

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 5/29/2026

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☐ Other:

6. **Title:** Approves the Lease Agreement with Urban Alchemy for \$30.00 per year with an end date of 12-31-2026, to operate a non-congregate shelter at 4040 Quebec Street in the Central Park Neighborhood, in Council District 8 (FINAN-202684538).
7. **Requesting Agency:** Department of Finance/Real Estate
8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina.Flores@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

Requests approval of a Lease Agreement (FINAN-202684538-00) with Urban Alchemy at 4040 Quebec Street for 12 months from January 1, 2026, to December 31, 2026, for \$10 per year for non-congregate sheltering for those experiencing homelessness. Urban Alchemy provides services to those experiencing homelessness at this shelter under HOST Services Agreement (HOST-202581857-00). Under the Lease Agreement the City and Urban Alchemy have two 12-month options to renew. With the two options, the Maximum Contract Amount is \$30.

10. **City Attorney assigned to this request (if applicable):** Jim Owens

11. **City Council District:** 8

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Lease Agreement

Vendor/Contractor Name (including dba): Urban Alchemy

Contract control number (legacy and new): FINAN-202684538-00

Location: 4040 Quebec Street, Denver, CO 80216

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1/1/2026-12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$30	N/A	\$30

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2026-12/31/2026	N/A	N/A

Scope of work: N/A

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Non-Financial

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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