

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 9, 2019

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves a Contract with Mead and Hunt, Inc., to provide on-call environmental planning services to Denver International Airport (DEN), as needed. (Contract No. 201844905)

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Scott Morrissey	Name: Angela Casias
Email: Scott.Morrissey@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a contract to provide on-call environmental planning services to Denver International Airport (DEN). Work may include but is not limited to: compliance with the requirements of Federal Aviation Administration (FAA) Order 5050.4B – National Environmental Policy Act Implementing Instructions for Airport Actions. These actions evaluate new development, redevelopment, and construction activities and can result in varying levels of environmental analysis and review by the FAA. Sustainability activities will also include work to support green building, sustainability reporting, carbon emission reporting, and other activities to support the sustainability objectives of DEN.

This contract is not subject to the Minimum Wage Ordinance.

6. **City Attorney assigned to this request (if applicable):** Deb Overn

7. **City Council District:** 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0965

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500,000

Vendor/Contractor Name: Mead and Hunt, Inc.

Contract control number: 201844905

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Three years: October 1, 2019, through September 30, 2022.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	\$900,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	September 30, 2022

Scope of work:

The selected firms will provide on-call environmental planning services to Denver International Airport (DEN). Work may include but is not limited to: compliance with the requirements of Federal Aviation Administration (FAA) Order 5050.4B – National Environmental Policy Act Implementing Instructions for Airport Actions. These actions evaluate new development, redevelopment, and construction activities and can result in varying levels of environmental analysis and review by the FAA. Sustainability activities will also include work to support green building, sustainability reporting, carbon emission reporting, and other activities to support the sustainability objectives of DEN.

Was this contractor selected by competitive process? Yes, a competitive Request for Proposals (RFP).

Has this contractor provided these services to the City before? Yes No

Source of funds: Capital Improvements Program (CIP) and Operations and Maintenance (O&M)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): The Division of Small Business Opportunity Office established at 15% MWBE goal for this opportunity.

Who are the subcontractors to this contract?

Pinyon Environmental, Inc., and Ambient Energy

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