These additional services are currently provided on Larimer Street, between 15th Street and 17th Street and will continue to be provided in 2020:

- Tree maintenance and irrigation
- Electrical charges for pedestrian lights

Alleys

In 2020, the strategy for the cleaning of alleys will continue to focus on alleys adjacent to the 16th St. Mall. These have the most restaurants, create the most sanitation challenges and affect the greatest number of people. Alleys away from the Mall will be cleaned 2x per year or as requested however, the frequency will depend on the need and the level of services allocated to the different BID assessment zones. Alley Inspections and cleanliness assessments will be performed regularly throughout the BID. Special focus will be on odor mitigation at 16th Street Mall entrances.

- In addition, the BID's contractor responds to calls for assistance by property owners whenever there are problems in alleys due to overflowing dumpsters, illegal dumping, or unpleasant odors. It is expected that this policy will continue in 2018 but will be monitored to assure consistency in services. Staff will continue to meet with City inspectors and adjacent property owners to ensure compliance with City ordinances and minimize problems in alleys due to overflowing dumpsters, grease traps, or inadequate maintenance. The BID has 15 Downtown alleys permitted to help control some of the issues that occur. A maintenance plan for Mall alleys will be developed to improve inspection, sanitation and communication to property owners about scheduled contracted cleaning schedules in 2020.

LoDo Cleaning

In 2020 the BID will continue the same level of services in LoDo and BID staff will monitor the impacts of increased usage due to the increase in development, visitors, residents, events and the connection of RTD transportation between DEN and Denver Union Station.

Recycling/City Trash Receptacles

The contractor will continue to collect and dispose of the recycled material from 10 recycle containers along the 16th Street Mall.

SKYLINE PARK

Skyline Park will remain a part of the BID budget in 2020 with the focus on activation support of Block 2. The park has seen many successes and a few setbacks. A cooperative partnership with the City of Denver Parks and Recreation Department along with BID-supported activation and enhancements have seen an increase in awareness and use of Skyline Park. The Downtown Denver Partnership's Skyline Beer Garden (in conjunction with the BID's games program) and Downtown Denver Rink at Skyline Park have had a highly positive impact on the safety and perception of Block 2 of Skyline Park for 9 months of the year. One-off events such as Christkindl Market and Denver Day of Rock have temporarily enlivened Block 1. However, the presence of homeless and street youth or 'urban traveler' populations at times when the Park is not activated, has been visible and perceived as a mostly negative presence in Skyline Park throughout the spring and summer of 2019. While in general this population does not directly disrupt the lunchtime crowds, the presence, appearance and language of groups throughout the day can be disturbing and affect the perception of safety, particularly for families. Increased safety measures and continued activation and programming are intended to benefit the area.

The Skyline Park Local Maintenance District (LMD) in cooperation with the Denver Parks Department was formed effective January 2019. The provision of enhanced security and maintenance services is expected to commence in January 2020 following a city-led RFP process for management services.

Park Enhancements and Supplementary Maintenance

The BID funded maintenance support of the park in 2019 and will continue in 2020. This includes daily concierge service of the tables and frequent power washing of troublesome areas as support of the Skyline Park LMD.

Safety and Security

The BID private security utilizes half of the Information Kiosk space in Skyline Park; this provides a security presence in the park throughout the day and night; Denver Parks maintenance and Park Rangers work out of the other half, providing additional eyes on the park activities. Should the formation of the LMD be approved, the LMD will absorb the cost to provide security services after hours via a formal agreement with the BID private security program.

Events and Programming

Programming Agreement - The BID and Downtown Denver Partnership (DDP) are pursuing an agreement with the City of Denver Parks and Recreation Department for a year-round programming agreement, allowing the BID and DDP to activate and program on a regular and often daily basis. Should the LMD formation occur, the BID investment will be scaled back, and the following programming efforts will transition to the LMD:

- **Block 1** (15th to 16th) - The BID will continue to work diligently with its clean and safe contractor, private security, the Parks' Department Park Rangers, and DPD to improve the safety and overall cleanliness of the block. In addition to occasional targeted

activation days, the BID will explore implementing on-going activation programs with the BID-owned games and materials during the times the Park is not otherwise permitted.

- **Block 2** (16th to 17th) -The BID will continue to fund the mini-golf and games programming and staffing a Games Host position in Block 2. This is a daily operation with longer hours on the weekends. The Skyline Beer Garden will continue in 2020, year 3, of a 3-year agreement between the Downtown Denver Partnership and the City - the BID supports this activation from a clean and safe perspective.
- **Block 3** (17th to 18th). Neither the BID nor DDP held a permit to activate Block 3 in 2019. There are no plans at this time to do so in 2020.

Skyline Park Redesign

Denver voters approved a \$2.5 million-line item for improvements to Skyline Park as part of the 2017 General Obligation Bond Issue in November 2017. The BID and DDP (and LMD, if formed) will work closely with Parks and Recreation on the design and prioritization of those improvements. The focus of the improvements will be constructing permanent infrastructure for a skating rink/expanded plaza area in Block 2, as well as design components for all 3 blocks. It is highly unlikely that any construction will occur until at least 2021.

MANAGEMENT SERVICES

The Management Services provided by the Downtown Denver Partnership to the BID cover three areas:

- Management Direct Expenses
- Administrative Overhead
- Program Management

Management Direct Expenses, Administrative Overhead and Program Management are itemized in the Management Services department and represents staff utilization charges for administrative requirements. These charges are separate and distinct from the Program Management charged in the department operations to carry out the BID program elements.

There are five components that make up the contract value integrated in the proposed 2019 budget detailed below:

1. Administrative Overhead
2. Management Services Program Management
3. Departmental Program Management
4. Winter in the City Direct Expenses
5. Management Fees for non-operating funded activities

The Administrative Overhead charged to the BID under the contract is an allocation of DDP administrative expenses common to both BID and DDP. Unique expenses applicable to DDP are excluded from this shared overhead expense pool. The overhead resources are allocated proportional to BID staff utilization. Staff utilization is driven by the programmatic choices included in the 2020 work plan.

Direct Expense BID line items of C&CD billing fees, Insurance, Legal and Audit Services in this department showed an overall increase of 7.3%. This increase is driven largely by an increase in management services program management which includes personnel costs and expenses; administrative overhead includes rent, office equipment and IT costs in addition to increases in bank charges and legal fees.

Management fees for Capital Expenditures, Alternatively Funded Projects and BID Enterprise activities are part of this 2020 budget. These fees are in response to the variability, complexity, staff time and DDP resources required to undertake this work. Management fees vary by category. In the Capital Expenditures and Special Projects / Contingency Reserve category, fees are 12.5% of estimated project costs and are built into the individual line item costs for each separate item. If all Capital Expenditures and Special Project / Contingency projects are completed at the proposed costs, the fees will be \$8,031. In the BID Enterprise Category, DDP fees are set at 9% of the proposed budget, equaling \$82,030.

MARKETING AND COMMUNICATIONS

Annual Report

The BID Annual Report presents the BID work plan, recent accomplishments and brief budget information for property owners, Downtown businesses, government officials and others. We work to include more information in the report about what the BID does so the document can be used to educate property owners and other stakeholders.

BID Happenings

The BID remains committed to informing and updating all its constituents on a timely basis. The BID will continue to produce the "BID Happenings" electronic newsletters monthly and continue to monitor the effectiveness of the newsletter to assure all BID constituent communication needs are met throughout 2020. Newsletters will focus on a variety of topics including infrastructure updates, upcoming events in the BID, status of BID programs and initiatives, BID visibility in the press and other relevant subjects. Reach = 300+ BID property owners who opt to receive this communication. Stand alone "breaking news" and other email communications are distributed to property owners as needed.

Web and Photo Resources

The BID helps support a vibrant website that is the one-stop-shop for all information on Downtown, www.downtowndenver.com. \$5,000 has been budgeted for 2020 to continue to update the website and photography resources.

Targeted Marketing

Targeted marketing efforts will be implemented to ensure the success of several BID programs and initiatives, including the Skyline Beer Garden, #BetweenUs BID Alley Art project, Winter in the City and more.

Downtown Denver Map

A detailed map of Downtown Denver with a listing of signature Partnership/BID events, VISIT DENVER information, major transit stops, and more. The map is distributed in the Mall wayfinder signs, information kiosks, and throughout hotels, restaurants and businesses. The map is updated and produced twice per year to align with the Fall/Winter and Spring/Summer seasons and events. We will continue to evaluate printed quantities to ensure that we are meeting needs of Downtown visitors, while also being stewards of the BID budget. 125,000 copies of the Downtown Denver Map and Directory were printed and distributed in the first 7 months of 2018. The map refers people to business listings/directory on either the IKE kiosks or downtowndenver.com.

- IKE (interactive kiosk experience) Way-finders - A complete listing of BID businesses is available on the 12 IKE kiosks throughout Downtown. We recently completed an audit of the business listings to ensure accuracy.

Conventions and Welcome

Each year the BID contributes \$1,500 for the VISIT DENVER welcome signs for conventions in Downtown Denver. They are distributed to businesses throughout Downtown and on the RTD Mall shuttle.

HOLIDAY

Given the significance of 4th quarter sales to the Downtown economy, the BID collaborates with Downtown hotels, retailers, the City, and VISIT DENVER during the winter/holiday season to promote Downtown Denver as the center of seasonal activity for the region.

As part of the annual **Winter in the City** program, the BID will continue to use this platform for all winter/holiday activities including events, downtown decor, retailers and restaurants. Winter in the City will continue to create and market an inviting experience that makes Downtown Denver a seasonal destination.

The Winter in the City programming runs from Thanksgiving through the end of January and targets both a local and regional audience. The marketing of the program not only highlights BID-funded programming, but leverages other holiday events to showcase all that Downtown Denver has to offer. The campaign features shopping as an important part of the downtown experience. The marketing campaign will include web, social media, brochures, posters, and targeted media buys.

As the most significant component of the holiday program, decor and lighting will be approximately 67% of the total holiday budget. The focus continues to be on the 16th Street Mall, Skyline Park, the D&F Tower and connections on California, Curtis and Larimer Streets to the Colorado Convention Center and the Denver Performing Arts Complex.

The BID holiday plan also includes events and entertainment to further the efforts to attract Downtown residents, employees and visitors. This includes events such as a collaborative Downtown Denver Grand Illumination lighting event and New Year's Eve fireworks, programs that will be leveraged with approximately \$100,000 from the City and VISIT DENVER plus extensive marketing. A seasonal promotion of the popular public piano program will be used to activate the mall during the holidays. All of the holiday events have been created to help drive business to hotels, restaurants, bars and retail outlets in Downtown.

The goal of the entertainment/program funding is to ensure that throughout the holiday season, visitors will be able to experience entertainment or unique activity in addition to helping keep visitors in Downtown longer. This will be enhanced by promoting the variety of events already taking place in Downtown Denver.

ECONOMIC DEVELOPMENT

The 2020 BID strategy will emphasize retail recruitment and retention; business recruitment and retention; Economic Development brand and material development; and identifying, supporting and attracting start-up businesses. Concentrated efforts will be focusing on upper Downtown – Curtis to Grant, 14th to 20th.

Business Retention Program

- Retention efforts include contacting existing Downtown Denver companies, especially those whose lease is up for renewal in the next 18 to 24 months or who are otherwise at risk for leaving the market.
- Organize and execute the Mayor's Executive Reception, a gathering of 200+ business leaders.
- Arrange and participate in meetings with the Mayor and CEOs of Downtown's top employers.
- Continue to enhance the strong relationships with the state Office of Economic Development & International Trade, the Denver Office of Economic Development, Metro Denver Economic Development Corporation (MDEDC) and other regional economic development organizations.

Business Recruitment Program

- The BID will continue to be the primary representative for Downtown Denver with metro, regional and national companies considering relocation to, or expansion in, Colorado.
- The BID will continue to be represented as appropriate at NAIOP, ULI, ICSC and other events and conferences in 2020.
- Conduct Downtown Development and Trends presentations for commercial brokers, residential brokers, developers, retailers, investors, property owners and other businesses.
- The BID will participate in the 2020 Site Selection Conference, ensuring the Downtown Denver story is communicated to key site selectors during their time in Denver.

Startup Business Support

- Support programming and promote events at The Commons on Champa.
- Participate in events like Denver Startup Week to help identify Denver's entrepreneurial business community, as well as to generate more visibility for Downtown as the center of innovation and entrepreneurship.

Retail Recruitment and Retention Program

- The Retail Plan for Downtown Denver will cover the following aspects of retail development in Downtown Denver: identify retail category gaps and opportunities; identify key data points to be monitored; list resources/reports/brochures to create; develop brand messages for retail in Downtown Denver; direct outreach to top 25 retail targets; and other TBD.
- Provide coordination, research and assistance as appropriate to owners of major retail complexes, new development projects as well as individual new retail businesses to help them expand, reposition or open new locations in the BID area.

- Work with and support property owners/developers to share the downtown retail vision and identify opportunities for retail development, especially along the 16th Street Mall.
- Give presentations to retail brokerage offices on Downtown retail development and other research.
- Attend and participate at the ICSC 2020 RECON, and New York National Conferences as part of the retailer outreach strategy.
- Conduct site visits to meet with key retailer prospects or their tenant representatives to determine the feasibility of a Downtown location as appropriate.
- Develop a retail-focused marketing piece as outlined in the Downtown Retail Plan.
- Conduct a retail survey of Downtown retailers.

RESEARCH

Downtown Denver continues to be in an exciting position to play a lead role in attracting and retaining quality business to the metro area, as well as increasing numbers of visitors – both locally and nationally. In the interest of pursuing the most efficient use of resources, every effort is being made to regularly re-evaluate the relevance of data either gathered or created by the BID in view of the ever-changing needs and demands of the commercial, retail and hospitality development and investor markets.

In 2020 research staff will:

- Produce the State of Downtown Denver report and other key research documents to “tell the story” of Downtown Denver. Data points include pedestrian counts, vacancy rates, hotel room rates and occupancy percentages, housing trends, office market development, Downtown demographics and more. Other research activities conducted by the Downtown Denver Partnership, but that contribute to the overall research program of the two organizations include the annual Commuter Survey and the Parking Inventory.
- Continue to track and update all Downtown development, including a summary of mixed-use, hotel, office, public and residential developments. This commonly requested information is available on the downtowndenver.com website, through quarterly electronic reports and an annual printed report.
- Observe and analyze key public spaces in Downtown Denver using the Public Space Public Life methodology. Use this methodology to measure impacts of potential interventions and/or changes in Downtown public spaces.

BID SAFETY

SECURITY ACTION PLAN (SAP)

The SAP provides a roadmap for the Downtown Denver Business Improvement District and Partnership to serve as Denver's leader, supported by the private and public sectors, in identifying and coordinating initiatives to improve the perception and reality of safety and security for people in the urban core. It does this by focusing on 5 goals: strategy and management; information and coordination; infrastructure and environment; communication, education and responsibility; and regulation and enforcement. By empowering providers with the tools and resources needed to perform their duties and educating Downtown citizens, employees, and visitors with the material needed to be informed community stakeholders, we will help create a safe Downtown Denver.

Strategy and Management

The Security Manager is responsible for the implementation of the SAP. The BID contracts with Allied Universal Security Services to provide private security team services. The private security operates to deter criminal and nuisance activity on the Mall, and supplements police presence Downtown. Communication is an integral focus of the program to ensure everyone is aware of the actions the BID is taking to address safety Downtown. The private security officers act in a combined role of security, ambassador-type services and connect those in need with social service outreach services. The BID continues to partner with the St. Francis Center outreach team which continues to be an integral part of the holistic approach to creating a safe downtown environment for everyone.

Information and Coordination

The BID utilizes an incident management system to track all security incidents, as well as ambassador and outreach activity as well. This system is building a comprehensive database that is used to measure and demonstrate the impact on the safety and security of downtown. This information is shared with the BID Board, BID stakeholders and is available to review upon request.

Infrastructure and Environment

The Security Action Plan identifies opportunities specifically along the 16th Street Mall to improve the visibility and maintenance of buildings and alleys. In July 2017, the BID increased the number of permitted alleys from 7 to fourteen. This was a result of the 2016 pilot project that proved instrumental in improving the alley environment by reducing unauthorized access and behavior. The BID continued this program in 2018, with the alleys permitted through June 2020, adding a fifteenth alley. The BID partnered with Denver Police to contribute \$25,000/year for 3 years to pay for ShotSpotter. This will go through 2021. The BID intends to reapply for the permits for closure through 2020 into 2021. The BID continues to work with property owners to advise them on increased safety measures to individual properties that can impact overall conditions, such as increased alley lighting and locking dumpsters.

Communications, Education and Responsibility

Stakeholder communication, education, and responsibility are key to the Security Action Plan, allowing for a common understanding of the tolerable activities and behaviors to be demonstrated in the downtown core. Stakeholder outreach is accomplished through existing Block Captain and Safety Committee vehicles. The focus of the Block Captain program continues to be clarifying the responsibilities of self-nominated block captain representatives as well as providing support material to businesses and tenants, so they may take a more proactive and productive role in safety and security. Resources for education will be identified and an active marketing of these resources will be offered to all downtown businesses, tenants and residents. Plans to expand on RTD's TransitWatch app and the City's Pocketgov to provide everyone with a better, more reliable method of reporting issues and connect with safety resources. In 2018, a mass communication software was purchased through special projects/operating reserve funding enabling the BID to reach out to 800+ property owners, managers, and security personnel to provide general security information or updates should emergency notification be necessary. Mass-communication distribution can be geographically specific.

In January 2019, the program implemented a security network radio communications program and will continue to bring on subscribers in 2020. This is an additional tool to get information disseminated quickly and efficiently.

Regulation and Enforcement

The Security Action Plan comprises initiatives focused on clarifying the ability to enforce certain regulations and impact policy. The Security Manager continues to work with the City Attorney's Office to ensure BID resources operate within legal constraints and advocate for area restrictions when circumstances are warranted.

MARKETPLACE ON THE MALL

Marketplace on the Mall represents the BID's focused strategy to enhance the 16th Street Mall environment through positive activation of the public space between Court and Wynkoop Street. The program has transitioned tactically from a City permitting process to proactive and ongoing management of a program with emphasis on activity vs revenue, quality vs quantity and assurance of a positive customer experience.

Special Events are an opportunity in terms of both activation and revenue growth. Interest and diversity in this category continue to grow. Creating strong alliances with national and local marketing firms remains key in encouraging their clients' product launches and promotions on the Mall. Primary deterrents to many of the national tours and promotions remain the narrow width of the median, interference from Mall shuttles and prohibited use of vehicles in promotions.

Visionary Strategies

In accordance with recommendations of the 16th Street Mall Urban Design Plan and the BID's Core Block Strategy, efforts continue to analyze, capture and support unique characteristics on various blocks to further solidify a "sense of place". The Denver Botanic Gardens block, Patio 16 and a Service Vending Kiosk cluster in the Mall's business district are examples of this strategy.

Patio 16, launched in 2014 is a public dining/patio seating area between California and Stout streets. The primary goal was to create a family friendly and smoke-free public dining destination in conjunction with a food vending cluster. This was achieved by receiving the first-ever City of Denver outdoor food court permit. The food court permit allows the BID to implement a good neighbor code of conduct and requires the enforcement of food court regulations; including disallowing smoking and pets. Response continues to be positive with steady workforce use during lunchtime and consistent family use on weekends. Traditional negative, but legal, behaviors within the median areas have been greatly reduced and this portion of the block has experienced a dramatic transformation in perception of safety and cleanliness.

Programmatic Strategies

The ordinance and subordinate documents governing 16th Street Mall Vending, Special Events and Entertainers remain in need of revision in conjunction with Citywide ordinances impacting City vending, mobile food vehicles, peddler permits, food trucks, conducting business at parking meters, and several associated items. This is a big picture item to be addressed across multiple departments and with City participation.

Rates will stay static for 2020. A required short-term trial period has successfully been implemented before long-term agreements will be offered to reduce ongoing abandonment and legal issues.

The interest in utilizing kiosks vs mobile vending units has become almost exclusive. Virtually every applicant requests use of a BID-owned kiosk. With only three kiosks to offer, more and more vendors are becoming determined to purchase a kiosk to avoid the challenges of mobile vending. Selecting a preferred footprint, design and manufacturer should be a top priority, from which the BID could determine feasibility in purchasing several "pre-leased" units.

PEDESTRIAN ENVIRONMENT

In 2020 the Pedestrian Environment continues to be a major focus for the BID and the overall budget will decrease by 4.2%.

The Mall Flower Program, and its companion item, the Off-Mall Planters, are the two most significant costs in the Pedestrian Environment budget. This year, the Mall Flower Program will see an decrease of 10%, the decrease should not be evident to pedestrians on the Mall in the landscape experience, different product will be utilized to help realize the savings.

The Off-Mall component was initiated with 150 planters in 2008 and has since grown to 460 planters. Most of this growth has been attributable to a program of commercial property owners paying the BID for the initial capital cost of the planters and the first year of planting and maintenance. The BID then takes ownership of the planters and provides the flowers and maintenance for the life of the planters, which has resulted in steadily increasing maintenance costs and responsibilities for the BID each year. This program was suspended in 2016, however, three planters were added in 2017 to accommodate a former bus lane on Larimer between 14th and Speer that is no longer in service. The program is expected to be re-initiated in 2020.

In 2014, the Garden Block was added to Pedestrian Environment as a new budget category. The Garden Block was implemented in 2013 as a Special Project, in partnership with the Denver Botanic Gardens, who helped raise grant money to initiate the program. The BID budget shared costs with the Denver Botanic Gardens in 2019, the conclusion of this program. For future partnerships on this or another Mall block, staff will seek other partners and funding sources.

The \$30,000 allocated for Mall Programming and Activation will be used to maintain the investment of the alley art installations from 2018 and 2019. This includes an additional \$4000 toward the continued support of Your Keys to the City (the placement of pianos on the mall during the summer); and, activation activities including but not limited to funding dedicated to the Mall or alley activation and programming.

PERIODIC MAINTENANCE RESERVE

In 2020, funds are being allocated for updated off-Mall trash receptacle upgrade relay project, way-finder maps, Mall globe lights, banner hardware, replacement banners, maintenance equipment purchase/lease funding, an urban forest canopy assessment program, and Mall furniture maintenance and/or repair in the Periodic Maintenance Reserve Projects fund. The BID makes a contribution to the Periodic Maintenance Reserve annually to cover the costs for items and projects that do not happen annually but are recurring and then draws money from that Reserve as necessary to fund specific projects.

The 2020 items include:

- \$37,000 for pilot project to test off-Mall trash receptacle relay system;
- \$1,000 for Wayfinder map replacement for up to 3 signs;
- \$10,000 for Mall Globe Lights;
- \$6,500 for replacement banners and banner hardware for the 16th Street Mall
- \$28,500 maintenance equipment lease/purchase costs – BID trucks
- \$17,000 for Mall furniture replacement and umbrellas. This funding includes furnishings that may need maintenance or replacement due to loss or damage.

CAPITAL FUND

Capital funding for 2020 has been established based on a capital reserve goal and formula approved by the BID Board and initiated in 2004. Currently, the BID makes a contribution of 1% of Special Property Assessments annually to the Capital Project Fund to cover periodic capital projects and then draws money from that Fund as necessary to fund specific projects. In 2020, the BID will fund \$24,000 for LED upgrades to the puck lights located along the Mall at intersections. This will cut down on routine maintenance and utility costs. The BID is responsible for the globe lights on the Mall as well as the puck lights.

SPECIAL PROJECTS

In 2020, the BID will fund the following special projects:

- A \$20,000 contribution toward BID support of the Downtown Urban Forest Initiative. This initiative has the goal of raising \$5 million to plant 500 street trees in the BID area by spring of 2022. It kicked off in fall 2019. This will leverage funds at a 2:1 rate from the City of Denver, individual and corporate donors and commercial properties benefitting from the initiative.
- \$10,000 toward funding an Upper Downtown streetscape/design guidelines conceptual plan. Following the 2019 Upper Downtown Plan release, a streetscape plan is a next step toward re-energizing the Upper Downtown (roughly defined as the area between Curtis Street, Grant Street, 20th Street/20th Avenue and Colfax). Currently, the Upper Downtown properties fund 63% of BID revenues. This contribution will be combined with City funds to leverage design work.
- \$20,250 for the installation of BID branded bicycle racks installed at locations identified by Bicycle Denver that have demonstrated high need for a safe place for cyclists to lock their bicycles rather than using other street amenities such as light poles, trees and railings not intended for such uses. This effort also promotes alternative modes to vehicles in the center city.

Downtown Denver Business Improvement District
Proposed Budget Summary
For the Fiscal Year Ended December 31,2020

	2019			2020	Year over Year Variance	
	Board Approved Budget	Projected (June 2019)	Projected Variance Increase (Decrease)	Proposed Budget	Proposed vs 2019 Projected Increase (Decrease)	% change from 2019 Projected
REVENUES:						
400 TOTAL REVENUES	\$ 7,524,585	\$ 7,595,484	\$ 70,899	\$ 7,891,244	\$ 295,759	3.9%
EXPENDITURES:						
410 MAINTENANCE & REPAIR	\$ 3,134,013	\$ 3,126,156	\$ (7,857)	\$ 3,294,697	\$ 168,541	5.4%
415 SKYLINE PARK	115,494	115,494	-	157,862	42,368	36.7%
420 MANAGEMENT SERVICES	1,224,904	1,224,504	(400)	1,313,694	89,190	7.3%
430 MARKETING & COMMUNICATIONS	137,490	137,490	-	138,240	750	0.5%
435 WINTER IN THE CITY	387,117	387,117	-	416,406	29,289	7.6%
440 ECONOMIC DEVELOPMENT SERVICES	155,635	155,635	-	171,511	15,876	10.2%
445 RESEARCH	88,184	88,184	-	118,692	30,508	34.6%
450 SAFETY	862,341	862,341	-	903,291	40,950	4.7%
460 MALL VENDING	89,876	89,876	-	89,595	(281)	-0.3%
470 PEDESTRIAN ENVIRONMENT	1,110,653	1,110,153	(500)	1,063,258	(46,896)	-4.2%
CONTRIBUTION TO PERIODIC MAINT RESERVE	142,500	142,500	-	142,500	-	0.0%
CONTRIBUTION TO TAVOR EMERGENCY RESERVE	-	10,552	10,552	11,108	556	5.3%
CONTRIBUTION TO CAPITAL RESERVE	63,998	63,998	-	67,070	3,072	4.8%
TOTAL EXPENDITURES	\$ 7,512,206	\$ 7,514,001	\$ 1,795	\$ 7,887,923	\$ 373,923	5.0%
NET OPERATING	\$ 12,380	\$ 81,484	\$ 69,104	\$ 3,320	\$ (78,163)	-95.9%
USES OF RESERVE FUNDS:						
480 PERIODIC MAINTENANCE EXPENDITURES	\$ 146,805	\$ 142,105	\$ (4,699)	\$ 110,000	\$ (32,105)	-22.6%
485 CAPITAL EXPENDITURES	166,000	166,000	-	24,000	(142,000)	-85.5%
490 SPECIAL PROJECTS/CONTINGENCY	75,000	100,000	25,000	50,250	(49,750)	-49.8%
TOTAL RESERVE FUNDED PROJECTS	\$ 387,805	\$ 408,105	\$ 20,301	\$ 184,250	\$ (223,855)	-54.9%
ALTERNATIVELY FUNDED PROJECTS:						
549 BID ENTERPRISE REVENUE	\$ 909,286	\$ 987,934	\$ 78,648	\$ 1,097,033	\$ 109,099	11.0%
549 BID ENTERPRISE EXPENSE	\$ 909,286	\$ 987,934	\$ 78,648	\$ 1,097,033	\$ 109,099	11.0%

PUBLIC NOTICES

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FIRST PUBLICATION

700 Notice of Public Hearing on Proposed Rules and Regulations City and County of Denver Board of Public Health & Environment

All interested parties are hereby given notice that the City and County of Denver, the Board of Public Health & Environment, will hold a public rule-making hearing to consider abolishing the 2002 rules and regulations governing the Permitting of Non-Spayed/Neutered Dogs and Cats.

The hearing will be held at the meeting of the Board of Public Health & Environment (the "Board") at 5:30 p.m. on Thursday, October 10th, 2019, located at Denver Animal Shelter, 1241 West Bayaud Ave. Denver, CO 80223. Any change to the meeting location will be posted prior to the meeting on the Board's website www.denvergov.org/PublicHealthBoard.

Please notify us via email at BEH@denvergov.org of your intent to speak at the public hearing no later than Monday October 7th, 2019, or submit comments in writing to BEH@denvergov.org by Monday, October 7th, 2019. Comments can also be mailed, or hand delivered to the Department of Public Health & Environment (DPHE), Administration Offices, Attention: Diana Altermatt, 101 W. Colfax Avenue, Suite 800, Denver, CO 80202 no later than Close of Business, Monday October 7th, 2019.

The rules and regulations to be abolished can be viewed on the Board of Public Health & Environment's website, Notice of Public Hearing page, www.denvergov.org/PublicHealthBoard or in person at the Department of Public Health & Environment (DPHE), Administration Offices, (101 W. Colfax Avenue, 8th Floor, Suite 800) or by calling 720-865-5362.

Board of Public Health & Environment
101 W Colfax Ave, Suite 800 | Denver, CO 80202

www.denvergov.org/DPHE

p. 720-865-5362 | f. 720-865-5530 | BEH@denvergov.org | DDPHE

Published: September 16, 2019 in The Daily Journal



Downtown
Denver
Business
Improvement
District

702 DOWNTOWN DENVER BUSINESS IMPROVEMENT DISTRICT

NOTICE IS HEREBY GIVEN that a Public Hearing in possible action to approve the proposed Downtown Denver Business Improvement District 2020 budget will be held at a meeting of the Downtown Denver Business Improvement District to be held at 1:30 p.m. on Thursday, October 3, 2019 at The Downtown Denver Partnership, 1515 Arapahoe Street, Tower 3, Suite 100, Denver, Colorado, 80202. Copies of the proposed budget are available for public inspection at the offices of the District, 1515 Arapahoe Street, Tower 3, Suite 100, Denver, Colorado. Any elector of the District may at any time prior to the final budget, file or register any objections thereto.

Dated this 13th Day of September, 2019

Downtown Denver Business Improvement District

Beth Moyski
Vice President, Downtown Special Districts
303-571-8226

Published: September 16, 2019 in The Daily Journal



14 THE AMBASSADOR

14TH STREET GENERAL IMPROVEMENT DISTRICT DISTRICT ADVISORY BOARD SEPTEMBER 24, 2019

NOTICE IS HEREBY GIVEN that a Public Hearing to approve the proposed Denver 14th Street General Improvement District 2020 budget and 2020 capital charges and maintenance charges will be held at a meeting of the Denver 14th Street General Improvement District Advisory Board to be held at 12:00 p.m. on Tuesday, September 24, 2019 at 1515 Arapahoe Street, Tower 3, Suite 100, Denver, Colorado, 80202.

Copies of the proposed budget and special assessments are available for public inspection at the offices of the District, 1515 Arapahoe Street, Tower 3, Suite 100, Denver, Colorado. Any elector of the District may at any time prior to the final budget and special assessment, file or register any objections thereto. Dated this 12th Day of September 2019.

Denver 14th Street General Improvement District

Beth Moyski
14th Street General Improvement District Executive Director
Vice President, Downtown Special Districts
303-571-8226

Published: September 16, 2019 in The Daily Journal

688 NOTICE OF CONTRACTOR'S SETTLEMENT

Notice is hereby given that on the 10th day of October, 2019, at 2:00 P.M., Final Settlement with Golden Triangle will be made by School District No. 1 in the City and County of Denver and State of Colorado, (Denver Public Schools, or DPS) for and on account of the contract for the PP6180 Loretto Heights in the City and County of Denver, and State of Colorado, and that any person, co-partnership, association or corporation who has an unpaid claim against such Contractor for or on account of the furnishing of labor, materials, team hire, sustenance, provisions, provender or other supplies used or consumed by such Contractor or any of his subcontractors in or about the performance of said work, may at any time up to and including said date and time of such Final Settlement, file a Verified Statement of Claim (Claim) indicating the amount due and unpaid on account of such Claim to the following addresses:
DPS Construction Services
Attention: Senior Project Manager
1617 South Acoma Street
Denver, Colorado 80223
DPS General Counsel's Office
Attention: Deputy General Council
1860 Lincoln Street
Denver, Colorado 80203
Failure on the part of a Claimant to file a Claim as required before Final Settlement will relieve the School District from all liability for any such Claim.

SCHOOL DISTRICT NO 1 IN THE
CITY AND COUNTY OF DENVER
AND STATE OF COLORADO
By Denver Public Schools
Published: September 16 & 18, 2019
in The Daily Journal

697 NOTICE TO CREDITORS In the Matter of the Estate of:

GERALD A. STEWART,
Deceased
Case Number **2019PR30980**
All persons having claims against the above-named estate are required to present them to the Personal Representative or to the Denver County Probate Court on or before **January 18, 2020** or the claims may be forever barred.
ANDREW M. STEWART
Personal Representative
900 South Clark Street, #319
Chicago, IL 60605
Published: Sept. 16, 23 & 30, 2019
in The Daily Journal

698 NOTICE TO CREDITORS In the Matter of the Estate of:

DAVID L. SWAN,
Deceased
Case Number **2019PR30967**
All persons having claims against the above-named estate are required to present them to the personal representative or to the Probate Court of the City & County of Denver, Colorado on or before **December 27, 2019**, or the claims may be forever barred.
MARILYN H. SWAN
2030 Albion Street
Denver, CO 80207
Published: Sept. 16, 23 & 30, 2019
in The Daily Journal

FOR LEGAL NOTICES IN
THE DAILY JOURNAL
daily.journal@construction.com

699 NOTICE TO CREDITORS In the Matter of the Estate of:

JAMES SEAMON KNIGHT, also known as **JAMES S. KNIGHT,** also known as **JAMES KNIGHT** and **JIM KNIGHT,**
Deceased
Case Number **2019PR31030**
All persons having claims against the above-named estate are required to present them to the Personal Representative or to Denver Probate Court of the City and County of Denver, Colorado on or before **January 20, 2020**, or the claims may be forever barred.
TERESA K. SMITH DE CHERIF
Personal Representative
96 Sun Lake Drive
Belmont, NH 03220
Published: Sept. 16, 23 & 30, 2019
in The Daily Journal

701 NOTICE OF HEARING BY PUBLICATION Case Number: 2019PR30276 Courtroom: 224

Denver Probate Court
City and County of Denver, Colorado
Court Address:
1437 Bannock Street, Room 224
Denver, CO 80202
In the Interest of:
HANNAH RUTH RIZZI, also known as **HANNAH R. RIZZI,** also known as **HANNAH RIZZI,**
Respondent.
Attorney or Party Without Attorney
(Name and Address):
Zachary D. Schlichting, #41638
Wade Ash Woods Hill & Farley, P.C.
4500 Cherry Creek Drive South,
Suite 600
Denver, CO 80246-1500
Phone Number: (303) 322-8943
FAX Number: (303) 320-7501
E-mail: zschlichting@wadeash.com

NOTICE OF HEARING BY PUBLICATION PURSUANT TO §15-10-401, C.R.S.

To: **HANNAH RUTH RIZZI a/k/a HANNAH R. RIZZI a/k/a HANNAH RIZZI**

Last Known Address, if any:
A hearing on **PETITION FOR APPOINTMENT OF CONSERVATOR FOR ADULT** (title of pleading) for (brief description of relief requested) **Petitioner needs to open a restricted account to place monies that are due and owing to the Respondent from a Liberty Mutual Insurance Contract.** will be held at the following time and location or at a later date to which the hearing may be continued:
Date: **November 4, 2019**
Time: **9:00 a.m.**
Courtroom or Division: **224**
Address: **1437 Bannock Street, Denver, CO 80202**

The hearing will take approximately 1 hour.
WADE ASH WOODS HILL & FARLEY, P.C.

By: **Zachary D. Schlichting, #41638**
Published: Sept. 16, 23 & 30, 2019
in The Daily Journal

THE DAILY JOURNAL

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Downtown Denver Business Improvement District

**Financial Statements and Required Supplementary
Information**

December 31, 2018

(With Independent Auditor's Report Thereon)

Kundinger, Corder & Engle, P.C.

Certified Public Accountants

Downtown Denver Business Improvement District

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Independent Auditor's Report

Board of Directors Downtown Denver Business Improvement District:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Downtown Denver Business Improvement District (the BID), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the BID's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Downtown Denver Business Improvement District as of December 31, 2018, and the respective changes in financial position and the budgetary comparison for the major funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Board of Directors
Downtown Denver Business Improvement District**

Other Matter

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Kuendinger, Cochrane & Congle, P.C.

March 7, 2019

Management's Discussion and Analysis

Management's discussion and analysis of the Downtown Denver Business Improvement District's (BID's) financial performance provides an overview of the BID's financial activities for the year ended December 31, 2018. This annual report consists of a series of financial statements. The Statement of Net Position (on page 6) and the Statement of Activities (on page 7) provide information about the activities of the BID as a whole and present a longer-term view of the BID's finances. For governmental activities, these statements explain how these services were financed in the short term, as well as what remains for future spending.

The 2018 BID revenues of \$8,268,311 were \$1,990,490 or 19.4% lower than 2017. Assessment revenue was up \$330,427 or 5.7%. Contract revenues were down \$349,114 or -17.6% and other revenue was down \$1,969,822.

Total 2018 expenditures were \$340,872 higher, which represents an increase of 4.2% as compared to 2017. Increases in Management and Administration expenses (\$50,321) and Maintenance and Repair expense (\$318,773) were the primary contributing factors to this increase.

Net position of \$3,808,445 at December 31, 2018 increased as compared to 2017, due to the increase in maintenance and repair expenses noted above.

Statements of Net Position

The following table shows the condensed statements of net position as of December 31 for the past two years:

	<u>2018</u>	<u>2017</u>
Current assets	\$ 1,916,172	2,596,347
Assessments receivable	6,405,955	6,124,240
Capital assets	<u>2,213,778</u>	<u>2,171,010</u>
Total assets	<u>10,535,905</u>	<u>10,891,597</u>
Current liabilities	321,505	813,521
Deferred assessments revenue	<u>6,405,955</u>	<u>6,124,240</u>
Total liabilities and deferred inflows	<u>6,727,460</u>	<u>6,937,761</u>
Investment in capital assets	2,213,778	2,171,010
Restricted-emergency reserve	208,357	194,302
Unrestricted	<u>1,386,310</u>	<u>1,588,524</u>
Net position	<u>\$ 3,808,445</u>	<u>3,953,836</u>

Review of Revenues

	<u>2018</u>	<u>%</u>	<u>2017</u>	<u>%</u>
Special property assessments	\$ 6,098,065	74%	5,767,638	56%
Intergovernmental	410,070	5%	412,051	4%
Contract revenue	1,630,965	20%	1,980,079	19%
Other income	<u>129,211</u>	<u>1%</u>	<u>2,099,033</u>	<u>21%</u>
Total revenues	<u>\$ 8,268,311</u>	<u>100%</u>	<u>10,258,801</u>	<u>100%</u>

Special property assessments represent 74% of total revenues for 2018, revenue from assessments increased by \$330,427 (5.7%) due to TABOR-driven assessment increases. Special property assessments decreased as a percentage of total revenue due to the large increase in other revenue discussed below.

Contract revenues were lower in 2018 by \$349,114 (-17.6%) due primarily to a change in the district's management of tree services and the expiration of a maintenance contract with RTD for Wynkoop Plaza. In prior years, the BID would bill property owners for maintenance of certain trees located on or around the property. Beginning in 2018, the BID is maintaining all of the trees in the district and is no longer receiving payment from property owners for these services. Also, in 2018, the contract with RTD for maintenance of Wynkoop Plaza expired and was not renewed.

Other income of \$129,211 is a 93.8% decrease from 2017 and is primarily the result of the City gifting the BID \$1,915,939 in new street lights along the 16th Street Mall in January 2017.

Review of Expenditures

	<u>2018</u>	<u>%</u>	<u>2017</u>	<u>%</u>
Maintenance and repair	\$ 2,963,724	35%	2,644,951	33%
Management and administration	1,440,998	17%	1,390,677	17%
District marketing and promotions	437,987	5%	480,963	6%
Economic development	193,741	2%	234,374	3%
Security and safety	919,785	11%	942,498	12%
Pedestrian environment	1,062,899	13%	915,364	11%
Contract expenses	1,022,792	12%	1,165,405	14%
Skyline Park	134,751	2%	86,164	1%
Special projects	<u>237,025</u>	<u>3%</u>	<u>212,434</u>	<u>3%</u>
Total expenditures	<u>\$ 8,413,702</u>	<u>100%</u>	<u>8,072,830</u>	<u>100%</u>

Maintenance and Repair expenses increased by \$318,773 (12.1%) primarily due to an increase in tree service expenses and additional mall granite repairs. The maintenance of the trees in the district is now the responsibility of the district and not the property owners.

Management and Administration expenses were \$50,321 (3.6%) greater than 2017 due to higher program management expenses.

District Marketing and Promotions decreased by \$42,976 (-8.9%) from the prior year. The decrease is attributable to the decreased production of Maps and Directories.

Economic Development decreased \$40,633 (-17.3%) primarily due to a decrease in program management fees. The allocation of program management fees is dependent on DDP staff allocations.

Security and Safety expenses decreased by \$22,713 (-16.1%). This is due to the changes made in the private security staff, which is being managed by the BID.

Pedestrian Environment expenses increased by \$147,535 (9.6%) primarily due to an increase in program management fees. The allocation of program management fees is dependent on DDP staff allocations.

Contract Expenses decreased \$142,613 (-12.2%). The decrease relates to the expiration of a maintenance contract with RTD for Wynkoop Plaza.

Skyline Park expenses increased by \$48,587 (56.4%) primarily due to an increase in programming for the Skyline Beer Garden and the Holidays.

Special Projects expenses increased by \$24,591 (11.6%). The increase is largely due to the start of the Alley Lighting project in 2018.

Budgetary Highlights

The categories of Maintenance and Repair; Management and Administration; Contract; Security and Safety; and Pedestrian Environment were the BID's primary expenditures in 2018. Special program enhancements for 2018 included:

- Additional hardscape repairs and replacement – to address deteriorating paving conditions in the sidewalk areas of the Lower Downtown portion of 16th Street Mall.
- Purchased a new holiday tree, base and refurbished décor to replace a 10+ year-old tree irreparably damaged by squirrels in 2017-2018.
- Purchase of geo-centric electronic notification software system to communicate, inform and alert BID property owners, managers and businesses.
- Funded a study to assess the need for additional bike racks in the district.
- Began an Alley Lighting project which will be completed in 2019. This project is funded by the City and is managed by the BID.
- Funding for contractor to research BID property contact information and input/update database.

Financial Contact

The BID's financial statements are designed to present users with a general overview of the BID's finances and to demonstrate the BID's accountability. If there are any questions about the report or additional information is needed, please contact Downtown Denver Business Improvement District, 1515 Arapahoe Street, Tower 3, Suite 100, Denver, Colorado 80202.

Downtown Denver Business Improvement District
Statement of Net Position and Governmental Funds Balance Sheet
December 31, 2018

	General Fund	NTR Fund	Total	Adjust- ments	Statement of Net Position
Assets					
Cash and cash equivalents	\$ 1,430,930	–	1,430,930	–	1,430,930
Accounts receivable	163,430	277,823	441,253	–	441,253
Assessments receivable	6,405,955	–	6,405,955	–	6,405,955
Prepaid expenses	43,989	–	43,989	–	43,989
Property and equipment, net (note 3)	–	–	–	2,213,778	2,213,778
Total assets	\$ 8,044,304	277,823	8,322,127	2,213,778	10,535,905
Liabilities					
Accounts payable	\$ 191,010	98,768	289,778	–	289,778
Internal balances	(179,055)	179,055	–	–	–
Total liabilities	11,955	277,823	289,778	–	289,778
Deferred Inflows of Resources					
Deferred revenue	31,727	–	31,727	–	31,727
Deferred assessments revenue	6,405,955	–	6,405,955	–	6,405,955
Total deferred inflows	6,437,682	–	6,437,682	–	6,437,682
Fund Balances/Net Position					
Fund balances:					
Reserved for emergencies	208,357	–	208,357	(208,357)	–
Assigned for cash flow and capital	276,765	–	276,765	(276,765)	–
Assigned for periodic maintenance	392,285	–	392,285	(392,285)	–
Assigned for operating reserves	717,260	–	717,260	(717,260)	–
Total fund balances	1,594,667	–	1,594,667	(1,594,667)	–
Commitments (note 10)					
Total liabilities and fund balances	\$ 8,044,304	277,823	8,322,127		
Net Position					
Investment in capital assets				2,213,778	2,213,778
Restricted for emergencies				208,357	208,357
Unrestricted net assets				1,386,310	1,386,310
Total net position				3,808,445	3,808,445

See the accompanying notes to the financial statements.

Downtown Denver Business Improvement District
Statement of Activities and Governmental Fund Revenues, Expenditures,
and Changes in Fund Balances
Year Ended December 31, 2018

	General Fund	NTR Fund	Total	Adjust- ments	Statement of Activities
Revenues					
Special property assessments	\$ 6,098,065	–	6,098,065	–	6,098,065
Intergovernmental (note 5)	410,070	–	410,070	–	410,070
Contract revenue	669,346	1,067,497	1,736,843	(105,878)	1,630,965
Other income	129,211	–	129,211	–	129,211
Total revenues	7,306,692	1,067,497	8,374,189	(105,878)	8,268,311
Expenditures					
Maintenance and repair	2,963,724	–	2,963,724	–	2,963,724
Management and administration	1,134,358	–	1,134,358	306,640	1,440,998
District marketing and promotions	437,987	–	437,987	–	437,987
Economic development	193,741	–	193,741	–	193,741
Security and safety	919,785	–	919,785	–	919,785
Pedestrian environment	1,062,899	–	1,062,899	–	1,062,899
Contract expenses	61,173	1,067,497	1,128,670	(105,878)	1,022,792
Skyline Park	134,751	–	134,751	–	134,751
Special projects	237,025	–	237,025	–	237,025
Capital projects	349,408	–	349,408	(349,408)	–
Total expenditures	7,494,851	1,067,497	8,562,348	(148,646)	8,413,702
Excess of (deficiency in) revenues over expenditures	(188,159)	–	(188,159)	42,768	(145,391)
Fund balances/net position at beginning of year	1,782,826	–	1,782,826	2,171,010	3,953,836
Fund balances/net position at end of year	\$ 1,594,667	–	1,594,667	2,213,778	3,808,445

See the accompanying notes to the financial statements.

**Downtown Denver Business Improvement District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
— Budget and Actual —
Year Ended December 31, 2018**

	Original Budget	Final Budget	Actual	Variance— From Final
Revenues				
Special property assessments	\$ 6,124,240	6,124,240	6,098,065	(26,175)
Intergovernmental (note 5)	428,070	428,070	410,070	(18,000)
Other income	800,549	800,549	798,557	(1,992)
Total revenues	<u>7,352,859</u>	<u>7,352,859</u>	<u>7,306,692</u>	<u>(46,167)</u>
Expenditures				
Maintenance and repair	3,009,572	3,009,572	2,963,724	45,848
Management and administration	1,116,141	1,116,141	1,134,358	(18,217)
District marketing and promotions	525,563	525,563	437,987	87,576
Economic development	205,992	205,992	193,741	12,251
Security and safety	998,485	998,485	919,785	78,700
Pedestrian environment	1,053,048	1,053,048	1,062,899	(9,851)
Contract expenses	77,047	77,047	61,173	15,874
Skyline Park	157,890	157,890	134,751	23,139
Total current expenditures	<u>7,143,738</u>	<u>7,143,738</u>	<u>6,908,418</u>	<u>235,320</u>
Capital projects	80,000	80,000	349,408	(269,408)
Period maintenance and special projects reserve	174,795	428,771	237,025	191,746
Total capital expenditures and operating reserves	<u>254,795</u>	<u>508,771</u>	<u>586,433</u>	<u>(77,662)</u>
Total expenditures	<u>7,398,533</u>	<u>7,652,509</u>	<u>7,494,851</u>	<u>157,658</u>
Excess of (deficiency in) revenues over expenditures	(45,674)	(299,650)	(188,159)	111,491
Fund balances at beginning of year	<u>1,782,826</u>	<u>1,782,826</u>	<u>1,782,826</u>	—
Fund balances at end of year	<u><u>\$ 1,737,152</u></u>	<u><u>1,483,176</u></u>	<u><u>1,594,667</u></u>	<u><u>111,491</u></u>

See the accompanying notes to the financial statements.

Downtown Denver Business Improvement District
NTR Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
— Budget and Actual —
Year Ended December 31, 2018

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance— From Final</u>
Revenues				
Contract revenue	\$ 1,400,307	1,400,307	1,067,497	(332,810)
Total revenues	<u>1,400,307</u>	<u>1,400,307</u>	<u>1,067,497</u>	<u>(332,810)</u>
Expenditures				
Maintenance and repair	—	—	—	—
Management and administration	—	—	—	—
District marketing and promotions	—	—	—	—
Economic development	—	—	—	—
Security and safety	—	—	—	—
Pedestrian environment	—	—	—	—
Contract expenses	1,400,307	1,400,307	1,067,497	332,810
Skyline Park	—	—	—	—
Special projects	—	—	—	—
Total expenditures	<u>1,400,307</u>	<u>1,400,307</u>	<u>1,067,497</u>	<u>332,810</u>
Excess of (deficiency in) revenues over expenditures	—	—	—	—
Fund balances at beginning of year	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
Fund balances at end of year	<u><u>\$ —</u></u>	<u><u>—</u></u>	<u><u>—</u></u>	<u><u>—</u></u>

See the accompanying notes to the financial statements.

Downtown Denver Business Improvement District

Notes to Financial Statements

December 31, 2018

(1) Summary of Significant Accounting Policies

(a) General

The Downtown Denver Business Improvement District (the BID) is a quasi-municipal corporation and political subdivision of the State of Colorado, created by Ordinance and governed pursuant to the provisions of the Business Improvement District Act, C.R.S. §31-25-1201, et seq. The BID service area encompasses the central business district of the City and County of Denver (the City), Colorado, including the Sixteenth Street Mall and the immediately surrounding area. The BID began operations October 26, 1992 upon the legal sunset of the Sixteenth Street Mall Management District, and in the fall of 2011, was renewed by constituents for a ten-year period ending in 2021.

The BID provides a variety of services to its constituents, including:

- Continuous maintenance and repairs
- Security and public safety
- Custodial services, snow removal and grounds beautification
- Planning and administration of economic and urban development activities
- Promotion and marketing of the BID area to existing and prospective businesses and their employees
- Organization, promotion, marketing and management of public events
- Project funding and management for design and for construction of capital improvements

(b) Basis of Accounting and Financial Statement Presentation

The BID is a legally separate governmental unit. However, the Mayor of the City appoints the BID's Board of Directors, and the Denver City Council approves the annual budget and operating plan. For financial statement purposes, the BID is considered to be a component unit of the City because control of the BID essentially rests with the City.

Government-Wide Statements

The BID reports as a special-purpose government engaged in governmental activities. The BID's basic financial statements include both government-wide (reporting the BID as a whole) and fund financial statement (reporting the BID's major funds). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Contract and similar revenues are recognized as soon as all eligibility requirements have been met. These financial statements have been combined with an adjustments column to reconcile between the two statements.

In the government-wide statement of net position, the governmental activities columns (a) are presented on a consolidated basis by column and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The BID's net position is reported in three parts—investment in capital assets, restricted net assets; and unrestricted net assets. The BID first utilizes restricted resources to finance qualifying activities.

Downtown Denver Business Improvement District

Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(b) Basis of Accounting and Financial Statement Presentation, Continued

The government-wide statement of activities reports both the gross and net cost of each of the BID's functions. The functions are also supported by general government revenues. The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating-specific and discretionary grants while the capital grants column reflects capital-specific grants.

The net costs are normally covered by general revenue.

The BID does not allocate indirect costs. An administrative service fee is charged by the General Fund to the other operating fund that is eliminated like a reimbursement to recover the direct costs of General Fund services provided.

This government-wide focus is more on the sustainability of the BID as an entity and the change in the BID's net position resulting from the current year's activities.

The governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Fund Financial Statements

The financial transactions of the BID are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the BID:

Governmental Fund Type

The *General Fund* is the general operating fund of the BID, and is used to account for all financial resources and expenditures of the BID related to the provision of the goods and services pursuant to its organizational ordinance and annual operating plan. The focus of the governmental funds' measurement is upon determination of financial position rather than upon net income.

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Downtown Denver Business Improvement District
Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(b) Basis of Accounting and Financial Statement Presentation, Continued

The *NTR Fund* (a special revenue fund) is used to account for specific contract revenues and expenses associated with BID services delivered outside of the traditional BID boundaries or within its boundaries and beyond the BID's standard services.

(c) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(d) Cash and Investments

The BID pools cash resources for all funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash accounts is available to meet current operating requirements. Cash and investments may include cash on hand, demand deposits, certificates of deposit, savings accounts, and pooled investments fund. Investments are carried at fair value. See note 2.

(e) Concentrations of Credit Risk

Financial instruments which potentially subject the BID to concentrations of credit risk consist principally of cash and cash equivalents and special assessments receivable. The BID's bank accounts at year-end were entirely covered by federal depository insurance or by collateral held by the BID's custodial banks under provisions of the Colorado Public Deposit Protection Act (PDPA).

Concentrations of credit risk with respect to special assessments are considered to be minimal because failure to pay may result in foreclosure and sale of the property being assessed (note 1(f)). Historically, uncollectible assessments have been minimal.

(f) Special Assessments

Special assessments are certified by the BID board of directors on or about December 15 each year. The assessment is transmitted to the City and becomes a perpetual lien on the property as of the date the assessment notices are mailed to the payers. The assessments are payable by the end of April. Delinquent payers are notified in August and tax sales of delinquent properties are held in November. Assessment collections are remitted by the City to the BID on a monthly basis.

At December 31, 2018, the BID board of directors had certified and levied assessments of \$6,405,955 for collection during 2019. This amount has been reflected in the accompanying balance sheet as assessments receivable and as deferred assessments revenue.

Downtown Denver Business Improvement District

Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(g) Budgets

In accordance with the State Budget Law and the Business Improvement District Act, the BID prepares and submits an annual operating plan and budget to the City on or before September 30 each year for the ensuing year and following public notice, the BID conducts a public hearing prior to adopting the final budget and appropriating sums. The budgetary reporting basis is the same as the financial reporting basis, and the appropriation is set at the total fund-expenditures level.

(h) Property and Equipment

The BID capitalizes property and equipment with an initial cost, or fair value if donated, over \$5,000 and an estimated useful life of more than one year. Assets purchased for ownership by the City, the use of which benefits the BID, are not capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from three to ten years.

(i) Fund Equity

In the fund financial statements, governmental funds report restrictions of fund balance for amounts that are legally restricted by law or outside parties for use for specific purpose.

Restrictions for the District are recorded up to the maximum equity available in the fund balance and consist of:

Restricted for Emergencies

These restrictions are established to comply with TABOR. Recorded TABOR emergency reserves at December 31, 2018 are \$208,357.

Assigned fund balances, if any, are amounts the BID intends to use for specific purpose. Intent can be expressed by the Board of Directors or by an official to which the Board delegates authority. Restricted funds are considered to be spent first followed by assigned and unassigned, for an expenditure for which any could be used.

Fund Equity Assignments

Assignments of unrestricted fund balances indicate management's intention for future utilization of such funds and are subject to change with the board of director's approval.

The board has assigned an operating reserve for working capital and future capital expenditures, beginning with \$100,000, and adds annual contributions of 1% of the annual property assessment, which for 2018 was \$60,982. Expenditures applied to the cash flow and capital reserve in 2018 totaled \$98,027. At December 31, 2018, the assigned cash flow and capital reserve had a total balance of \$276,765.

Downtown Denver Business Improvement District
Notes to Financial Statements, Continued

(1) Summary of Significant Accounting Policies, Continued

(i) Fund Equity, Continued

The board has assigned an operating reserve for period maintenance. The BID makes a contribution to the periodic maintenance reserve annually to cover the costs for items and projects that do not happen annually but are recurring and then draws money from that reserve as necessary to fund specific projects. Contributions to the periodic maintenance reserve totaled \$142,500 in 2018 and were offset by expenditures of \$99,776. The assigned periodic maintenance reserve had a total balance of \$392,285 at December 31, 2018.

(j) Interfund Activity

Interfund activity is reported either as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payable as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

(k) Subsequent Events

Management is required to evaluate, through the date the financial statements are issued or available to be issued, events or transactions that may require recognition or disclosure in the financial statements, and to disclose the date through which subsequent events were evaluated. The BID's financial statements were available to be issued on March 7, 2019, and this is the date through which subsequent events were evaluated.

(2) Cash and Investments

Cash Deposits

The PDPA requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The PDPA requires financial institutions to pledge collateral having a market value of at least 102% of the aggregate public deposits not insured by federal depository insurance. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least equal to the aggregate uninsured deposits. The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

At December 31, 2018, the BID had bank deposits of \$1,256,678 covered by PDPA.

Downtown Denver Business Improvement District

Notes to Financial Statements, Continued

(2) Cash and Investments, Continued

Credit Risk

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest, which include: obligations of the U.S. Treasury and U.S. agencies, obligations of the State of Colorado or of any county, school district, and certain towns and cities therein, notes or bonds secured by insured mortgages or trust deeds, obligations of national mortgage associations, and certain repurchase agreements and money market funds. The BID has not adopted a formal investment policy; however, it follows state statutes regarding investments.

Interest Rate Risk

In accordance with State statute, the BID manages its exposure to declines in fair values by investing operating funds in short-term securities, money market funds, or similar investment pools with a weighted average maturity of less than one year.

Fair Value

At December 31, 2018, the BID had \$174,252 invested in the Colorado Local Government Liquid Asset Trust (COLOTRUST) (the Trust), an investment vehicle established for local government entities in Colorado to pool surplus funds. The significant investment strategies of the Trust are to invest only in investments legally permitted under Colorado State Law, to minimize risk by managing portfolio investments to preserve principal and maintain a stable Net Asset Value (NAV), to manage portfolio investments in a way that ensures that cash will be available as required to finance Participants' operations, and to maximize current income to the degree consistent with legality, safety, and liquidity.

The State Securities Commissioner administers and enforces all State statutes governing the Trust. The Trust operates similarly to a money market fund and each share is equal in value to \$1.00. The Trust offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and any security allowed under CRS 24-75-601.

A designated custodial bank serves as custodian for the Trust's portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for the Trust's investment portfolios and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by the Trust. COLOTRUST is rated AAAM by Standard & Poor's and measured at Net Asset Value (NAV). There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

Downtown Denver Business Improvement District
Notes to Financial Statements, Continued

(3) Property and Equipment

Property and equipment, including changes thereto, were as follows during 2018:

	January 1, <u>2018</u>	<u>Additions</u>	<u>Disposals</u>	December 31, <u>2018</u>
Street furniture and fixtures	\$ 379,281	63,256	–	442,537
Landscaping	3,129,119	286,152	–	3,415,271
Artwork	<u>11,000</u>	<u>–</u>	<u>–</u>	<u>11,000</u>
Total property and equipment	3,519,400	349,408	–	3,868,808
Less accumulated depreciation	(1,348,390)	(306,640)	<u>–</u>	(1,655,030)
Property and equipment, net	\$ <u>2,171,010</u>	<u>42,768</u>	<u>–</u>	<u>2,213,778</u>

(4) Related Party

The BID contracts with a related party, the Downtown Denver Partnership, Inc. (DDP) to manage and account for its operations under the terms of an annual agreement. During 2018, the BID paid DDP \$2,636,233 for these services.

(5) Intergovernmental Agreement

The BID and the City provide services and other benefits to one another pursuant to the terms of an annual intergovernmental agreement. During 2018, the BID paid \$60,978 to the City for certain billing, collection, security and other services, and the BID was paid \$410,070 by the City in lieu of special assessment of certain property belonging to the City within the special assessment district boundaries.

(6) Reconciliation of the Governmental Funds Balance Sheet and the Statement of Net Position

Amounts reported in the statement of net position at December 31, 2018 are different because:

Fund balance of Governmental Funds	\$ 1,594,667
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the Governmental Funds	<u>2,213,778</u>
Total net position	\$ <u>3,808,445</u>

Downtown Denver Business Improvement District
Notes to Financial Statements, Continued

(7) Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of the Governmental Funds to the Statement of Activities

Year ended December 31, 2018:

Net change in fund balance - Governmental Funds \$ (188,159)

Amounts reported for *governmental activities* in the statement of activities are different because:

The Governmental Funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital contributions of assets exceeded depreciation in the current year.

42,768

Change in net position of Governmental Activities \$ (145,391)

(8) "TABOR" Amendment

Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights (TABOR) contains tax, spending, revenue and debt limitations, which apply to the State of Colorado and all local governments.

The amendment also requires the maintenance of an emergency reserve equal to at least 3% of fiscal year spending. Fiscal Year Spending limitations are computed based on the prior year's spending adjusted for inflation and local growth. Revenue in excess of the limit must be refunded unless voters approve its retention.

In November 2011, voters approved a ballot issue to authorize the BID to collect, retain and expend for public purposes the full amount received by the BID from any revenue source except assessments, notwithstanding any spending, revenue raising or other limits, including this amendment. Assessments not to exceed \$3,400,000 were approved for 2003 with subsequent increases not to exceed inflation plus local growth. The BID's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate Fiscal Year Spending limits will require judicial interpretation.

(9) Risk Management

The BID is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The BID purchases commercial insurance for risks and loss in excess of deductible amounts. Settled claims have not exceeded this coverage in any of the past five fiscal years.

Downtown Denver Business Improvement District
Notes to Financial Statements, Continued

(10) Lease

The BID entered into a lease arrangement for office space located in Denver, Colorado that expires January 2028. The BID's estimated future minimum lease payments under this operating lease as of the years ending December 31 are:

2019	\$ 111,266
2020	114,878
2021	118,490
2022	122,101
2023	125,713
Thereafter	<u>622,581</u>
Total minimum lease payments	\$ <u>1,215,029</u>

Total rent expense for the BID is covered in its operating agreement with DDP and totaled \$97,193 for 2018. See note 4.

DOWNTOWN DENVER BUSINESS IMPROVEMENT DISTRICT
AMENDED BYLAWS

Preamble

These bylaws are adopted pursuant to the laws of the State of Colorado and the ordinances of the City and County of Denver. In the event of a direct conflict between these bylaws and state law or city ordinance, the state law or city ordinance shall govern.

Article I

General

Section 1. The name of the district shall be the "Downtown Denver Business Improvement District", also known as the "Downtown Denver BID" or the "Downtown BID".

Section 2. The office of the Downtown BID Shall be located within the boundaries of the Downtown BID at such place as the board of directions shall, by resolution, determine.

Article II

Directors and Officers

Section 1. There shall be the number of directors provided by the ordinance of the City and County of Denver on the board of directors of the Downtown BID (Board).

Section 2. A vacancy on the board occurs when a director ceases to be an elector of the Downtown BID, resigns, is removed from office as provided by law, or dies.

Section 3. A vacancy on the board shall be filled in the manner provided by law.

Section 4. There shall be a chair, a vice-chair, a secretary and a treasurer of the board who shall be officers of the Downtown BID. The office of secretary and treasurer may be filled by one person. The board may appoint an assistant secretary who need not be a member of the board.

Section 5. Officers shall be elected annually by the board at the first regular meeting of the fiscal year and shall serve a term of one year or until their successor is elected.

Section 6. The chair shall preside at all meetings of the board and the Downtown BID, shall sign all documents on behalf of the Downtown BID upon approval by the board, and shall have such other duties as the board may direct. The chairman shall appoint such committees and task forces as are authorized by the board.

Section 7. The vice-chair shall perform the duties of the chair in the absence of the chair or in the event of the chair's inability or refusal to act and shall have such other duties as the board may provide.

Section 8. The secretary shall keep a record of all proceedings, minutes of meetings, certificates, contracts, and corporate acts of the board and shall be custodian of the seal of the Downtown BID which shall be affixed to all contracts and instruments authorized by the board.

Section 9. The treasurer shall keep permanent records containing accurate accounts of all money received by and disbursed on behalf of the Downtown BID and shall make all required reports. The treasurer shall have the care and custody of all Downtown BID moneys and shall deposit such moneys in the manner provided by law and as authorized by the board.

Section 10. The board may provide such additional duties for any officer as it deems necessary.

Section 11. A vacancy in any office shall be filled by the board at its next regular meeting for the remainder of the unexpired term.

Section 12. Directors and officers shall receive no compensation for their service but may be reimbursed for expenses incurred in the performance of their duties in the manner provide by the board by resolution.

Section 13. Directors shall disclose and act on potential conflicts of interest as required by Colorado law, including C.R.S. 18-8-308; 24-18-109; 24-18-110; and 24-18-201 to 206. Directors shall disclose potential conflicts of interest in writing at least 72 hours before a meeting of the Board in which the conflict will arise. Such disclosure is to be made to the Board Secretary (or Manager on behalf of the secretary), and to the BID's attorney's office. At the start of the Board's discussion, the Director will verbally disclose the potential conflict, not attempt to influence the decision of other Board members, and shall not vote on the matter.

Article III

Personnel and Management

Section 1. The Downtown BID may employ such personnel or contract for such services as it deems necessary to exercise its powers and perform its duties and function. The terms and conditions of such employment or contracts, together with the duties to be performed, shall be determined by the board in conformance with the law.

Article IV

Meetings

Section 1. The regular meeting of the board shall be held monthly on a recurring designated day of the month and regular time, with such day and time determined by the board at the end of each calendar year for the next calendar year. The selected day and time for the regular meeting for any given month may be changed by vote of the board, and the posting of corresponding notices as required by Colorado law. Meeting shall be held at the BID office unless otherwise noticed in advance in accordance with Colorado law. If the regular meeting date falls on a legal holiday, the regular meeting shall be held on the next succeeding business day at the same time and place.

Section 2. The chairman or any two members of the board may call a special meeting of the board upon at least twenty-four hours' written notice to each member. Such notice shall state the purpose for which such special meeting is called.

Section 3. Public notice of all meetings of the board shall be given as provided by law and shall contain the date, time, place and type of meeting, and specific agenda information where possible. Public notice of any meeting shall be posted at least twenty-four hours in advance at such public place or places as the board may designate annually at its first regular meeting in the fiscal year.

Section 4. A majority of the directors in attendance shall constitute a quorum of the board for the purpose of conducting its business, but a smaller number may adjourn from time to time until a quorum is obtained. Directors may attend any meeting in person or by a telephonic connection, but any such connection shall permit any director not attending in person to hear all discussion concerning any item upon which action is to be taken and shall permit all persons in attendance to hear the director attending by telephone.

Section 5. When a quorum is in attendance, action may be taken by the board upon an affirmative vote of a majority of the directors in attendance, but a majority of all directors shall be required to approve the annual budget and operating plan, to approve budget and appropriation resolutions and certification of mill levies and special assessments, to elect officers, to amend the bylaws, and to approve any contracts or agreements that are in excess of one percent (1%) of the approved DDBID Budget of the concurrent Fiscal Year of said contract or agreement.

Section 6. Voting on all questions except election of officers shall be by a roll call vote which shall be entered into or appended to the minutes of the meeting. Election of officers shall be by secret ballot. No director may abstain from voting except in the case of a conflict of interest which has been disclosed as provided by law. No proxy voting shall be permitted.

Section 7. All meetings of the board for any purpose whatsoever shall be open to the public except that the board may go into executive session in the manner and for purposes provided by law.

Section 8. Action on any item shall be taken only at a regular or special meeting by motion or by resolution. Resolutions shall be used for all actions of a general and permanent nature, shall be in writing, shall, upon adoption, be authenticated by the secretary, and shall be contained in a well-bound book, properly indexed. All motions shall be set forth in the minutes of the meeting. Resolutions and motions shall become effective on the day of adoption unless otherwise stated.

Section 9. All meetings of the Board for any purpose whatsoever shall be open to the public; provided, however, that this section shall not limit the authority of the Board to enter into executive session as allowed by law.

The procedures to enter into an executive session are presented below: (This is only a summary, consult the attorney for the BID as questions arise.)

During an open meeting:

1. Announce the detailed topic and legal authority for the Executive Session – the announcement must cite the specific law that allows the session (see the list a-h below). If the topic is not on the list, the Board is prohibited from entering the executive session.
2. Board vote – need 2/3 vote of quorum present in favor of the session.
3. Exclude public and all others.
4. Record the executive session discussions electronically – keep the recording secret unless ordered otherwise by a court or the Board consents. No recording is required if the topic is an individual student or is attorney-client privileged (attorney must be present and must state on the record or attest that the discussion is privileged).
5. THE BOARD MUST TAKE NO ACTION, NO VOTE, NO DECISION IN EXECUTIVE SESSION.
6. Come out of executive session back into public session.
7. Complete the meeting.

Later...

- a. If required for an attorney-client matter, have the attorney sign an attestation concerning the content of the session.
- b. DESTROY EXECUTIVE SESSION RECORDING AFTER 90 DAYS UNLESS NEEDED FOR COURT.

The allowed purposes for an Executive Session are listed in §24-6-402(4), C.R.S.

- a. Purchase, acquire, lease, transfer or sale of real, personal or other property interest, but not to conceal a conflict of interest.
- b. Consult or receive advice from attorney on specific legal questions.
- c. Confidential items per federal or state law, rules, regulations. Cite the statute or rule before session begins.
- d. Security details – investigations – defenses against terrorism or to prevent disclosing items that could be used to commit crime or avoid prosecution.
- e. Develop negotiating positions, strategy, or instruct negotiators.
- f. Personnel matters, except about directors, an elected official, board appointments, general personnel policies, one employee if the employee requests an open meeting or if more than one employee is involved, then all request open meeting, or a hearing covered by the Teacher Empl. Comp. and Dism. Act of 1990.
- g. Documents to be kept secret according to the Colorado Open Records Act (such as medical information; confidential commercial data; names, addresses, and financial information about users of District facilities or services).
- h. Discussions of individual students.

Article V

Fiscal Matters

Section 1. The fiscal year of the Downtown BID shall be the calendar year.

Section 2. The board shall establish limits on the check writing authority of officers, employees, and agents of the Downtown BID, but two signatures shall be required on all checks between Ten Thousand and No/100 Dollars (\$10,000.00) and Twenty-Five Thousand and No/100 Dollars (\$25,000). One of the signatures shall be a board member for checks over Fifty Thousand and No/100 Dollars (\$50,000.00) and over. The order of preference for board member signature is as follows: 1. Treasurer, 2. Chair, and 3. Secretary.

Section 3. The board may authorize an officer, employee, or agent of the Downtown BID to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Downtown BID. Any such authorization shall specify the particular contract or instrument, or the category of contracts or instruments, so authorized.

Section 4. No load or advance shall be made or contracted on behalf of the Downtown BID and no note, bond, or other evidence of indebtedness shall be executed or delivered in its name except in the manner provided by law and as authorized by the board.

Article VI

Amendments

Section 1. These bylaws may be amended or repealed, and new bylaws adopted, by the board at any regular or special meeting subject to the requirements of Section 5 Article IV of these bylaws.

Article VII

Indemnification

Section 1. The Downtown BID shall indemnify any director, officer, employee, or agent or any former director, officer, employee, or agent for any expense actually incurred in connection with any action, suite, or proceeding or for any loss or claim resulting from any such action, suit, or proceeding in which such person has been made a party by reason of being or having been such director, officer, employee, or agent, including any matter as to which such person is adjudged to be liable in such action, suite, or proceeding except for such person's willful and wanton acts or omissions in the performance of official duties.

Section 2. The Downtown BID is authorized to obtain such policy or policies of insurance for the purpose of providing such indemnification and for such other purposes as the board deems necessary.

Section 3. The indemnification provided in this article does not constitute a waiver, either partial or complete, of any immunities or limitations on judgments provided by law with respect to the Downtown BID or its directors, officers, employees, or agents.

Adopted by the Board of Directors of the Downtown Denver Business Improvement District this 3rd day of September, 1992, and amended this 7th day of June, 2018.



Chair of the Board

Attest:

Secretary



2019 DDBID Actions – as of September 27, 2019 – copies of the meeting minutes available upon request:

January 2019:

- Approval of December 6, 2018 Minutes.
- Approve the officer slate for 2019:
Austin Kane, Chair
Bahman Shafa, Vice Chair
Sandrena Robinson, Secretary
David Kaufman, Treasurer
- Committed to \$25K/year for 3 years to support DPD Shotspotter program. Direction to staff to notify Mayor and Chief of decision by letter.

February 2019:

- Approval of the January 10, 2019 Minutes
- Approval of a contract to perform hardscape work in Lower Downtown on the Mall with Colorado Custom Rock for \$158,044.
- Approval of BID off-Mall landscape with CreativExteriors for summer color for 460 planters for \$146,685.85.
- Approval of BID Mall landscape with CreativExteriors for Mall planter summer color for \$87,158.

March 2019:

- Approval of the February 7, 2019 Minutes
- Review and Acceptance of the 2018 BID Audit.

April 2019:

- Approval of the March 7, 2019 Minutes
- Board heard comprehensive presentations from Proponents of Initiative 300, Opponents of Initiative 300, and the Denver City Attorney's Office.
- Passed a resolution setting a public hearing to amend the BID 2018 Budget at the May 2, 2019 meeting to reflect audit accepted by the Board in March.
- Passed a Resolution advocating against Denver 2019 Municipal Election Ballot Initiative 300.
- Approved a draft letter to the City promoting and advocating for proposed 2A projects.

May 2019:

- Approval of the April 4, 2019 Minutes

- Direction to staff to draft and submit a letter supporting the recommended Mall design.
- Approved a Resolution Setting a Public Hearing to Amend the BID 2018 Budget on June 6, 2019 to reflect the accepted audit. Publication deadlines were missed from the previous meeting.

June 2019:

- Approval of the May 2, 2019 Minutes
- Held a Public Hearing regarding amending the 2018 BID Budget.
- Approved a Resolution amending the 2018 BID Budget.

July 2019:

- Approval of the June 6, 2018 Minutes

August 2019:

- Approval of the July 11, 2019 Minutes
- Approved the renewal of the private security contract with Allied Universal.

September 2019:

- Approval of the August 1, 2019 Minutes
- Approval of the 2020 Budget and Operating Plan
- Approval of the 2019 IGA between the City and County of Denver and the DDBID to provide maintenance services on the Mall.

#

Downtown Denver Business Improvement District
Board of Directors
2019

Austin Kane

Unico Properties LLC
1660 Lincoln Street, Suite 2250
Denver CO 80264
720-486-0630 w
303-807-8172 m
austink@unicoprop.com

Retail

Chair

2nd term, expires 12/31/2021

Bahman Shafa

Focus Property Group
3000 Lawrence St.
Denver, CO 80205
303-296-7550 ext. 11 w
303-324-0199 m
shafa@focuscorporation.com

Unimproved Property

Vice Chair

2nd term, expires 12/31/2021

David Kaufman

910 Associates, Inc.
910 16th Street, Suite 500
Denver CO 80202
303-825-1887 w
720-341-4803 m
dkaufman@universitybldg.com

Small Property

Treasurer

2nd term, expires 12/31/2021

Sandrena B. Robinson

LBA Realty
Denver Place
999 18th Street, Suite 210
Denver, CO 80202
303-243-3820 w
303-808-8257 m
srobinson@lbarealty.com

Office Property

Secretary

1st term, expires 12/31/2019

Jon Buerge

Urban Villages Inc.
1530 16th Street, Suite 350
Denver, CO 80202
720-904-0928 w
303-619-9959 m
jon.buerge@urban-villages.com

B-7 Property

2nd term, expires 12/31/2021

Gina Guarascio

Jones Lang LaSalle
1700 Lincoln St., Suite 2440
Denver, CO 80203
303-863-1303 w
gina.guarascio@am.jll.com

Large Property

2nd term, expires 12/31/2019

Jennifer L. Hallinan DeLeon

Hines
1125 17th Street, Suite 700
Denver, CO 80202
720-235-3050 w
Jennifer.Hallinan@hines.com

B-5 Property

1st term, expires 12/31/2021

Ron Fano

Spencer Fane LLC
1700 Lincoln Suite 2000
Denver CO 80203
303-839-3820 w
303-839-3838 f
rfano@spencerfane.com

Legal Advisor

No term

2019 Downtown Denver BID Board Attendance

Board Members	January	February	March	April	May	June	July	August	Sept.	October	Nov.	Dec.
Austin Kane Chair	Present	Present	Present	Present	Absent	Present	Present	Absent	Present			
Bahman Shafa Vice Chair	Present	Absent	Present	Present	Present	Absent	Present	Present	Present			
David Kaufman Treasurer	Absent	Present	Present	Present	Present	Present	Present	Present	Present			
Sandrena Robinson Secretary	Present	Present	Present	Present	Present	Present	Absent	Absent	Present			
Gina Guarascio	Absent	Present	Present	Present	Present	Present	Absent	Present	Present			
Jennifer Deleon	**	**	Present	****	****	****	Present	Present	Present			
Jon Buerge	Present	Present	Present	Absent	Present	Present	Present	Present	Present			

**** = seat
vacant**

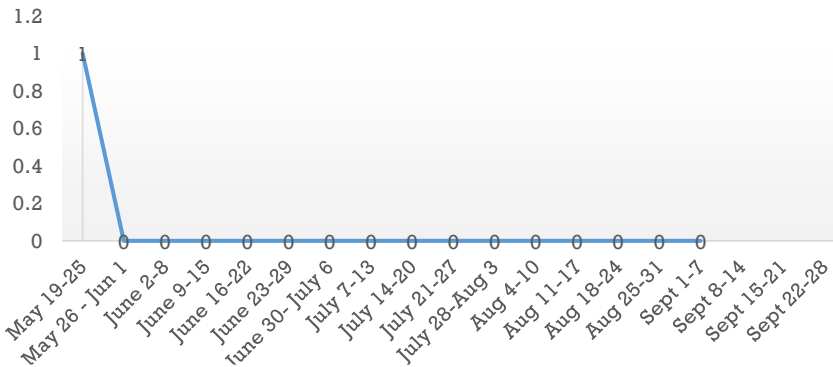
****** = Excused
absence/
Maternity
leave**

Allied Universal Security Report

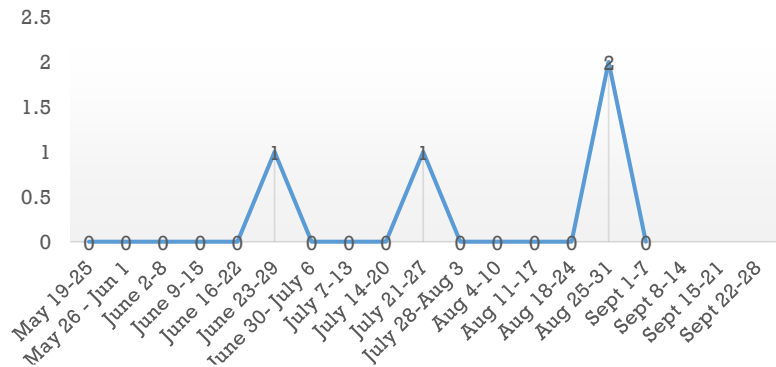
5 Month Trend Tracker

Incident Response	May 19-25	May 26 - Jun 1	June 2-8	June 9-15	June 16-22	June 23-29	June 30- July 6	July 7-13	July 14-20	July 21-27	July 28-Aug 3	Aug 4-10	Aug 11-17	Aug 18-24	Aug 25-31	Sept 1-7	Sept 8-14	Sept 15-21	Sept 22-28	5 Mth Total	5 Month Weekly Average
Aggressive Panhandling	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				1	0
Assault	0	0	0	0	0	1	0	0	0	1	0	0	0	0	2	0				4	0
Bicyclists/Skaters contacted	51	76	84	55	96	49	48	30	50	31	49	51	58	47	67	68				910	57
Breathe Easy	129	162	139	122	142	120	167	142	111	119	138	163	145	66	131	122				2118	130
Disturbance	12	18	27	25	17	25	38	27	32	26	30	28	14	16	42	20				397	25
Dockless Transportation	325	361	347	256	313	329	323	259	251	238	212	221	186	126	233	202				4182	261
Injury/Illness	2	4	0	3	8	3	3	6	2	4	5	9	3	0	4	6				62	4
Park Curfew Violation	1	12	6	9	11	22	27	18	15	21	18	30	15	16	11	17				249	16
Public Intoxication	3	1	3	4	6	1	1	1	3	5	4	1	0	0	5	0				38	2
Public Urination	0	0	1	1	1	2	3	1	0	0	1	0	0	0	0	1				11	1
Public Use of Marijuana	3	1	3	1	2	0	2	1	1	2	4	0	1	1	3	4				29	2
Sit and Lie	71	125	115	105	96	121	110	88	114	182	218	184	180	131	154	136				2130	133
Trespass	132	145	140	128	124	104	116	138	148	120	132	81	77	68	115	79				1847	115
Unauthorized Camping	49	50	56	67	39	42	38	65	59	41	38	39	32	21	43	42				721	45
Vandalism	6	3	5	5	6	4	1	2	5	8	5	2	5	0	1	3				61	4
Welfare Checks	135	175	158	158	133	122	202	142	183	176	156	120	59	64	167	135				2285	143
Totals	920	1133	1084	939	994	945	1079	920	974	974	1010	929	775	556	978	835	0	0	0		

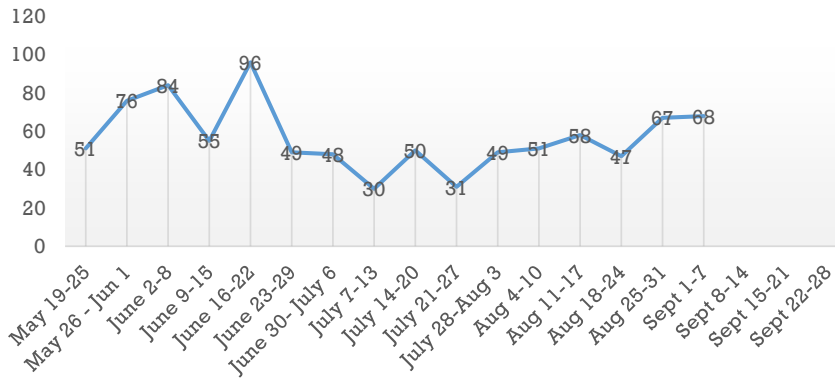
Aggressive Panhandling



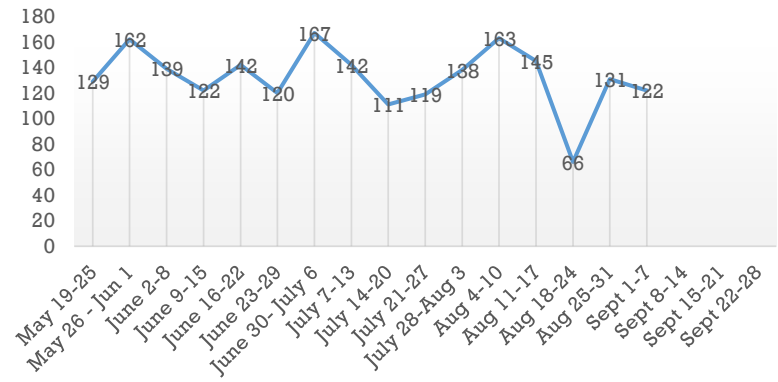
Assault



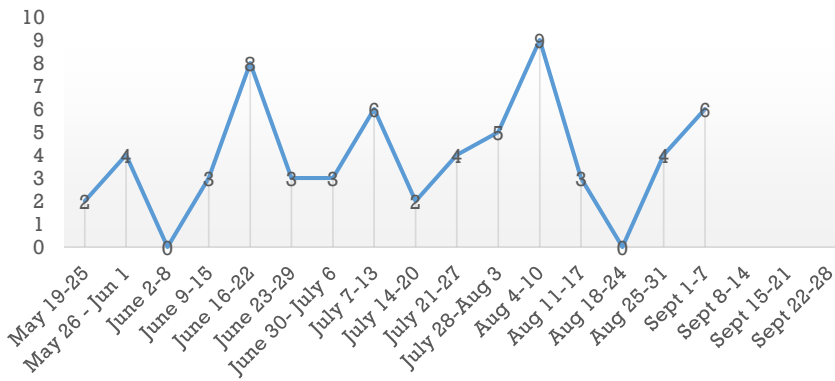
Bicyclists/Skaters contacted



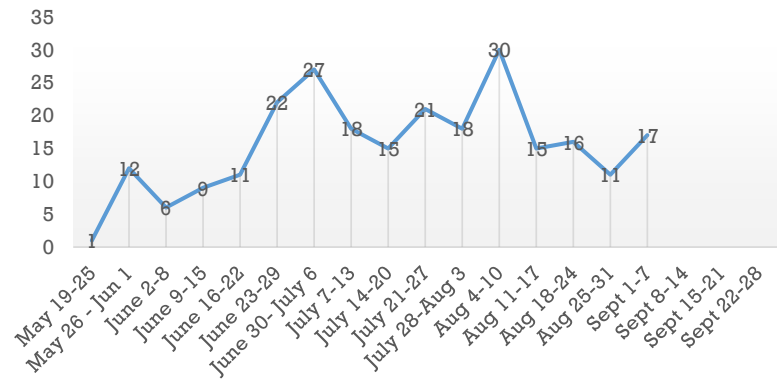
Breathe Easy



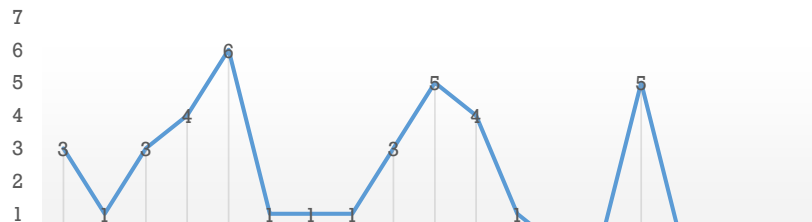
Injury/Illness



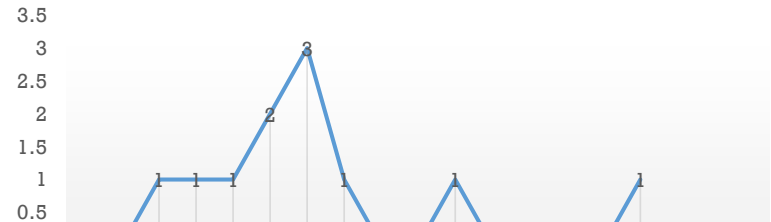
Park Curfew Violation

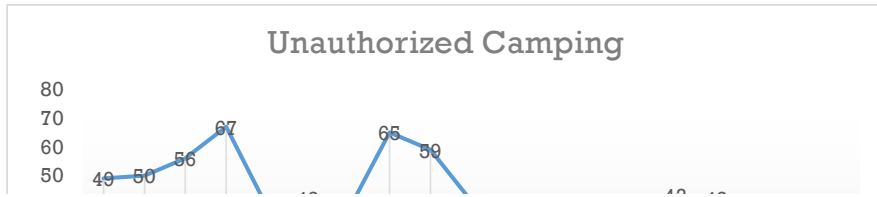
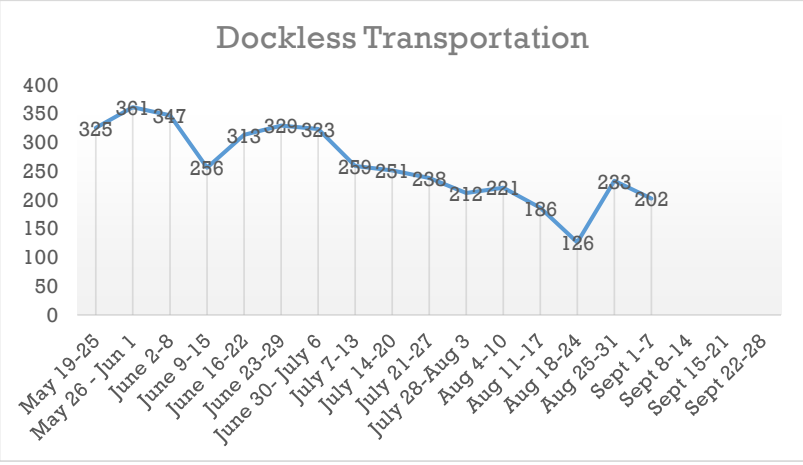
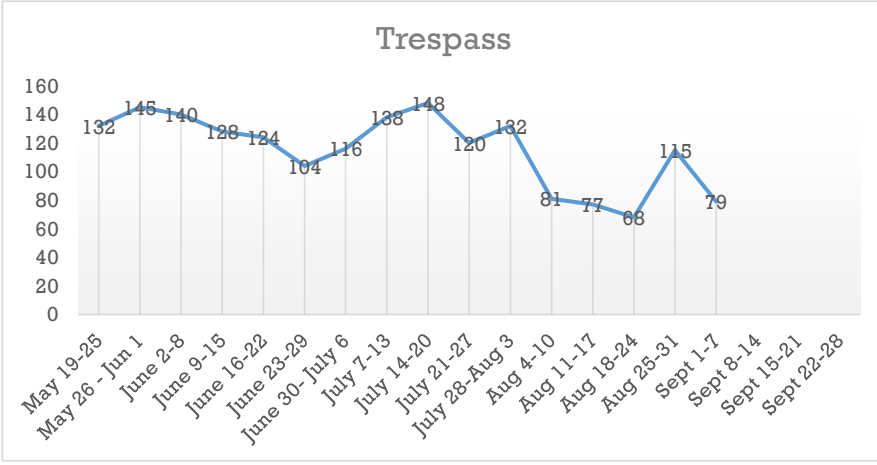
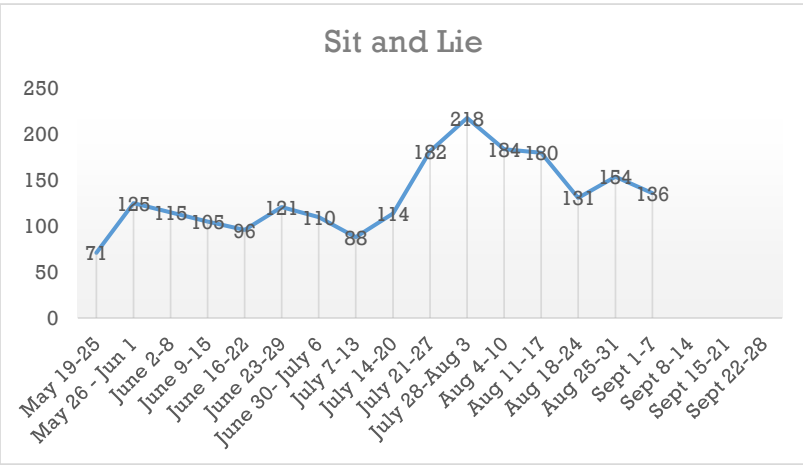
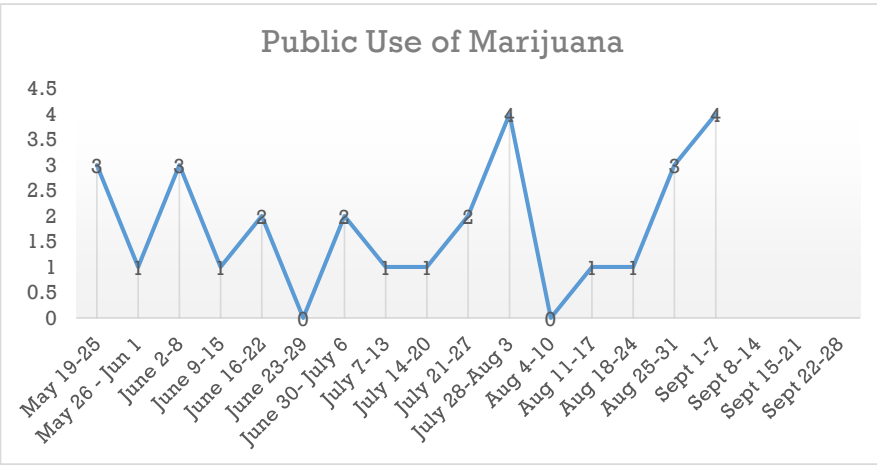
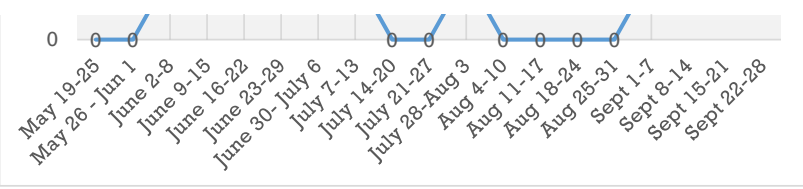
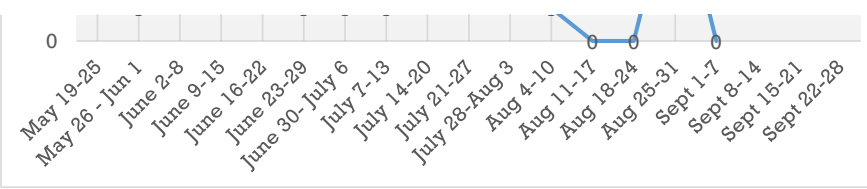


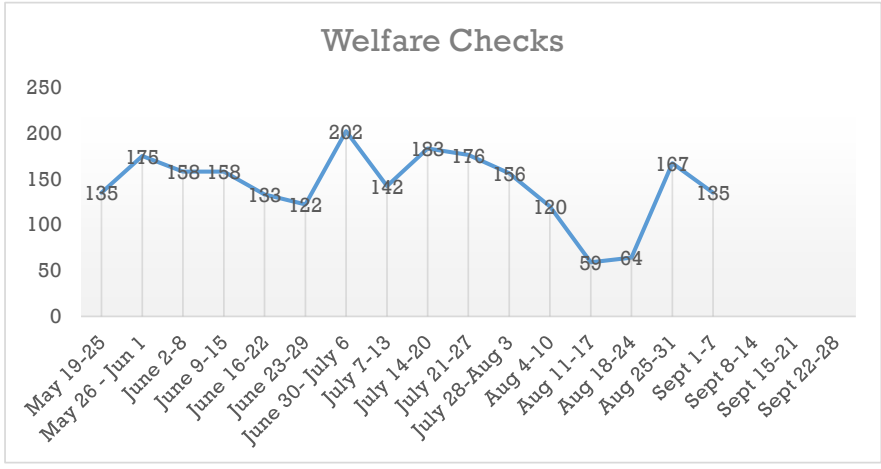
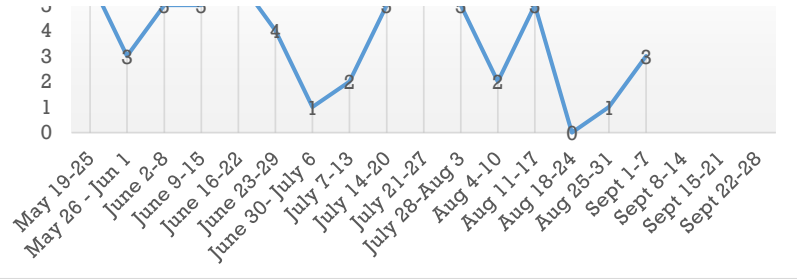
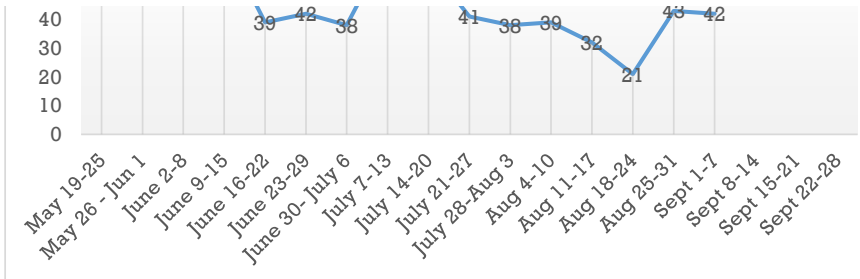
Public Intoxication



Public Urination

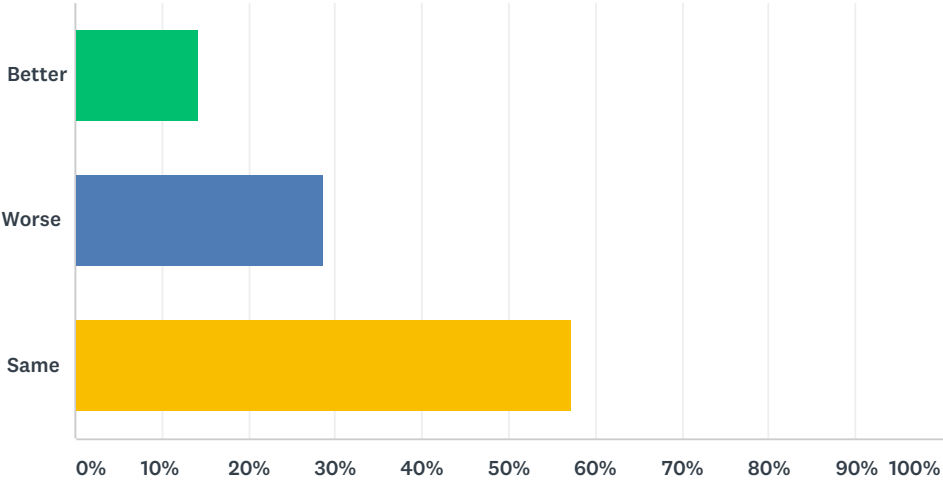






Q1 Is the safety of the 16th Street Mall better, worse, or the same as it was 6 months ago?

Answered: 332 Skipped: 1



ANSWER CHOICES	RESPONSES
Better	14.16% 47
Worse	28.61% 95
Same	57.23% 190
TOTAL	332

Q2 What, if any, issue(s) do you feel we need to concentrate on?

Answered: 302 Skipped: 31

Q3 What, if any, specific improvement are you most pleased with?

Answered: 260 Skipped: 73

INTER-DEPARTMENT CORRESPONDENCE

TO: Aaron Sanchez, Commander, District 6

FROM: Lisa Fair, Commander, Administrative Management Division

DATE: August 23, 2019

SUBJECT: Reported Offenses – Downtown Business Improvement District

As requested, the attached report summarizes the reported offenses in the Downtown Business Improvement District for January-July 2018 compared to January-July 2019. The statistics are summarized by offense type, day-of-week, month, and hour.

SUMMARY

- Overall, the number of crimes occurring in January-July increased by 19.2% (+428) comparing 2018 to 2019
 - Criminal trespassing offenses were up 63.7% (+156)
 - Larceny offenses were up 21.1% (+111)
 - Simple assault offenses were up 40.9% (+76)
- Friday had the highest average number of offenses per day in 2019 at 14.40.
- By occurred hour in 2019, 5:00 pm led with 157 offenses.
- By month, July was up 29.5% (+100) in 2019 compared to 2018.

If you have any questions, please do not hesitate to call.

Cc: Paul M. Pazen, Chief of Police

**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT*
JANUARY-JULY 2018 AND 2019**

TYPE OF CRIME		JAN-JUL 2018		JAN-JUL 2019		CHANGE	
		#	%	#	%	#	%
CRIMES AGAINST PERSONS	Murder	4	0.2%	2	0.1%	-2	-50.0%
	Aggravated Assault	114	5.1%	121	4.6%	7	6.1%
	Forcible Sex Offenses	20	0.9%	13	0.5%	-7	-35.0%
	Non Forcible Sex Offenses	1	0.0%	0	0.0%	-1	-100.0%
	Kidnapping/Abduction	5	0.2%	0	0.0%	-5	-100.0%
	Simple Assault	186	8.4%	262	9.9%	76	40.9%
	Intimidation	67	3.0%	59	2.2%	-8	-11.9%
	SUBTOTAL	397	17.8%	457	17.2%	60	15.1%
CRIMES AGAINST PROPERTY	Arson	1	0.0%	4	0.2%	3	300.0%
	Bribery	0	0.0%	1	0.0%	1	N/A
	Burglary	51	2.3%	51	1.9%	0	0.0%
	Counterfeiting/Forgery	20	0.9%	21	0.8%	1	5.0%
	Criminal Mischief/Damaged Property	147	6.6%	176	6.6%	29	19.7%
	Embezzlement	4	0.2%	0	0.0%	-4	-100.0%
	Extortion	0	0.0%	2	0.1%	2	N/A
	Fraud	58	2.6%	63	2.4%	5	8.6%
	Larceny	526	23.6%	637	24.0%	111	21.1%
	Theft from Motor Vehicle	138	6.2%	136	5.1%	-2	-1.4%
	Motor Vehicle Theft	64	2.9%	82	3.1%	18	28.1%
Robbery	52	2.3%	62	2.3%	10	19.2%	
	Stolen Property	6	0.3%	9	0.3%	3	50.0%
	SUBTOTAL	1,067	47.9%	1,244	46.9%	177	16.6%
CRIMES AGAINST SOCIETY	Drug/Narcotics Violations	138	6.2%	156	5.9%	18	13.0%
	Gambling	0	0.0%	0	0.0%	0	N/A
	Child Pornography	0	0.0%	0	0.0%	0	N/A
	Prostitution	0	0.0%	13	0.5%	13	N/A
	Weapon Law Violations	49	2.2%	63	2.4%	14	28.6%
	SUBTOTAL	187	8.4%	232	8.7%	45	24.1%
ALL OTHER OFFENSES	Fraud - NSF - Closed Account	2	0.1%	1	0.0%	-1	-50.0%
	Curfew	1	0.0%	1	0.0%	0	0.0%
	Disorderly Conduct / Disturbing the Peace	94	4.2%	73	2.8%	-21	-22.3%
	Family Offenses / Nonviolent	5	0.2%	6	0.2%	1	20.0%
	Liquor Law/Drunkenness	25	1.1%	33	1.2%	8	32.0%
	Other Sex Offenses	22	1.0%	29	1.1%	7	31.8%
	Viol of a Restraining/Court Order	15	0.7%	31	1.2%	16	106.7%
	Harassment	13	0.6%	9	0.3%	-4	-30.8%
	Criminal Trespassing	245	11.0%	401	15.1%	156	63.7%
	All Other Offenses	153	6.9%	137	5.2%	-16	-10.5%
	SUBTOTAL	575	25.8%	721	27.2%	146	25.4%
GRAND TOTAL		2,226	100.0%	2,654	100.0%	428	19.2%

All files utilized in the creation of this report are dynamic. Dynamic files allow additions, deletions and/or modifications at any time, resulting in more complete and accurate records in the databases. Due to continuous data entry after reports are compiled, numbers may vary in previous or subsequent reports.

PREPARED TO DEPARTMENT OF SAFETY PUBLIC INFORMATION STANDARDS

Excludes runaways, traffic offenses, unfounded reports and non-criminal activity.

Based on NIBRS Standards.

**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT
JANUARY-JULY 2018 AND 2019**

TYPE OF OFFENSE		Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		Total	
		2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019
CRIMES AGAINST PERSONS	Murder	0	0	1	1	1	1	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	4	2
	Aggravated Assault	19	7	9	12	16	12	18	17	21	21	12	20	19	32	0	0	0	0	0	0	0	0	0	0	114	121
	Forcible Sex Offenses	2	2	2	1	1	1	3	1	3	3	3	2	6	3	0	0	0	0	0	0	0	0	0	0	20	13
	Non Forcible Sex Offenses	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
	Kidnapping/Abduction	1	0	0	0	0	0	0	0	2	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	5	0
	Simple Assault	17	27	19	27	30	41	24	37	39	43	33	43	24	44	0	0	0	0	0	0	0	0	0	0	186	262
	Intimidation	7	6	10	3	4	9	9	6	9	16	16	10	12	9	0	0	0	0	0	0	0	0	0	0	67	59
	SUBTOTAL	46	42	41	44	52	64	55	61	75	83	66	75	62	88	0	0	0	0	0	0	0	0	0	0	397	457
CRIMES AGAINST PROPERTY	Arson	0	0	0	0	1	1	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	4
	Bribery	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	Burglary	7	6	7	5	3	7	11	7	7	9	6	8	10	9	0	0	0	0	0	0	0	0	0	0	51	51
	Counterfeiting/Forgery	3	4	0	1	1	3	4	3	7	2	2	4	3	4	0	0	0	0	0	0	0	0	0	0	20	21
	Criminal Mischief/Damaged Property	26	13	15	15	25	21	21	22	22	27	23	42	15	36	0	0	0	0	0	0	0	0	0	0	147	176
	Embezzlement	1	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0
	Extortion	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
	Fraud	8	13	6	8	9	7	14	6	9	11	8	9	4	9	0	0	0	0	0	0	0	0	0	0	58	63
	Larceny	62	77	55	67	68	70	79	86	101	93	66	116	95	128	0	0	0	0	0	0	0	0	0	0	526	637
	Theft from Motor Vehicle	22	11	18	11	16	23	13	19	18	30	23	22	28	20	0	0	0	0	0	0	0	0	0	0	138	136
	Motor Vehicle Theft	13	16	6	6	13	14	2	6	14	11	5	16	11	13	0	0	0	0	0	0	0	0	0	0	64	82
Robbery	5	5	3	6	11	4	4	8	8	16	11	12	10	11	0	0	0	0	0	0	0	0	0	0	52	62	
Stolen Property	2	1	0	1	1	0	2	1	0	1	1	3	0	2	0	0	0	0	0	0	0	0	0	0	6	9	
SUBTOTAL	149	146	110	122	149	150	150	160	188	201	145	233	176	232	0	0	0	0	0	0	0	0	0	0	1,067	1,244	
CRIMES AGAINST SOCIETY	Drug/Narcotics Violations	26	17	18	18	24	25	17	26	19	23	16	29	18	18	0	0	0	0	0	0	0	0	0	0	138	156
	Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Child Pornography	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Prostitution	0	0	0	0	0	0	0	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13
	Weapon Law Violations	5	16	5	7	8	8	1	7	13	5	6	10	11	10	0	0	0	0	0	0	0	0	0	0	49	63
SUBTOTAL	31	33	23	25	32	33	18	46	32	28	22	39	29	28	0	0	0	0	0	0	0	0	0	0	187	232	
ALL OTHER OFFENSES	Fraud - NSF - Closed Account	0	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1
	Curfew	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
	Disorderly Conduct / Disturbing the Peace	8	9	12	14	15	11	17	7	18	11	16	12	8	9	0	0	0	0	0	0	0	0	0	0	94	73
	Family Offenses / Nonviolent	1	1	0	0	1	1	1	0	0	1	1	2	1	1	0	0	0	0	0	0	0	0	0	0	5	6
	Liquor Law/Drunkenness	0	4	0	3	2	6	5	3	6	5	4	7	8	5	0	0	0	0	0	0	0	0	0	0	25	33
	Other Sex Offenses	0	5	3	2	2	2	2	5	4	5	4	3	7	7	0	0	0	0	0	0	0	0	0	0	22	29
	Viol of a Restraining/Court Order	5	3	0	0	2	2	1	4	3	12	2	5	2	5	0	0	0	0	0	0	0	0	0	0	15	31
	Harassment	0	1	1	2	2	0	2	0	4	1	3	3	1	2	0	0	0	0	0	0	0	0	0	0	13	9
	Criminal Trespassing	51	57	40	65	36	72	40	53	22	64	27	50	29	40	0	0	0	0	0	0	0	0	0	0	245	401
	All Other Offenses	23	12	23	14	21	19	24	16	26	23	20	31	16	22	0	0	0	0	0	0	0	0	0	0	153	137
	SUBTOTAL	88	92	80	101	82	113	93	88	83	123	77	113	72	91	0	0	0	0	0	0	0	0	0	0	575	721
GRAND TOTAL		314	313	254	292	315	360	316	355	378	435	310	460	339	439	0	0	0	0	0	0	0	0	0	0	2,226	2,654

All files utilized in the creation of this report are dynamic. Dynamic files allow additions, deletions and/or modifications at any time, resulting in more complete and accurate records in the databases. Due to continuous data entry after reports are compiled, numbers may vary in previous or subsequent reports.

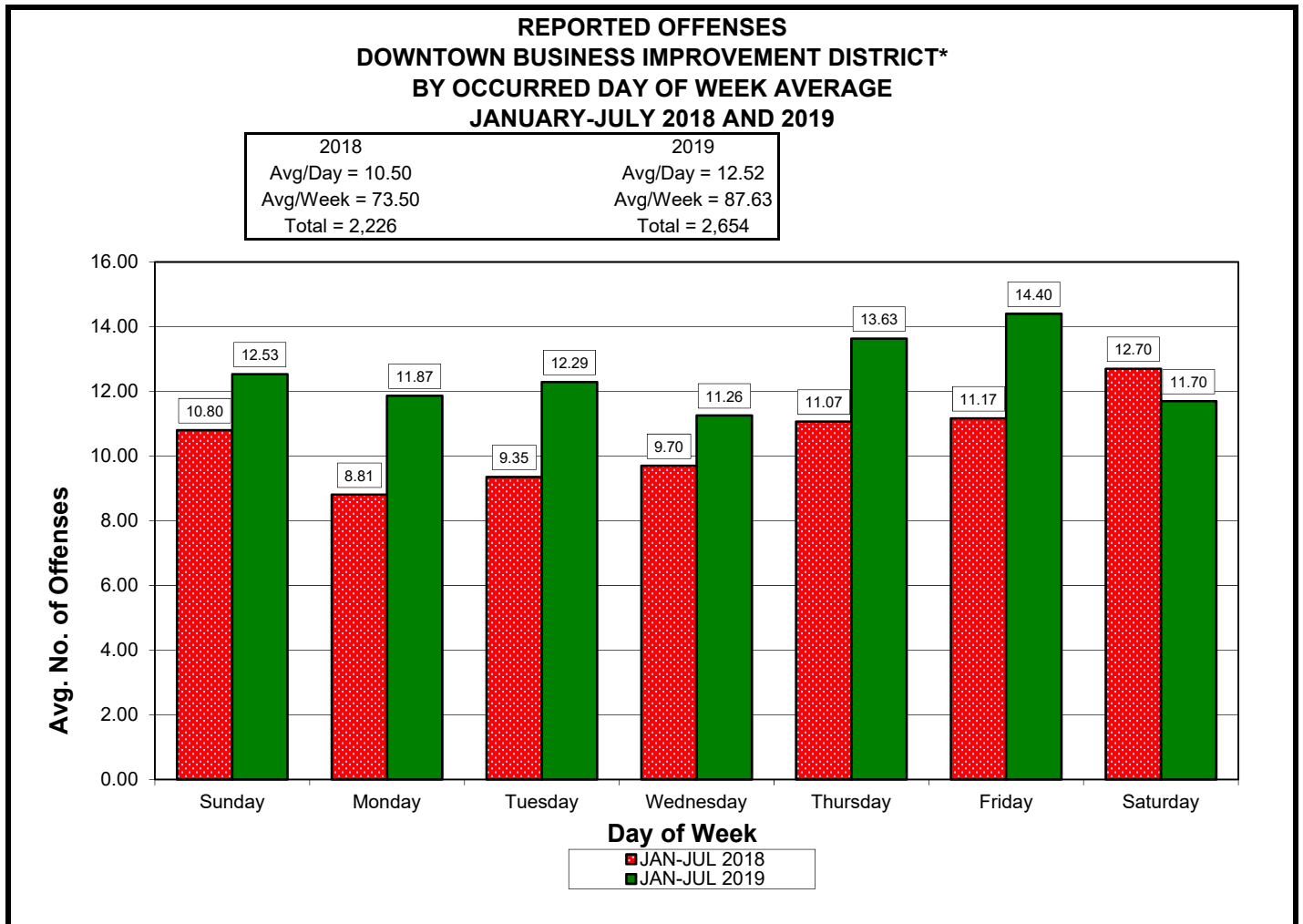
PREPARED TO DEPARTMENT OF SAFETY PUBLIC INFORMATION STANDARDS

Excludes runaways, traffic offenses, unfounded reports and non-criminal activity.

Based on NIBRS Standards.

**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT*
BY OCCURRED DAY OF WEEK AVERAGE
JANUARY-JULY 2018 AND 2019**

DAY OF WEEK	JAN-JUL 2018			JAN-JUL 2019		
	Number	Percent	Avg.	Number	Percent	Avg.
Sunday	324	14.6%	10.80	376	14.2%	12.53
Monday	273	12.3%	8.81	356	13.4%	11.87
Tuesday	290	13.0%	9.35	381	14.4%	12.29
Wednesday	291	13.1%	9.70	349	13.1%	11.26
Thursday	332	14.9%	11.07	409	15.4%	13.63
Friday	335	15.0%	11.17	432	16.3%	14.40
Saturday	381	17.1%	12.70	351	13.2%	11.70
TOTAL	2,226	100.0%	10.50	2,654	100.0%	12.52



PREPARED TO DEPARTMENT OF SAFETY PUBLIC INFORMATION STANDARDS

Source: Versadex Records Management System.

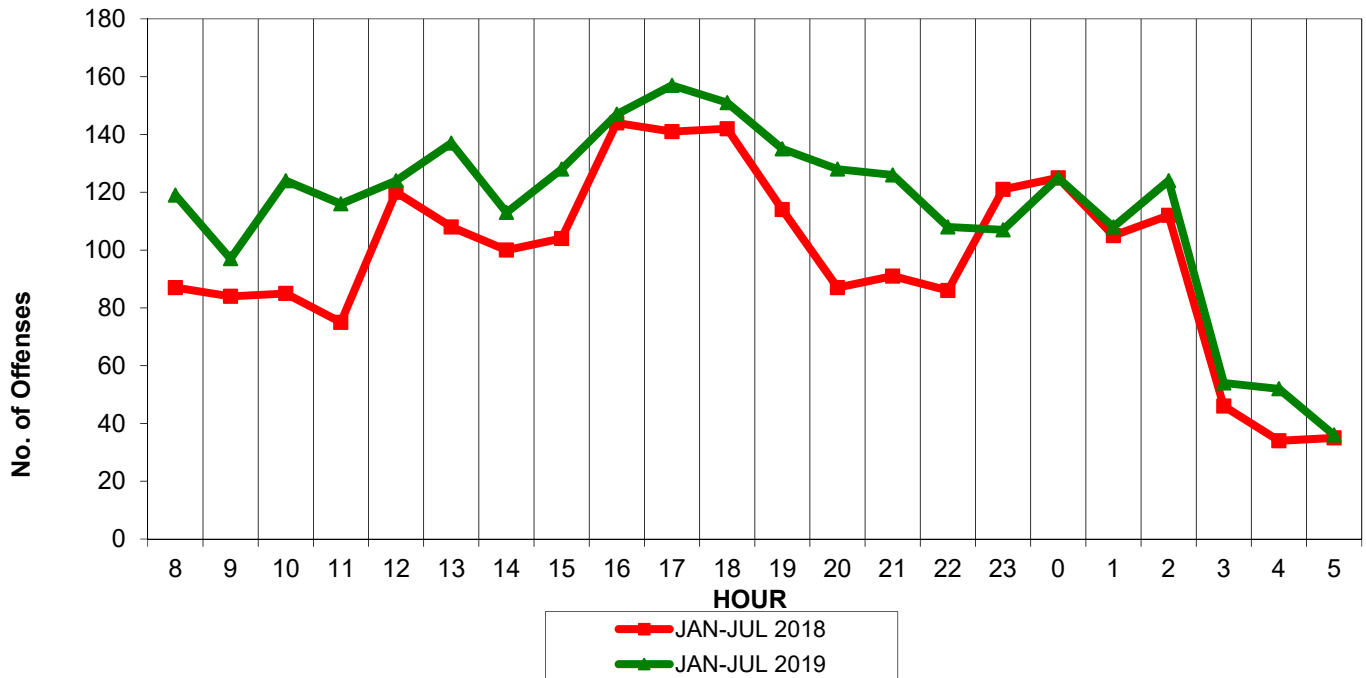
* The Downtown Business Improvement District is defined by the following street boundaries:
20th St, 20th Av, Grant St, Colfax Av, 12th St, Speer Blvd and Wewatta St.

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**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT*
BY HOUR OCCURRED
JANUARY-JULY 2018 AND 2019**

HOUR	JAN-JUL 2018		JAN-JUL 2019		HOUR	JAN-JUL 2018		JAN-JUL 2019	
	Number	Percent	Number	Percent		Number	Percent	Number	Percent
0800-0859	87	3.9%	119	4.5%	2000-2059	87	3.9%	128	4.8%
0900-0959	84	3.8%	97	3.7%	2100-2159	91	4.1%	126	4.7%
1000-1059	85	3.8%	124	4.7%	2200-2259	86	3.9%	108	4.1%
1100-1159	75	3.4%	116	4.4%	2300-2359	121	5.4%	107	4.0%
1200-1259	120	5.4%	124	4.7%	0000-0059	125	5.6%	125	4.7%
1300-1359	108	4.9%	137	5.2%	0100-0159	105	4.7%	108	4.1%
1400-1459	100	4.5%	113	4.3%	0200-0259	112	5.0%	124	4.7%
1500-1559	104	4.7%	128	4.8%	0300-0359	46	2.1%	54	2.0%
1600-1659	144	6.5%	147	5.5%	0400-0459	34	1.5%	52	2.0%
1700-1759	141	6.3%	157	5.9%	0500-0559	35	1.6%	36	1.4%
1800-1859	142	6.4%	151	5.7%	0600-0659	23	1.0%	56	2.1%
1900-1959	114	5.1%	135	5.1%	0700-0759	57	2.6%	82	3.1%
TOTAL						2,226	100.0%	2,654	100.0%

**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT*
BY HOUR OCCURRED
JANUARY-JULY 2018 AND 2019**



Note: When the occurred hour is reported missing or unknown, the system defaults to the midnight hour.

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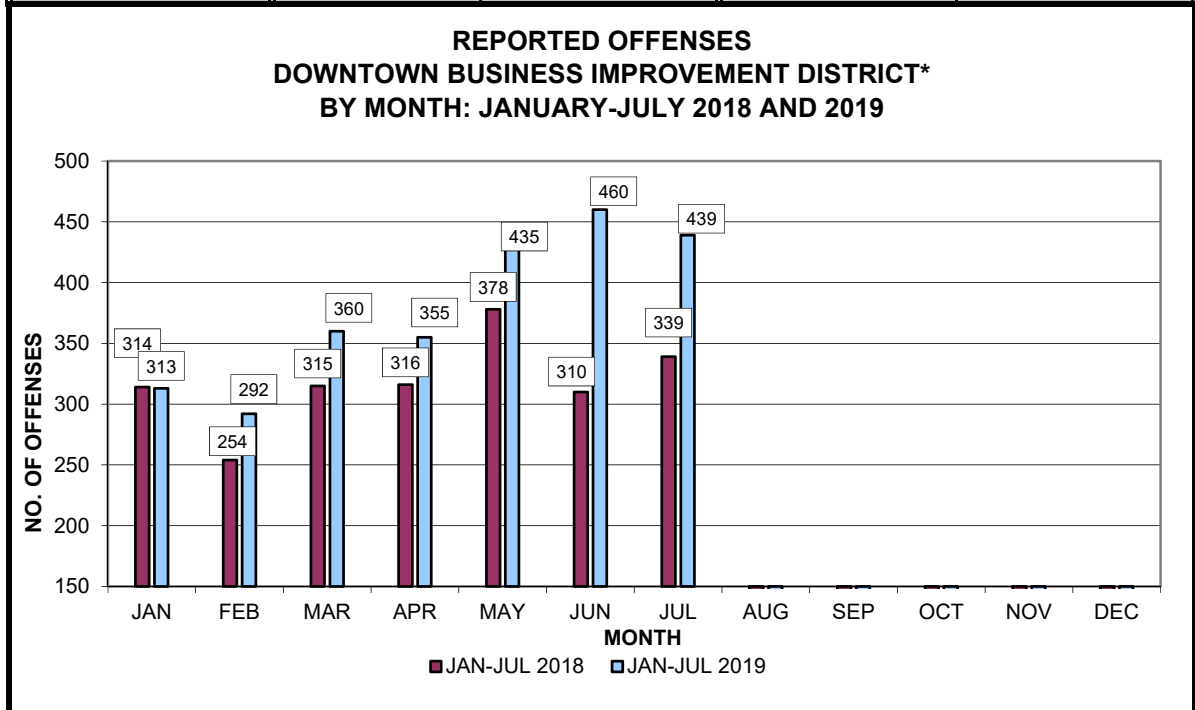
modifications at any time, resulting in more complete and accurate records in the databases. Due to

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Source: Versadex Records Management System.

**REPORTED OFFENSES
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT*
BY MONTH: JANUARY-JULY 2018 AND 2019**

MONTH	JAN-JUL 2018		JAN-JUL 2019	
	Number	Percent	Number	Percent
JANUARY	314	14.1%	313	11.8%
FEBRUARY	254	11.4%	292	11.0%
MARCH	315	14.2%	360	13.6%
APRIL	316	14.2%	355	13.4%
MAY	378	17.0%	435	16.4%
JUNE	310	13.9%	460	17.3%
JULY	339	15.2%	439	16.5%
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
TOTAL	2,226	100.0%	2,654	100.0%



* The Downtown Business Improvement District is defined by the following street boundaries:

20th St, 20th Av, Grant St, Colfax Av, 12th St, Speer Blvd and Wewatta St.

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PREPARED TO DEPARTMENT OF SAFETY PUBLIC INFORMATION STANDARDS

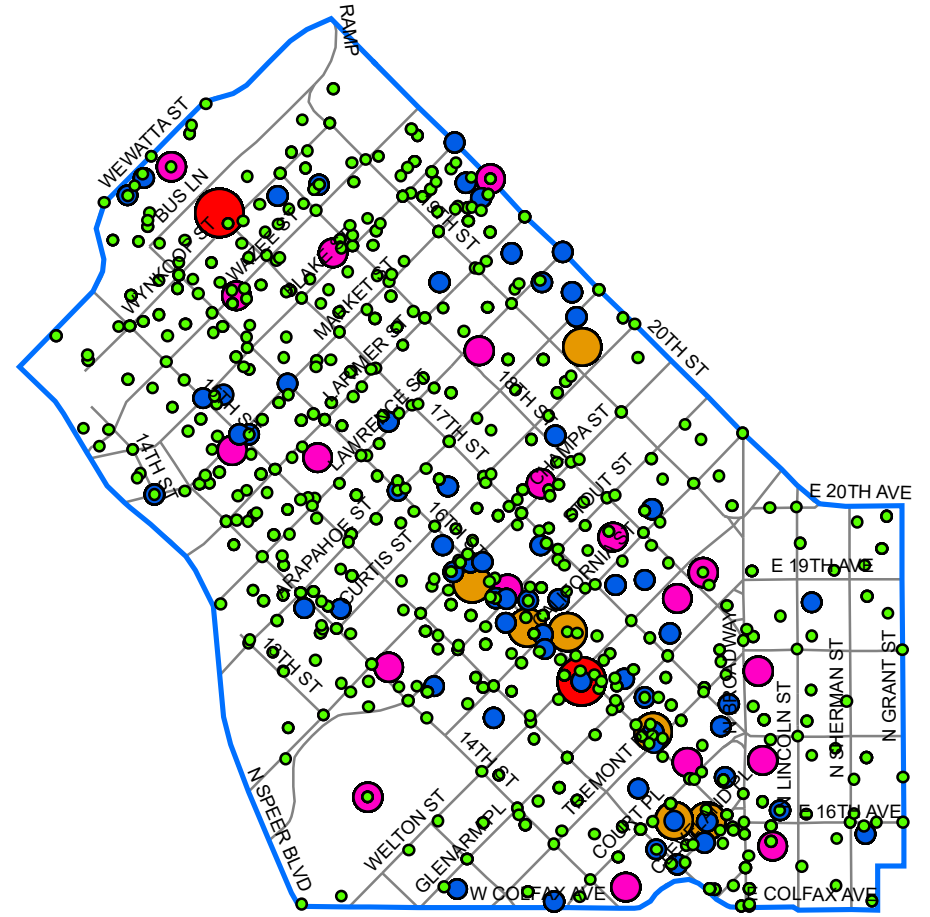
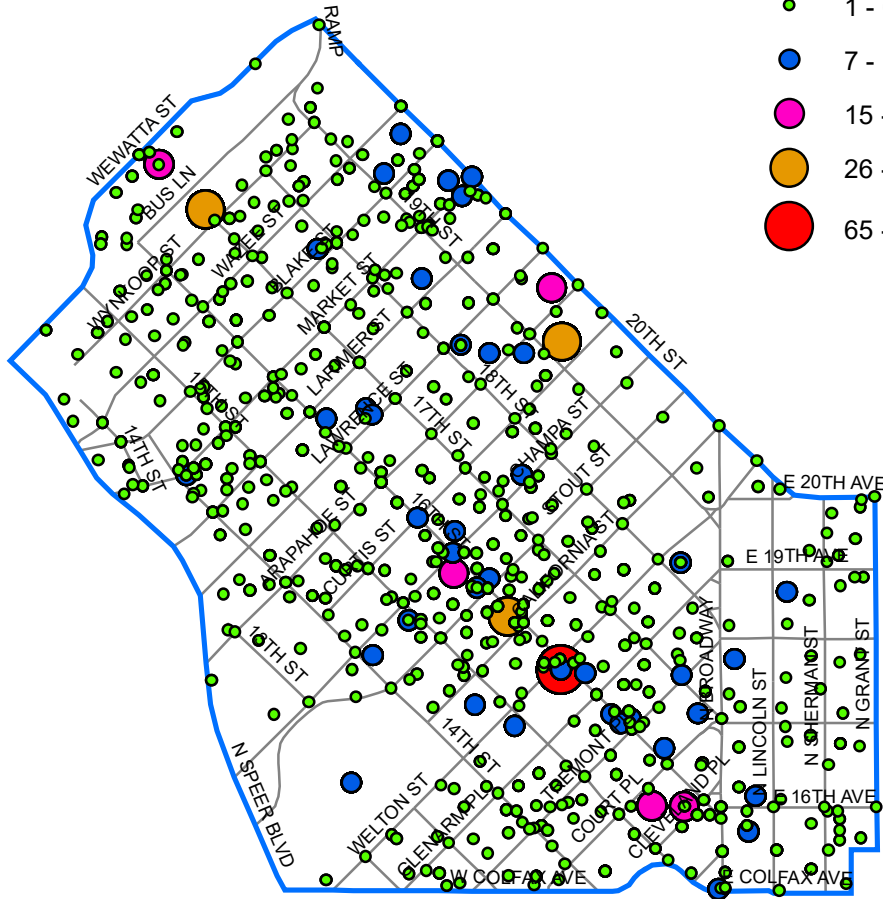
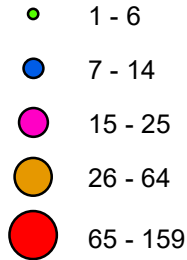
Source: Versadex Records Management System.

REPORTED OFFENSES DOWNTOWN BUSINESS IMPROVEMENT DISTRICT JANUARY-JULY 2018 AND 2019

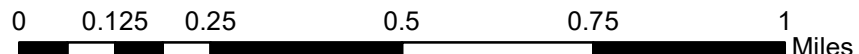
**JANUARY-JULY 2018
TOTAL = 2226**

**JANUARY-JULY 2019
TOTAL = 2654**

Number of Crimes



The data used to generate this report are dynamic. Dynamic files allow additions, deletions and/or modifications at any time, resulting in more complete and accurate records in the databases. Due to continuous data entry after reports are compiled, subsequent reports are subject to change.



DDBID YTD TRASH REPORT

Zone	16th Street Mall
Sub Type	Emptied Recycle Can
Recycling On Mail	
Row Labels	Sum of Count
Jan	218
Feb	149
Mar	133
Apr	124
May	159
Jun	204
Jul	240
Grand Total	1227

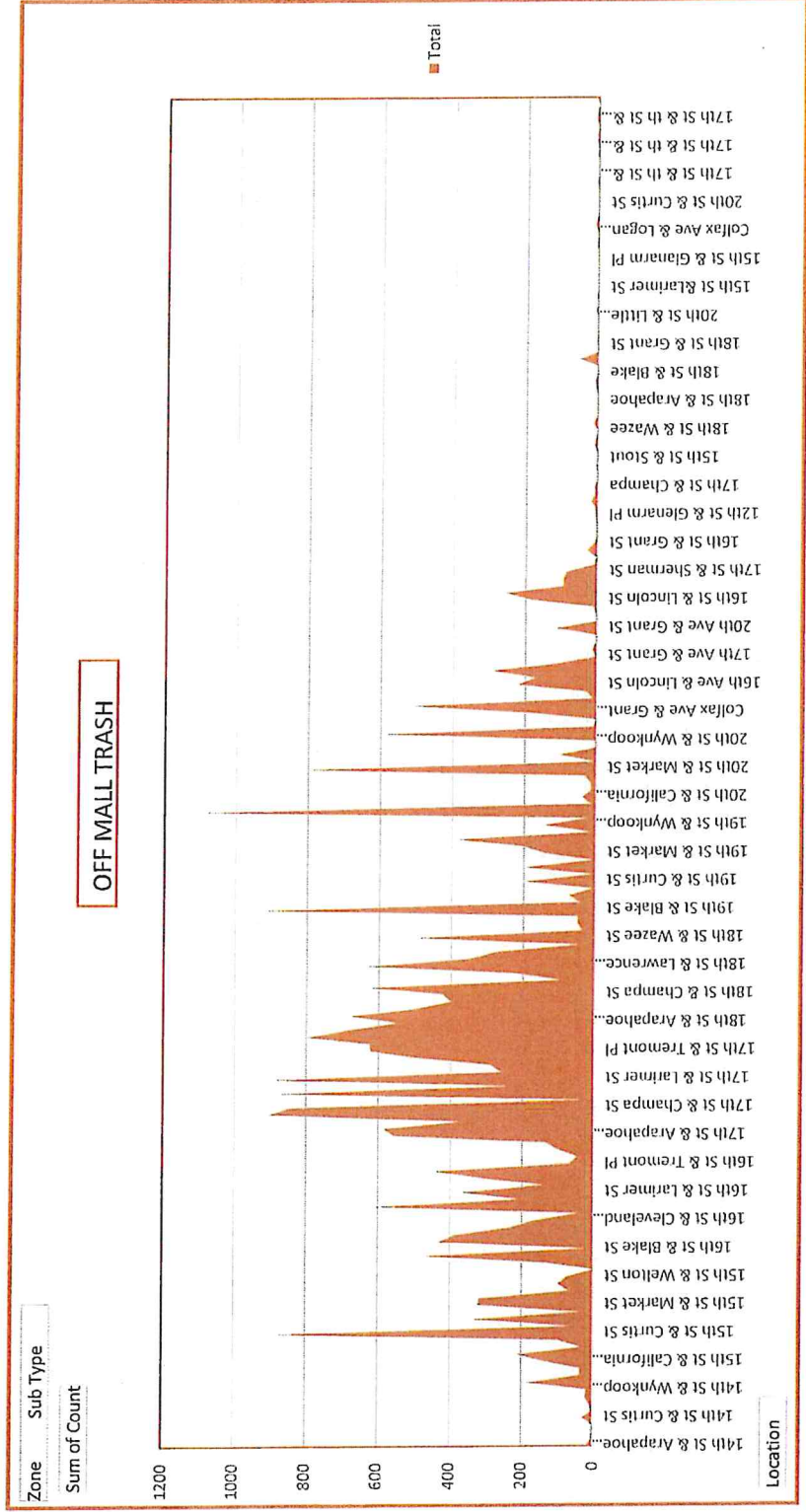
Zone	16th Street Mall
Sub Type	(Multiple Items)
Trash On Mail	
Row Labels	Sum of Count
Jan	2754
Feb	1968
Mar	1980
Apr	1948
May	2715
Jun	2240
Jul	2525
Grand Total	16130

Zone	BID - Off Mail
Sub Type	(Multiple Items)
Trash Off Mail excluding 14th	
Row Labels	Sum of Count
Jan	3452
Feb	2622
Mar	2637
Apr	4724
May	5794
Jun	5527
Jul	5053
Grand Total	29809

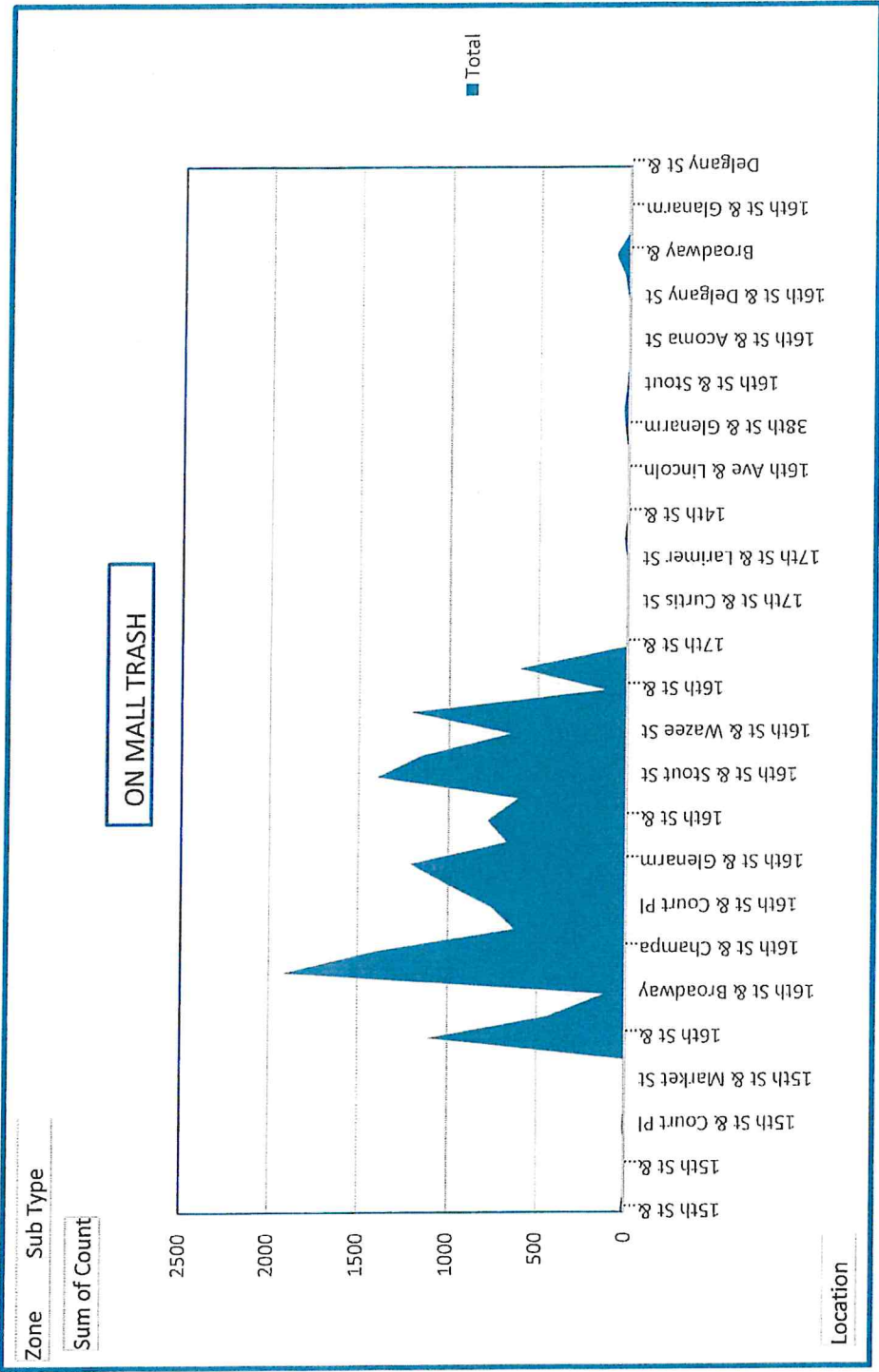
Zone	14th St. GID
Sub Type	Emptied Recycle Can
Recycling from 14 th Street	
Row Labels	Sum of Count
Jan	349
Feb	204
Mar	299
Apr	201
May	210
Jun	231
Jul	246
Grand Total	1740

Zone	14th St. GID
Sub Type	(Multiple Items)
Trash from 14 th Street	
Row Labels	Sum of Count
Jan	546
Feb	320
Mar	444
Apr	414
May	389
Jun	443
Jul	442
Grand Total	2998

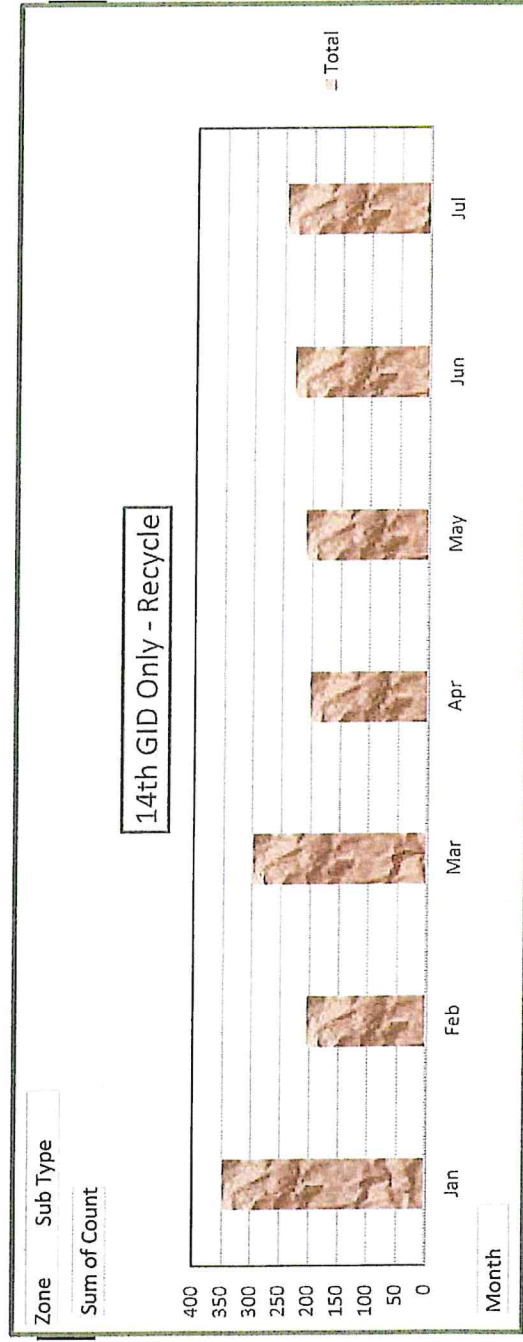
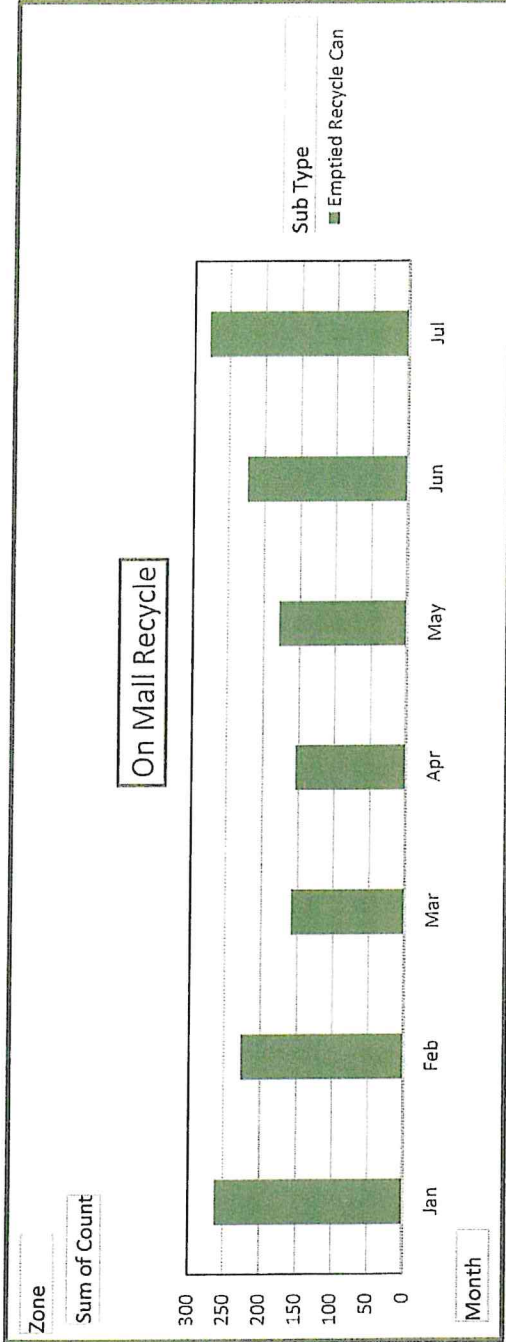
Trash Report - YTD/Location Totals 2019 Off Mall



Trash Report - YTD/Location Totals 2019 On Mall



Recycling Report - YTD/Month On Mall Totals 2019



Powerwashing Sidewalks and Alleys 2019

	Street Location	Date P/W	P/W Operator	EPONIC #
Side walk 1	20th - Blake to Market (Right Side)	4/5/19	E. Flores	15781709
Side walk 1	20th - Larimer to Market	4/5/19	R. Hardy	15781833, 15781834, 15781854
Side walk 1	Welton - 13th to 14th (Right Side)	4/6/19	R. Hardy	15786132
Side walk 1	Welton - 14th to 15th (Right Side)	4/6/19	R. Hardy	15786132
Side walk 1	Blake - 20th to 19th (Right Side)	4/7/19	J J Gooley	15788354
Side walk 1	Blake - 19th to 18th (Left Side)	4/7/19	J J Gooley	15788355 15788357
Side walk 1	Blake - 18th to 17th (Left Side)	4/7/19	C Rogers	15788265
Side walk 1	Blake - 17th to 16th (Left Side)	4/7/19	C Rogers	15788358
Alley 1	16th/17th - Wynkoop/Wazee (FULL ALLEY WASH)	4/7/19	M. Jones	15788266
Side walk 1	Blake - 20th to 19th (Left Side)	4/15/19	M Anderson	15788549
Side walk 1	Arapahoe - 15th to 14th (Right Side)	4/18/19	I C Lewis	15812343
Side walk 1	14th - Arapahoe to Curtis (Left Side)	4/18/19	I C Lewis	15820896
Side walk 1	14th - Curtis to Champa (Left Side)	4/18/19	I C Lewis	15820789
Side walk 1	14th - Champa to Stout (Left Side)	4/18/19	I C Lewis	15820790
Side walk 1	Curtis - 14th to 15th (Both Sides)	4/18/19	I C Lewis	15820791
Side walk 1	Champa - 15th to 14th (Both Sides)	4/18/19	I C Lewis	15820897
Side walk 1	California - 15th to 14th (Both Sides)	4/19/19	J. James	15820967
Side walk 1	Market - 19th to 20th (RIGHT SIDE)	5/2/19	J J Gooley	15824248
Side walk 1	Larimer- 17th to 16th (RIGHT SIDE)	5/13/19	M Jones	15873226 15897675
Side walk 1	Market - 16th to 17th (RIGHT SIDE)	5/13/19	J J Gooley	15897674
Side walk 1	Market - 17th to 18th (RIGHT SIDE)	5/13/19	J J Gooley	CONSTRUCTION
Side walk 1	Market - 18th to 19th (RIGHT SIDE)	5/13/19	J J Gooley	15897490
Side walk 1	Larimer- 20th to 19th (RIGHT SIDE)	5/13/19	J J Gooley	CONSTRUCTION
Side walk 1	Larimer- 19th to 18th (RIGHT SIDE)	5/13/19	J J Gooley	15818462
Side walk 1	Larimer- 18th to 17th (RIGHT SIDE)	5/13/19	J J Gooley	15818463
Side walk 1	15th - Cleveland to Court (Right Side- Left is Webb Bldg)	5/13/19	J J Gooley	15897493
Side walk 1	15th - Champa to Curtis(Left Side)	5/26/19	J J Gooley	15897676 15940249

Side walk 1	15th - Stout to Champa(Left Side)	5/22/19	Q. Hurd	15932254
Side walk 1	15th - Cali to Stout (Left Side)	5/24/19	Q. Hurd	5932253
Side walk 1	Arapahoe - 16th to 15th (Right Side)	5/26/19	A. Barber	15938490
Side walk 1	17th - Arapahoe to Curtis (Both Sides)	5/26/19	A. Barber	15956753
Side walk 1	15th - Champa to Curtis(Right Side)	5/26/19	J J Gooley	15938283
Side walk 1	Lawrence - 14th to 15th (Right Sides)	5/31/19	Patrick	15940249
Side walk 1	15th - Glenarm to Welton (Left Side)	6/3/19	J J Gooley	15954752
Side walk 1	15th - Blake to Wazee(Right Side)	6/4/19	Q. Hurd	15959889
Side walk 1	15th - Market to Blake (Right Side)	6/4/19	Q. Hurd	15965944
Side walk 1	15th - Larimer to Market (Right Side)	6/4/19	Q. Hurd	15965943
Side walk 1	15th - Lawrence to Larimer(Right Side)	6/4/19	M. Anderson	15963352
Side walk 1	15th - Arapahoe to Lawrence (Right Side)	6/4/19	M. Anderson	15963350
Side walk 1	15th - Curtis to Arapahoe(Right Side)	6/4/19	J J Gooley	15965766
Side walk 1	Lawrence - 18th to 19th (Left Sides)	6/8/19	Patrick	15963351
Side walk 1	Arapahoe - 17th to 16th (Right Side)	6/8/19	Patrick	15959890
Side walk 1	17th - Lawrence to Arapahoe (Both Sides)	6/20/19	E Flores	15975539, 16038100
Side walk 1	18th - Lawrence to Larimer (NOT the 7-11 side)	6/20/19	E Flores	16014031
Side walk 1	Welton - 17th to 18th (Right Side)	6/23/19	Patrick	16014053
Side walk 1	Colfax - Broadway to Cleveland (opposite side of Civic Center Park)	6/20/19	E Flores	16023080
Alley 1	14th/15th - Market/Larimer	6/25/19	E Flores	16013999
Side walk 1	Market - 14th to 15th to 16th (RIGHT SIDE)	6/25/19	E Flores	16029969
Alley 1	14th/15th - Larimer/Lawrence	6/25/19	E Flores	16030064
Side walk 1	Larimer - 16th to 15th to 14th (RIGHT SIDE)	6/25/19	E Flores	16029820
Side walk 1	14th - Market to Larimer (LEFT SIDE)	6/25/19	S Martinez	16029970
Side walk 1	Larimer - 19th to 18th (Left Side)	6/25/19	C Rogers	16031006
Side walk 1	Larimer - 18th to 17th (Left Side)	6/25/19	C Rogers	16031005
Side walk 1	Larimer - 17th to 16th (Left Side)	6/25/19	C Rogers	16031071
Side walk 1	Larimer - 16th to 15th (Left Side)	6/25/19	C Rogers	16031072
Side walk 1	15th - Curtis to Arapahoe (Left Side)	6/25/19	C Rogers	16031076
Side walk 1	17th - Larimer to Lawrence (Left Sides)	6/25/19	C Rogers	16031074
Side walk 1	17th - Larimer to Lawrence (Right Sides)	6/25/19	C Rogers	16031075
Side walk 1	18th - Larimer to Market (both sides of 18th)	6/26/19	Q. Hurd	16140462
Side walk 1			C Rogers	16034720

Alley 1	18th/19th - Larimer/Lawrence	6/26/19	C Rogers	16034723
Side walk 1	Larimer - 15th to 14th (Left Side)	6/25/19	C Rogers	16033159
Side walk 1	15th - Larimer to Market(Left Side)	6/26/19	C Rogers	16034721
Side walk 1	15th - Arapahoe to Lawrence (Left Side)	6/3/19	M Anderson	15963349
Side walk 1	15th - Court to Tremont (Right Side)	6/3/19	J J Gooley	15959887
Side walk 1	Lawrence - 19th to 20th (Right Sides)	6/27/19	M Anderson	16040459
Side walk 1	Arapahoe - 20th to 19th (Right Side)	6/27/19	M Anderson	16037319
Side walk 1	17th - Champa to Stout (Both Sides)	6/26/19	C Rogers	16034724
Side walk 1	Champa - 16th to 15th (Both Sides)	6/27/19	C Rogers	16038101
Side walk 1	Welton - Colfax to 12th (Right Side)	6/27/19	C Rogers	16038100
Side walk 1	Welton - 12th to 13th (Right Side)	6/27/19	C Rogers	16038103
Side walk 1	Welton - 15th to 16th (Right Side)	6/28/19	C Rogers	16038104
Side walk 1	Welton - 16th to 17th (Right Side)	6/28/19	C Rogers	16043477
Side walk 1	Welton - 18th to 19th (Right Side)	6/28/19	C Rogers	16043478
Alley 1	14th/15th - Welton/Glenarm (FULL ALLEY WASH)	6/28/19	C Rogers	16043479
Side walk 1	Broadway - 16th to Colfax (Right Side)	6/29/19	E Flores	16043480
Side walk 1	Cleveland - 15th to 16th (Both Sides)	6/28/19	I C Lewis	16043297
Side walk 1	Wazee - 18th to 17th (North Side)	6/27/19	C Rogers	16039578
Alley 1	17th/18th - Wynkoop/Wazee (FULL ALLEY WASH)	6/26/19	C Rogers	16038098
Side walk 1	Arapahoe - 15th to 14th (Left Side)	6/4/19	J J Gooley	16034722
Side walk 1	14th - Court to Colfax (Left Sides)	7/3/19	J J Gooley	15965766
Side walk 1	14th - Court to Colfax (Right Sides)	7/13/19	J J Gooley	16058153
Side walk 1	15th - Tremont to Glenarm (Left Side)	6/3/19	J J Gooley	16060428
Side walk 1	Lawrence - 19th to 20th (Left Sides)	7/3/19	M Anderson	15959888
Side walk 1	Arapahoe - 20th to 19th (LEFT Side)	6/27/19	M Anderson	16058144
Side walk 1	Arapahoe - 19th to 18th (Right Side)	7/4/19	Q Hurd	16061139
Side walk 1	19th - Arapahoe to Curtis (Right Side)	6/27/19	M Anderson	16061140
Alley 1	13th/14th - Glenarm/Tremont (FULL ALLEY WASH)	6/29/19	C Rogers	16037318
Alley 1	Colfax/13th - Glenarm/Tremont (Alley between After Dark and Bar Red)	6/29/19	C Rogers	16058199
Side walk 1	Glenarm - 13th to 14th (Left Sides)	6/30/19	C Rogers	16058200
Side walk 1	Glenarm - 13th to 14th (Right Sides)	6/29/19	C Rogers	16058202
Alley 1	15th/16th - California/Welton (FULL ALLEY WASH)	7/4/19	C Rogers	16058201
				16062009

Alley 1	16th/17th - California/Welton (FULL ALLEY WASH)	7/4/19	C Rogers	16062008
Side walk 1	17th - Stout to California to Welton (Left Sides)	7/4/19	C Rogers	16062011
Side walk 1	17th - Stout to California (Right Sides)	7/4/19	C Rogers	16062012
Side walk 1	17th - California to Welton (Left Sides)	7/5/19	C Rogers	16062010
Side walk 1	Lawrence - 14th to 15th (Left Sides)	7/7/19	M Anderson	16065793
Side walk 1	Lawrence - 15th to 16th (Left Sides)	7/7/19	M Anderson	16072188
Side walk 1	Lawrence - 15th to 16th (Right Sides)	7/7/19	J J Gooley	16071728
Side walk 2	Welton - 13th to 14th (Right Side)	6/27/19	C Rogers	16038105
Side walk 1	Welton - 14th to 15th (Left Side)	7/5/19	C Rogers	16065795
Side walk 1	Welton - 14th to 15th (Right Side)	7/5/19	C Rogers	16065794
Side walk 1	Welton - 15th to 16th (Left Side)	7/5/19	C Rogers	16065796
Side walk 1	Welton - 16th to 17th(Left Side)	7/5/19	C Rogers	16065797
Side walk 1	Welton - 17th to 18th (Left Side)	7/5/19	C Rogers	16065799
Side walk 1	Welton - 18th to 19th (Left Side)	7/5/19	C Rogers	16065800
Side walk 1	14th - Glenarm to Stout (Left Side)	7/8/19	J J Gooley	16077026
Side walk 1	Wazee - 16th to 17th (Right Side)	7/9/19	C Rogers	16080331
Side walk 1	Wazee - 17th to 18th (Right Side)	7/9/19	C Rogers	16080329
Side walk 1	Wazee - 18th to 19th (Right Side)	7/9/19	C Rogers	16080330
Side walk 1	Wazee - 19th to 20th (Right Side)	7/9/19	C Rogers	16080332
Side walk 1	Lawrence - 16th to 17th (Right Sides)	7/10/19	Q Herd	16081140
Side walk 1	Tremont - 16th to 15th(Left Side)	7/10/19	J J Gooley	16081309
Alley 1	15th/16th - Wazee/Blake (FULL ALLEY WASH)	7/10/19	C Rogers	16083772
Side walk 1	Court - 16th to 17th/Broadway (Both Sides)	7/10/19	J J Gooley	16084837
Side walk 1	17th - Wazee to Blake (Both Sides)	7/10/19	C Rogers	16083773
Side walk 1				16083774
Side walk 1	18th - Blake to Wazee (Both Sides)	7/10/19	C Rogers	16083776
Alley 1	17th/18th - Wazee/Blake (FULL ALLEY WASH)	7/10/19	C Rogers	16083777
Side walk 1				16083779
Side walk 1	19th - Wazee to Blake (Both Sides)	7/10/19	C Rogers	16084710
Side walk 1	Blake - 20th to 19th (Right Side)	7/11/19	C Rogers	16084711
	Blake - 19th to 18th (Right Side)	7/11/19	C Rogers	16084713
	Blake - 18th to 17th (Right Side)	7/11/19	C Rogers	16084714
Side walk 1	Blake - 17th to 16th (Right Side)	7/11/19	C Rogers	16084715
				16087780

Side walk 1	Tremont - 15th to 14th (Right Side)	7/13/19	J J Gooley	16060429
Side walk 1	Blake - 16th to 14th/Creek (Right Side)	7/16/19	C Rogers	16087784
Alley 1	19th/20th - Wazee/Blake (FULL ALLEY WASH)	7/16/19	C Rogers	16087785
Side walk 1	20th - Wazee to Blake (Right Side)	7/9/19	C Rogers	16100525
Side walk 1	Market - 14th to 15th (Left Side)	7/13/19	C Rogers	16100528
Side walk 2	Market - 15th to 16th (Left Side)	7/13/19	C Rogers	16091160
Side walk 1	Market - 16th to 17th (Left Side)	7/13/19	C Rogers	16091162
Side walk 1	Market - 17th to 18th (Left Side)	7/13/19	C Rogers	16091163
Side walk 1	Market - 18th to 19th (Left Side)	7/13/19	C Rogers	16091164
Alley 1	14th/15th - Blake/Market (FULL ALLEY WASH)	7/16/19	C Rogers	16100529
Side walk 1	14th - Blake to Market (Both Sides)	7/16/19	C Rogers	16100530
Side walk 1	Tremont - 16th to 15th (Right Side)	7/16/19	R Clinton	16100531
Alley 1	15th/16th - Blake/Market (FULL ALLEY WASH)	7/18/19	C Rogers	16100532
Side walk 1	Blake - 16th to 15th (Left Side)	7/18/19	C Rogers	16109129
Side walk 1	Blake - 15th to 14th (Left Side)	7/18/19	C Rogers	16109130
Side walk 1	Stout - 14th to 15th (Right Side)	7/19/19	C Rogers	16109131
Side walk 1	Stout - 15th to 16th (Right Side)	7/19/19	C Rogers	16109132
Side walk 1	Stout - 16th to 17th (Right Side)	7/19/19	C Rogers	16109963
Side walk 1	Stout - 17th to 18th (Right Side)	7/19/19	C Rogers	16109965
Alley 1	14th/15th - Stout/California (FULL ALLEY WASH)	7/19/19	C Rogers	16109966
Alley 1	15th/16th - Stout/California (FULL ALLEY WASH)	7/19/19	C Rogers	16109968
Alley 1	16th/17th - Stout/California (FULL ALLEY WASH)	7/20/19	C Rogers	16112848
Side walk 1	14th - Stout to California to Welton (Left Side)	7/20/19	C Rogers	16112849
Side walk 1	California - 20th to 19th (Left Side)	7/19/19	C Rogers	16109969
Alley 1	19th/20th - Blake/Market (FULL ALLEY WASH)	7/20/19	C Rogers	16112845
Side walk 1	California - 19th to 18th (Left Side)	7/24/19	C Rogers	16112846
Side walk 1	California - 16th to 15th (Right Sides)	7/23/19	C Rogers	16121767
Alley 1	Colfax/16th Ave. - Sherman/Grant (FULL ALLEY WASH)	7/24/19	C Rogers	16124981
Side walk 1	16th Ave - Grant to Sherman (Right Sides)	7/25/19	C Rogers	16121767
Side walk 1	16th Ave - Grant to Sherman (Left Sides)	7/25/19	C Rogers	16124984
Side walk 1	California - 18th to 17th (Left Sides)	7/25/19	C Rogers	16130716
Side walk 1		7/25/19	C Rogers	16130718
Side walk 1		7/25/19	c Rogers	16130717
Side walk 1		7/26/19	C Rogers	16136667

Side walk 1	California - 17th to 16th (Left Sides)	7/26/19	C Rogers	16131671
Side walk 1	California - 17th to 16th (Right Sides)	7/26/19	C Rogers	16131668
Side walk 1	19th - California to Welton (Right Sides)	7/26/19	C Rogers	16131672
Side walk 1	18th - Welton to California (Left Sides)	7/26/19	C Rogers	16131674
Side walk 1	18th - Welton to California (Right Sides)	7/26/19	C Rogers	16131675
Alley 1	18th/19th - Blake/Market (FULL ALLEY WASH)	7/27/19	C Rogers	16134881
Side walk 1	19th - Blake to Market (Left Sides)	7/27/19	C Rogers	16134840
Side walk 1	19th - Blake to Market (Right Sides)	7/27/19	C Rogers	16134839
Side walk 1	California - 18th to 17th (Right Sides)	7/27/19	C Rogers	16134837
Side walk 1	19th - California to Welton (Left Sides)	7/27/19	C Rogers	16134836
Alley 1	17th/18th - Blake/Market (FULL ALLEY WASH)	7/27/19	C Rogers	16135001
Side walk 1	18th - California to Stout (Left Side)	7/27/19	C Rogers	16135002

Q1 Owning Company / Individual or Appointed Representative:

Answered: 62 Skipped: 0

Q2 Property Street Address (If you own multiple properties, please list them separately below):

Answered: 62 Skipped: 0

ANSWER CHOICES	RESPONSES	
Property #1	100.00%	62
Property #2	22.58%	14
Property #3	4.84%	3

Q3 Contact Name:

Answered: 62 Skipped: 0

Q4 Phone:

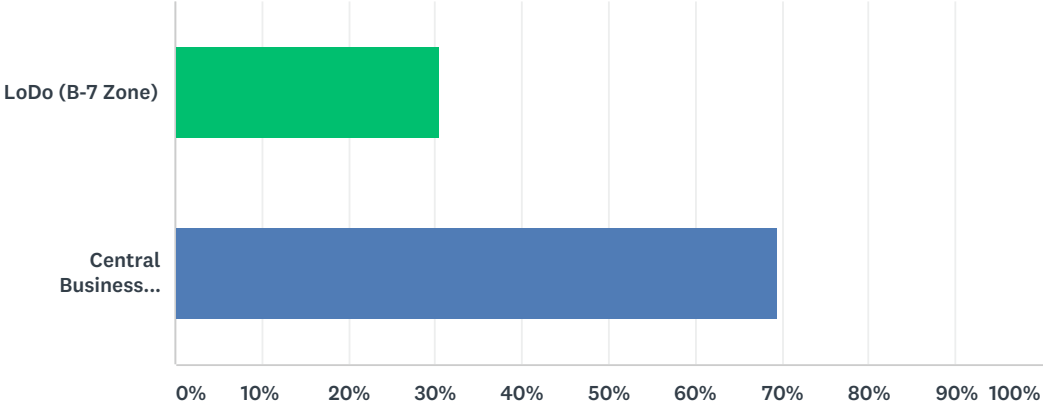
Answered: 62 Skipped: 0

Q5 Email:

Answered: 62 Skipped: 0

Q6 My Property is located in:

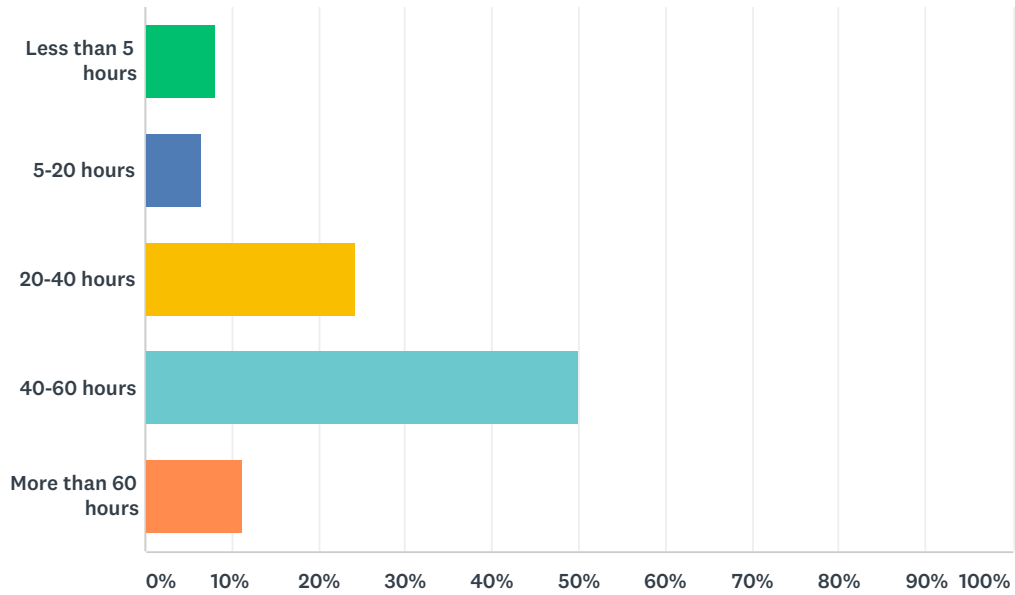
Answered: 62 Skipped: 0



ANSWER CHOICES	RESPONSES	
LoDo (B-7 Zone)	30.65%	19
Central Business District (B-5 or R-4 Zones)	69.35%	43
TOTAL		62

Q7 In an average week, how many hours do you personally spend in Downtown Denver?

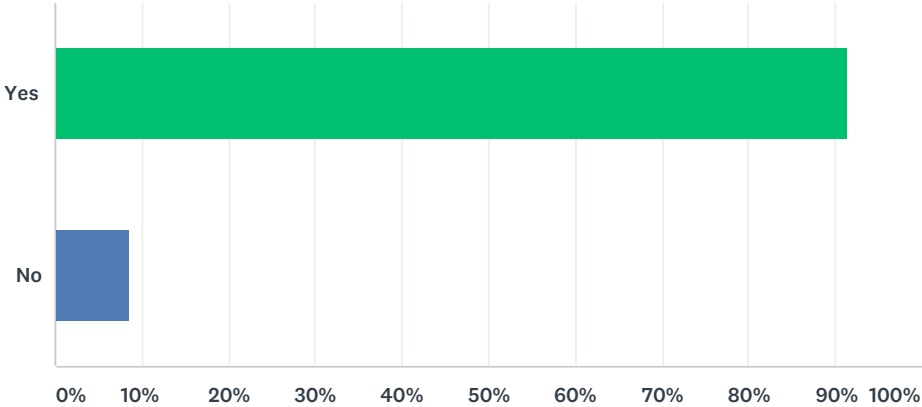
Answered: 62 Skipped: 0



ANSWER CHOICES	RESPONSES	
Less than 5 hours	8.06%	5
5-20 hours	6.45%	4
20-40 hours	24.19%	15
40-60 hours	50.00%	31
More than 60 hours	11.29%	7
TOTAL		62

Q8 Are you aware of the Business Improvement District (BID) and the services it provides?

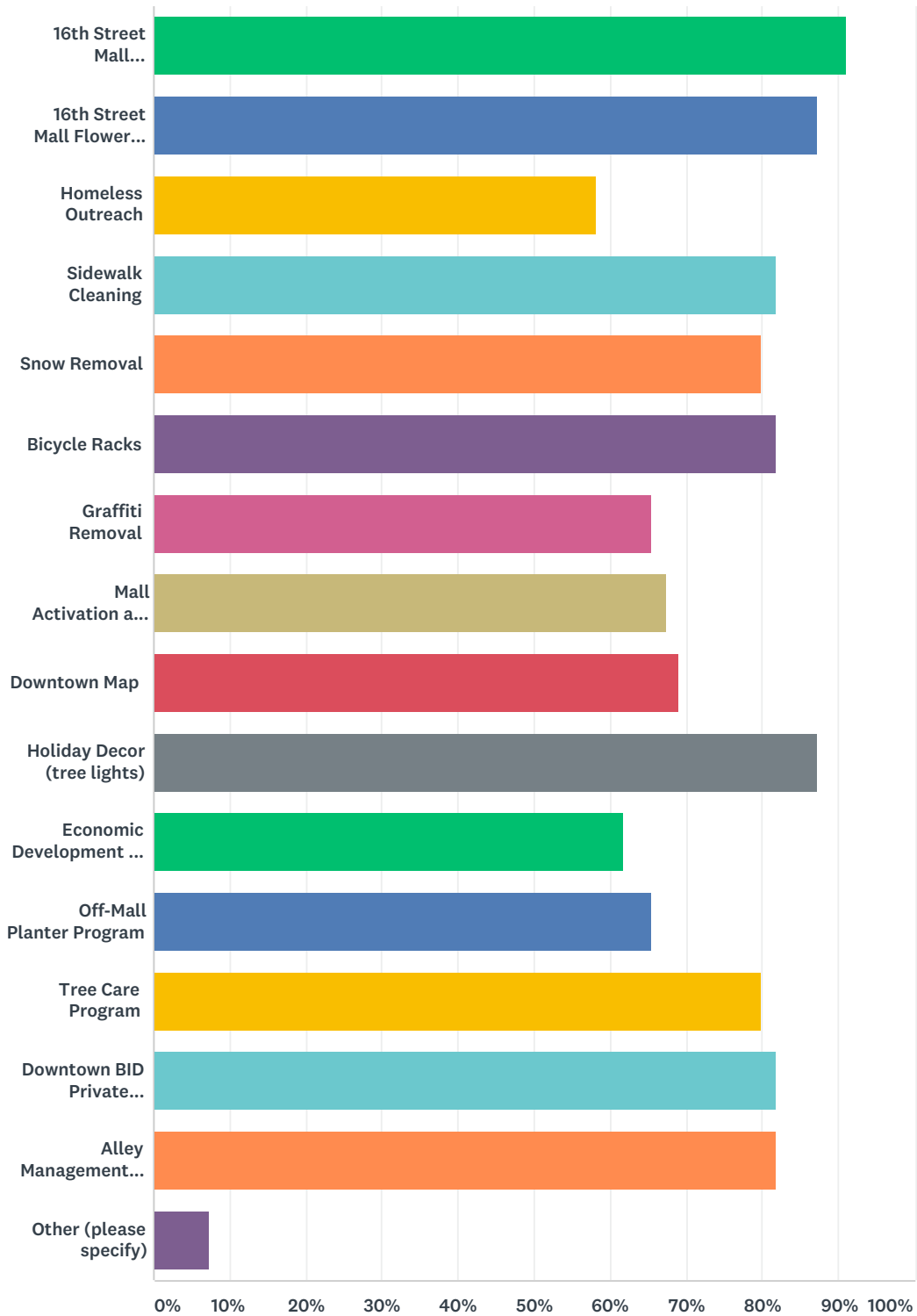
Answered: 59 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	91.53%	54
No	8.47%	5
TOTAL		59

Q9 Which of the following BID services are you aware of? Please check all that apply.

Answered: 55 Skipped: 7



ANSWER CHOICES

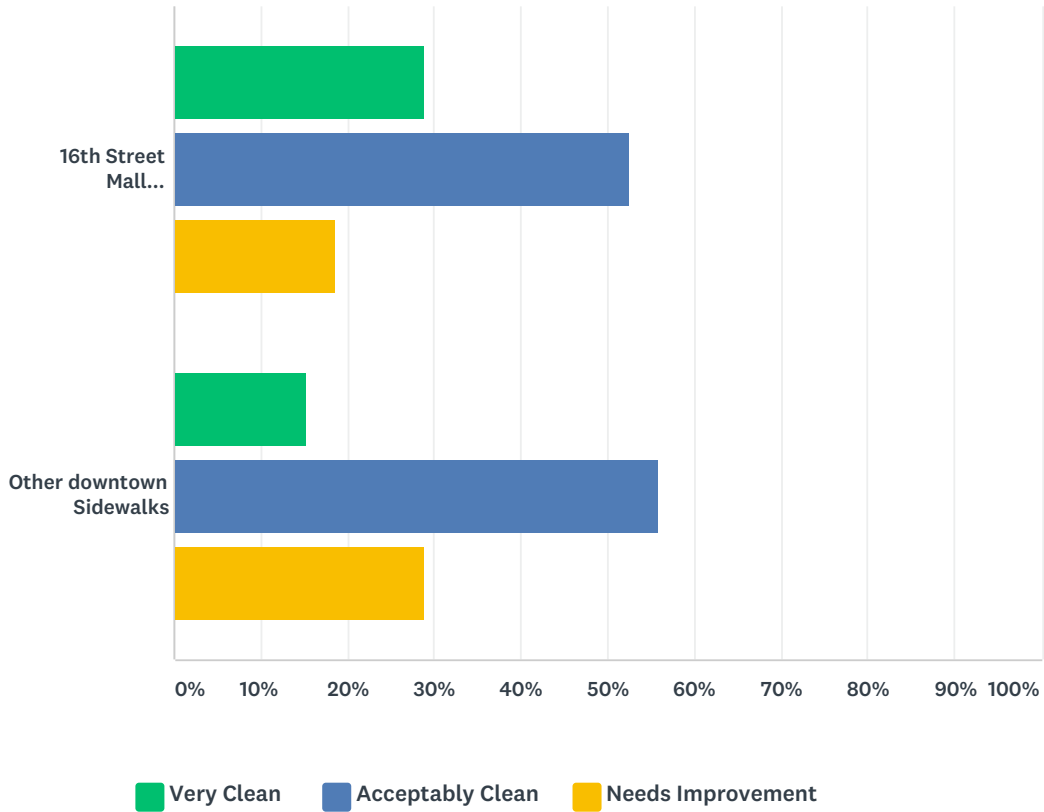
RESPONSES

2019 Downtown Denver BID Property Owner Survey

16th Street Mall Maintenance & Repair	90.91%	50
16th Street Mall Flower Program	87.27%	48
Homeless Outreach	58.18%	32
Sidewalk Cleaning	81.82%	45
Snow Removal	80.00%	44
Bicycle Racks	81.82%	45
Graffiti Removal	65.45%	36
Mall Activation and Permitting (Patio cafes, vendors, promotional banners)	67.27%	37
Downtown Map	69.09%	38
Holiday Decor (tree lights)	87.27%	48
Economic Development & Research	61.82%	34
Off-Mall Planter Program	65.45%	36
Tree Care Program	80.00%	44
Downtown BID Private Security	81.82%	45
Alley Management (gated alleys and art in alleys)	81.82%	45
Other (please specify)	7.27%	4
Total Respondents: 55		

Q10 The BID crews in purple shirts clean sidewalks and public spaces in Downtown Denver. How would you rate cleanliness (is litter picked up? are Mall sidewalks power washed regularly? trash emptied? graffiti addressed in a timely manner?) in the following areas?

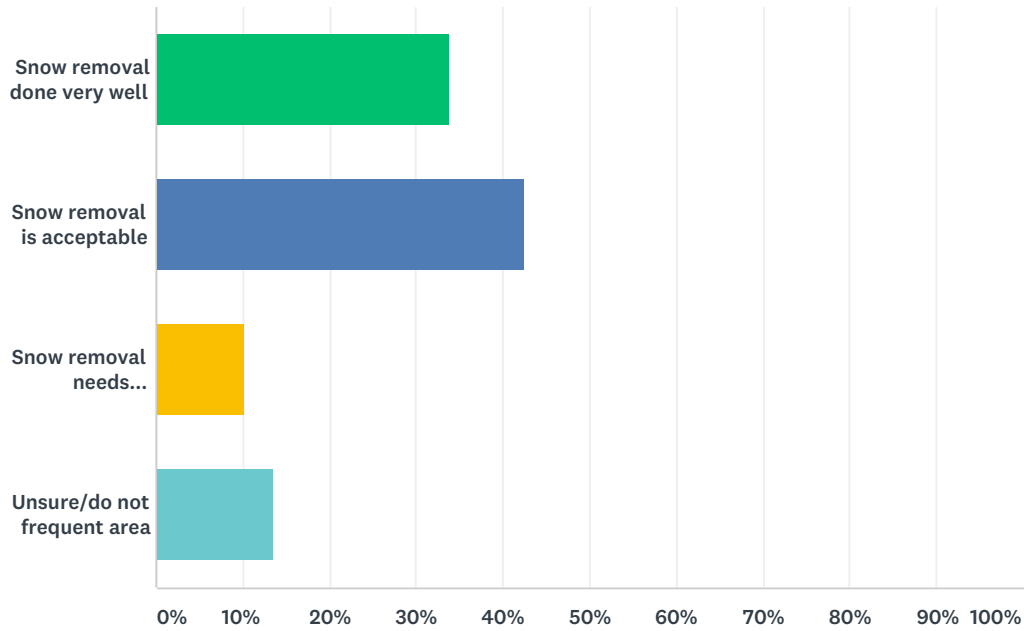
Answered: 59 Skipped: 3



	VERY CLEAN	ACCEPTABLY CLEAN	NEEDS IMPROVEMENT	TOTAL
16th Street Mall Sidewalks/Median	28.81% 17	52.54% 31	18.64% 11	59
Other downtown Sidewalks	15.25% 9	55.93% 33	28.81% 17	59

Q11 The BID crews in purple coats remove snow from the 16th Street Mall. Please rate the snow removal process:

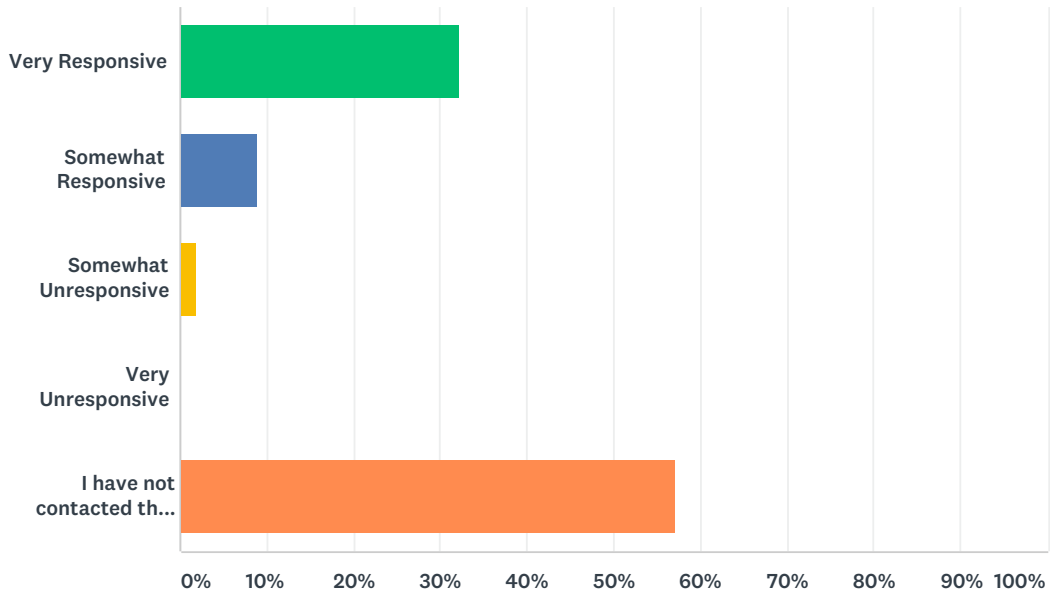
Answered: 59 Skipped: 3



ANSWER CHOICES	RESPONSES	
Snow removal done very well	33.90%	20
Snow removal is acceptable	42.37%	25
Snow removal needs improvement	10.17%	6
Unsure/do not frequent area	13.56%	8
TOTAL		59

Q12 If you have contacted the BID in the last 12 months about an issue, please rate the responsiveness of the BID in addressing your issue:

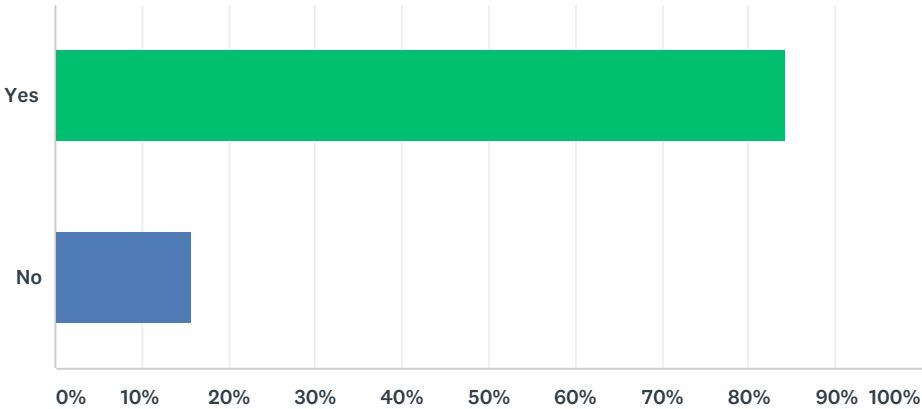
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Very Responsive	32.14%	18
Somewhat Responsive	8.93%	5
Somewhat Unresponsive	1.79%	1
Very Unresponsive	0.00%	0
I have not contacted the BID in the past 12 months.	57.14%	32
TOTAL		56

Q13 Do you feel that the BID is effectively communicating with you or your property representative?

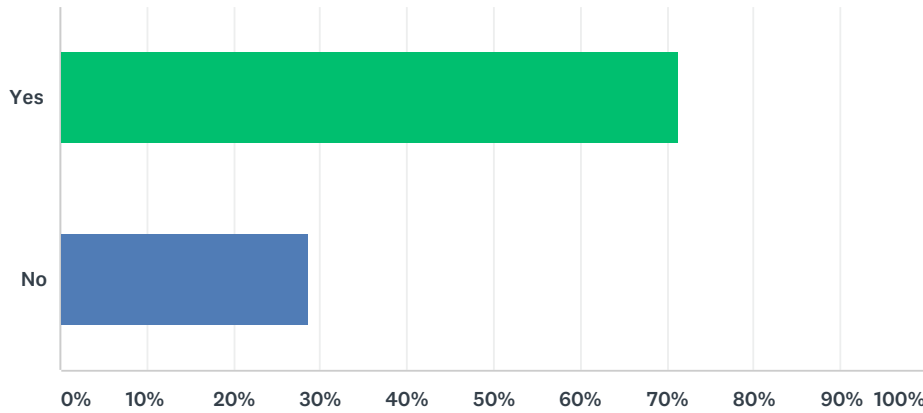
Answered: 57 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	84.21%	48
No	15.79%	9
TOTAL		57

Q14 Are you receiving the monthly BID Happenings e-newsletter updates?

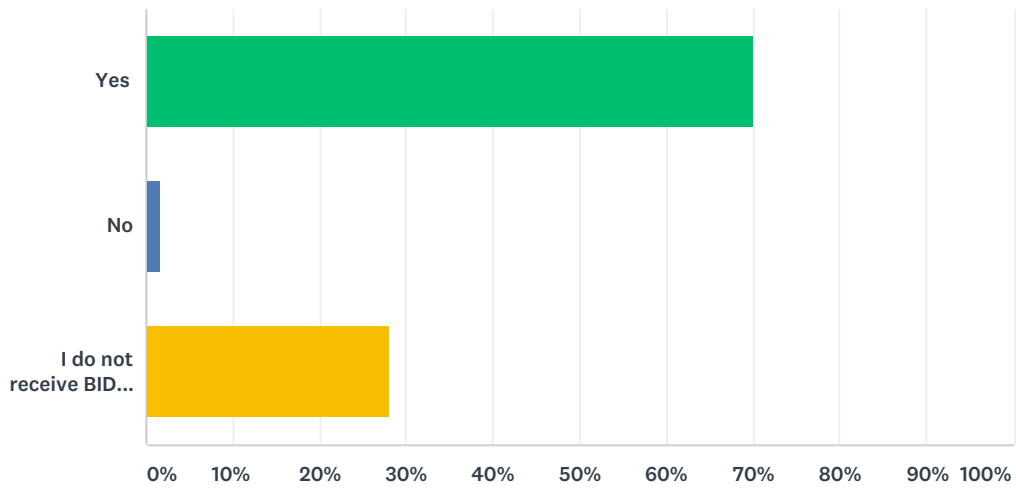
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	71.43%	40
No	28.57%	16
TOTAL		56

Q15 Is BID Happenings providing you with relevant information about BID services?

Answered: 57 Skipped: 5



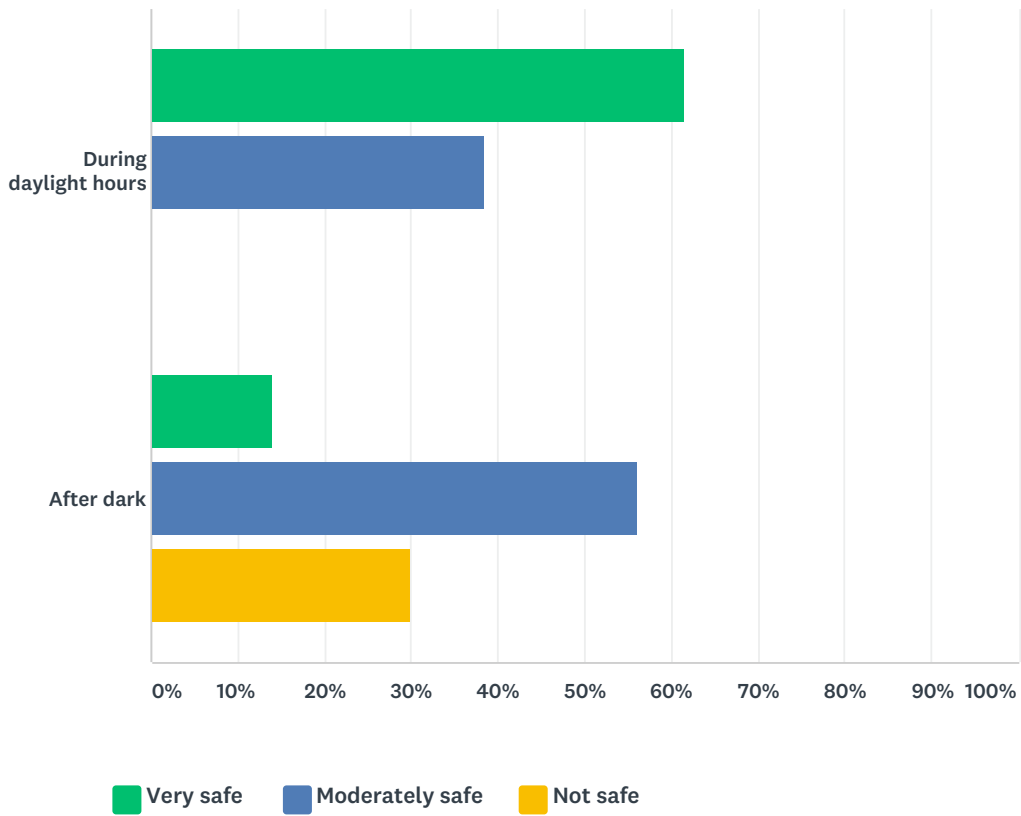
ANSWER CHOICES	RESPONSES	
Yes	70.18%	40
No	1.75%	1
I do not receive BID Happenings	28.07%	16
TOTAL		57

**Q16 What additional information would you be interested in receiving in
BID Happenings e-newsletter?**

Answered: 6 Skipped: 56

Q17 How safe do you feel in Downtown Denver? (please check the appropriate category for each line)

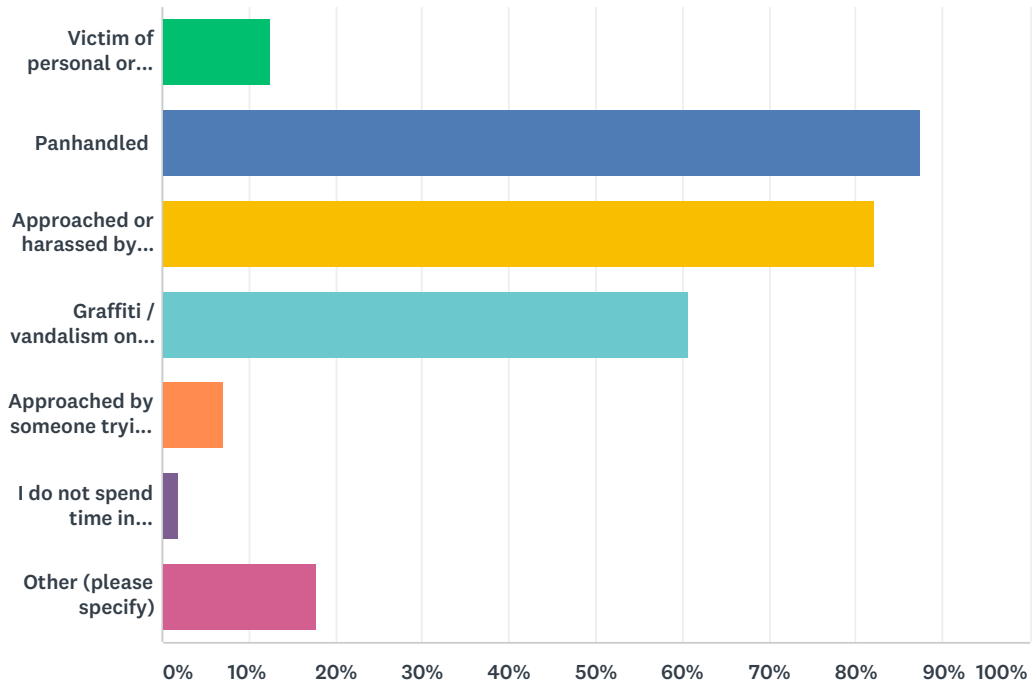
Answered: 57 Skipped: 5



	VERY SAFE	MODERATELY SAFE	NOT SAFE	TOTAL
During daylight hours	61.40% 35	38.60% 22	0.00% 0	57
After dark	14.04% 8	56.14% 32	29.82% 17	57

Q18 Have you personally experienced any of the following in the past 12 months?

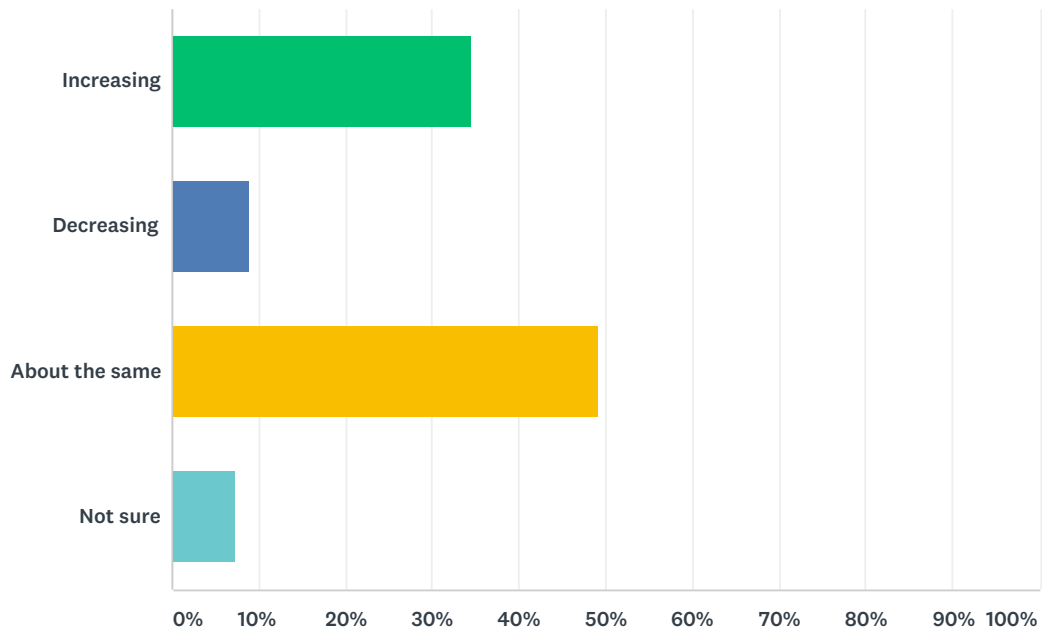
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Victim of personal or property crime	12.50%	7
Panhandled	87.50%	49
Approached or harassed by individuals soliticing funds or support of various issues.	82.14%	46
Graffiti / vandalism on your property	60.71%	34
Approached by someone trying to sell you illegal drugs	7.14%	4
I do not spend time in Downtown Denver.	1.79%	1
Other (please specify)	17.86%	10
Total Respondents: 56		

Q19 In the past year, does the presence of people panhandling in downtown appear to be increasing, decreasing or staying the same?

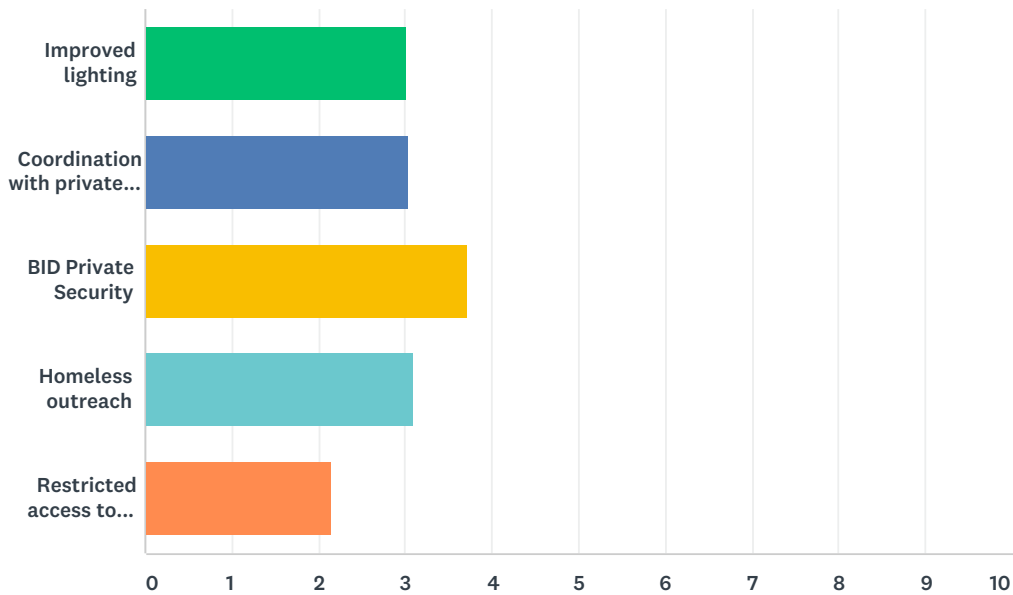
Answered: 55 Skipped: 7



ANSWER CHOICES	RESPONSES	
Increasing	34.55%	19
Decreasing	9.09%	5
About the same	49.09%	27
Not sure	7.27%	4
TOTAL		55

Q20 The BID Safety and Security program has a number of key components. Please rank the importance of the following key initiatives:

Answered: 55 Skipped: 7



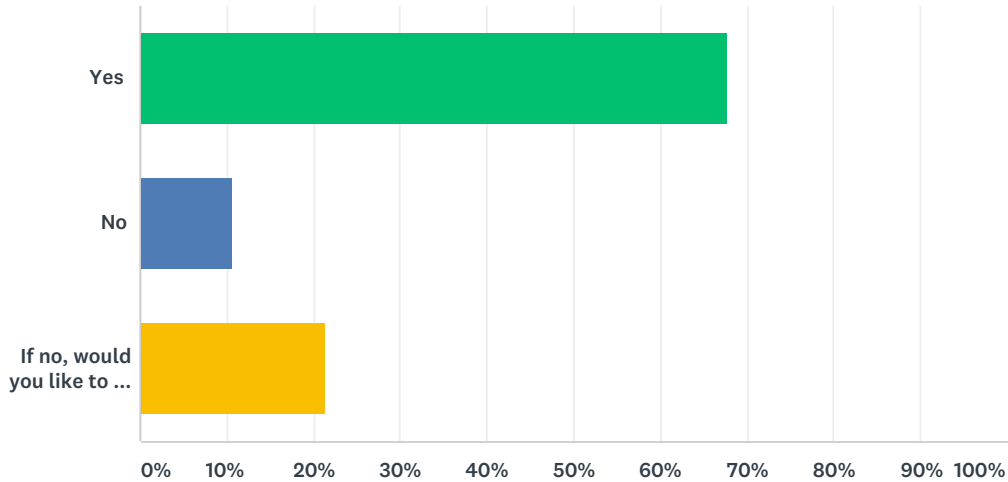
	1	2	3	4	5	TOTAL	SCORE
Improved lighting	18.37% 9	18.37% 9	24.49% 12	24.49% 12	14.29% 7	49	3.02
Coordination with private property owners and businesses	15.69% 8	27.45% 14	17.65% 9	23.53% 12	15.69% 8	51	3.04
BID Private Security	34.00% 17	26.00% 13	26.00% 13	6.00% 3	8.00% 4	50	3.72
Homeless outreach	24.53% 13	16.98% 9	20.75% 11	18.87% 10	18.87% 10	53	3.09
Restricted access to alleys	5.56% 3	12.96% 7	12.96% 7	27.78% 15	40.74% 22	54	2.15

Q21 Other comments about safety and social issues:

Answered: 18 Skipped: 44

Q22 Do you receive emails from the BID/Downtown Denver Partnership identifying protests/rallies/marches and events that could impact your property and/or customer experience?

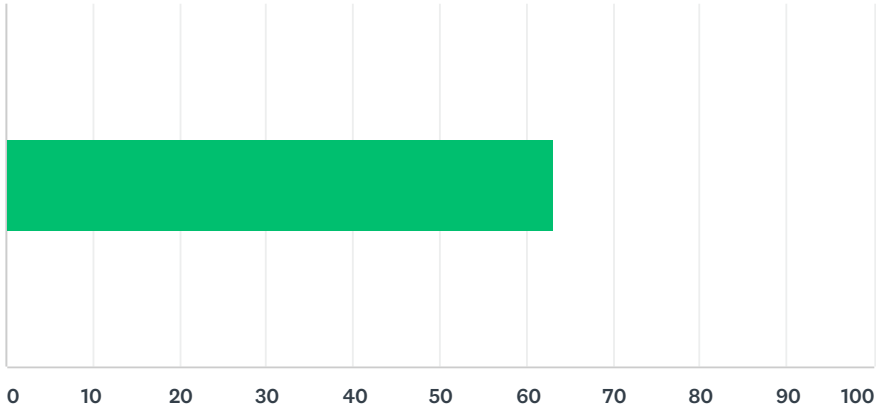
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	67.86%	38
No	10.71%	6
If no, would you like to to be added to this list?	21.43%	12
TOTAL		56

Q23 When thinking about the 16th Street Mall reconstruction process, how would you advise us to consider the tradeoffs between length and disruption?

Answered: 56 Skipped: 6



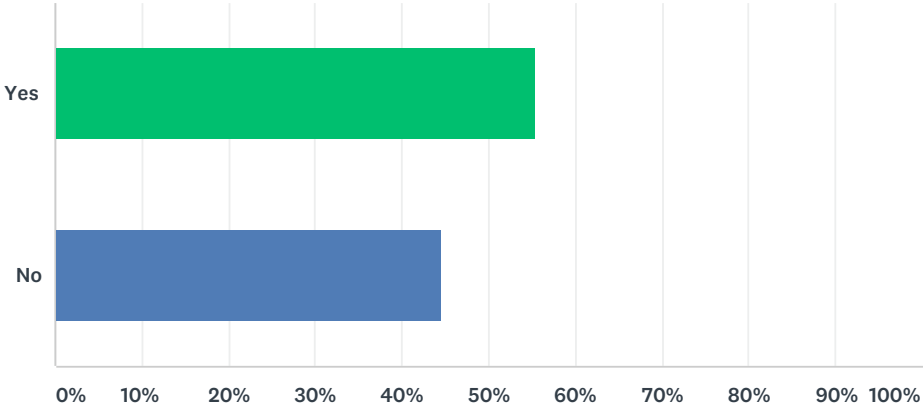
ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	63	3,542	56
Total Respondents: 56			

Q24 How can the BID help mitigate the impacts of construction on your business/property during the 16th Street Mall reconstruction? (examples include communications, promotions, activation, etc.)

Answered: 30 Skipped: 32

Q25 Prior to taking this survey, did you know there is an Urban Forest Initiative underway in Downtown Denver to improve our tree canopy?

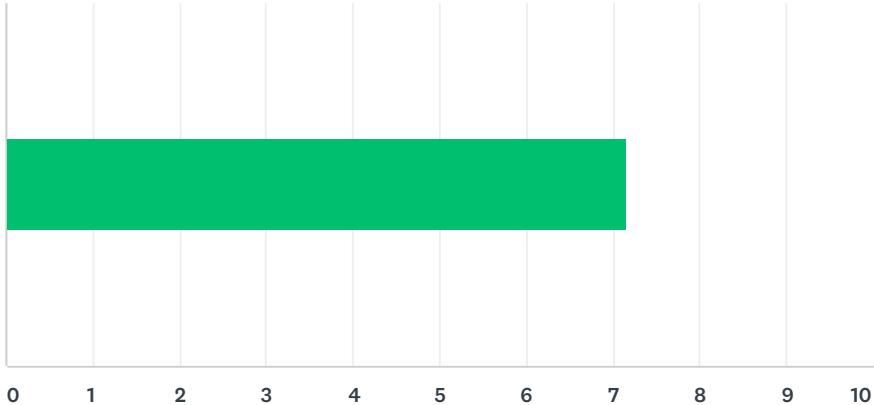
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	55.36%	31
No	44.64%	25
TOTAL		56

Q26 On a scale of 1-10, how pedestrian friendly would you rank downtown Denver?

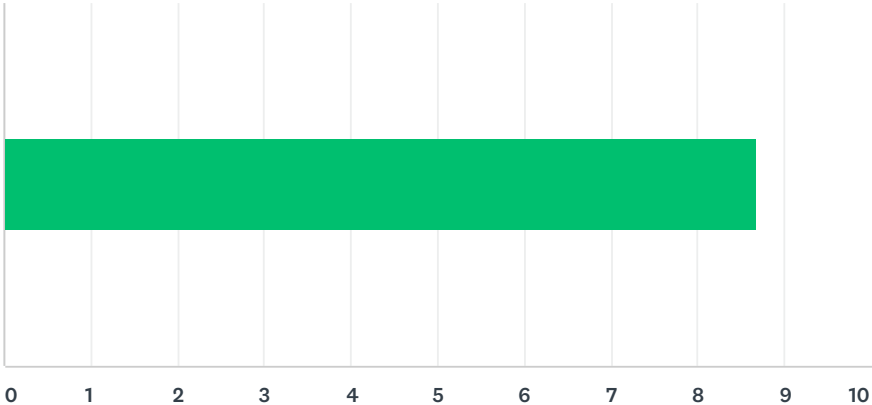
Answered: 56 Skipped: 6



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	7	401	56
Total Respondents: 56			

Q27 On a scale of 1-10, how important is it to have healthy trees as part of the downtown streetscape?

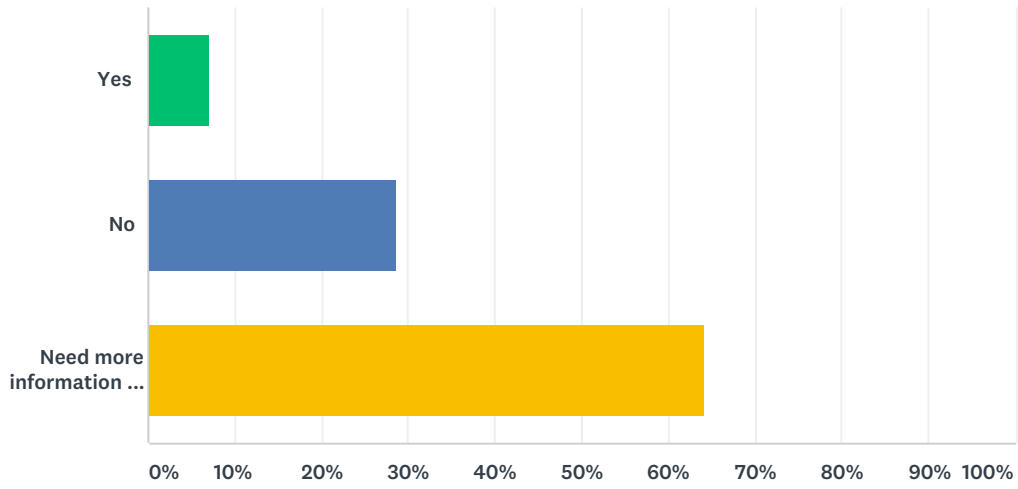
Answered: 56 Skipped: 6



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	9	486	56
Total Respondents: 56			

Q28 Would you be willing to pledge your financial support to the initiative?

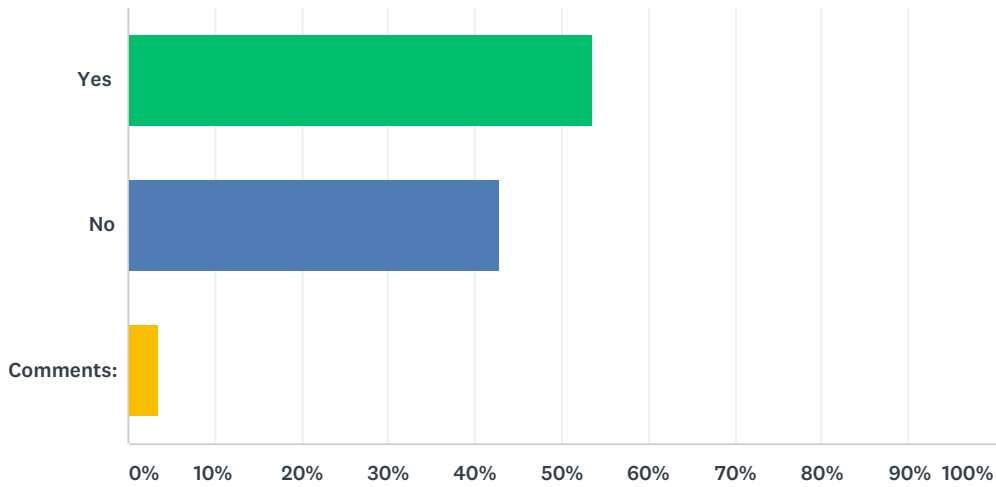
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	7.14%	4
No	28.57%	16
Need more information to make a decision	64.29%	36
TOTAL		56

Q29 As of January 1, 2018 the BID added Tree Health Program services as part of standard BID services to all trees in the right-of-way at commercial properties. These services include pruning, environmentally safe pesticide and fertilizer treatments, and an optional off-season watering service. Are you aware of the BID’s Tree Health Program?

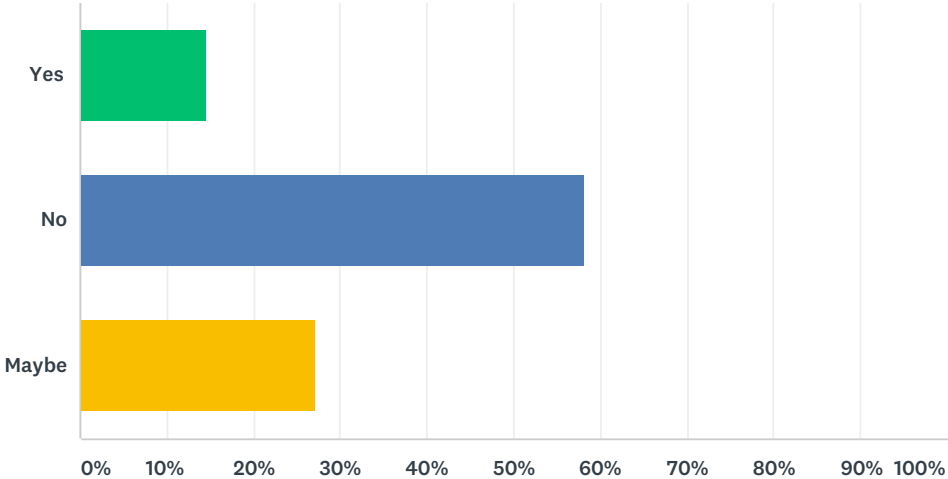
Answered: 56 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	53.57%	30
No	42.86%	24
Comments:	3.57%	2
TOTAL		56

Q30 Would you be interested in contracting tree watering services from the BID?

Answered: 55 Skipped: 7



ANSWER CHOICES	RESPONSES
Yes	14.55% 8
No	58.18% 32
Maybe	27.27% 15
TOTAL	55

Q31 What is the most important issue facing Downtown Denver?

Answered: 50 Skipped: 12

Q32 Any other comments about Downtown Denver or the performance of the BID?

Answered: 20 Skipped: 42

Denver Street Outreach Collaborative 2019 Monthly Report

	Jan*	Feb*	March*	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total # Outreach Encounters	775	836	976	1706	1764	2321	2564					
Duplicated Encounters	343	567	791	1255	1226	1643	1929					
Unduplicated Encounters	432	269	185	451	538	678	635					
HOUSED/FU												
TOTAL DSOC	21	33	31	25	25	15	17					
VI vulnerable	12	11	8	5	5	1	1					
chronic	15	28	24	15	16	12	14					
CCH	11	25	13	13	6	8	8					
Housed	6	19	12	10	4	7	7					
Reunified	1	6	1	3	2	1	1					
SFC	8	5	16	8	14	3	5					
Housed	8	4	15	5	8	1	5					
Reunified	0	1	1	3	6	2	0					
UP Total	2	3	2	4	5	4	4					
Housed	0	2	2	3	4	2	1					
Reunified	2	1	0	1	1	2	3					
SERVICES BY TYPE												
Assistance with benefits	32	36	52	70	59	86	104					
Mental, Physical Health or STS	100	111	151	110	149	149	236					
Outreach	64	64	276	237	251	311	301					
Emergency Shelter	81	94	371	119	99	88	98					
Identifying Documents/Vital Records	111	116	188	167	185	279	283					
Basic Needs	197	229	448	666	538	865	897					
Urban Camping Ban-Police	0	0	0	0	0	0	0					
Urban Camping Ban	0	0	0	1	1	0	1					
Legal Services/ Outreach Court	27	26	23	15	18	27	14					
Employment/Vocational	18	22	57	36	50	65	78					
UP OR Case Management (unduplicated)	TBD	TBD	44	28	65	57	71					
# VETERANS												
Unduplicated Number of Veterans	10	10	16	15	21	32	25					

CCH 1 FTE vacant Jan-March, UP 1FTE vacant June-July

*UP Jan and Feb HMIS not included.

Data may have been compromised during the HMIS transition.