

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/17/23

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends the contract with Denver Civic Ventures, Inc. to extend the term by 2 years for the Urban Forest Initiative grant program work from the Office of the Forester.

**3. Requesting Agency:** Parks & Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Elizabeth Judd	Name: Jesus Orrantia
Email: <a href="mailto:elizabeth.judd@denvergov.org">elizabeth.judd@denvergov.org</a>	Email: <a href="mailto:jesus.orrantia@denvergov.org">jesus.orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Through public-private partnerships, the Urban Forest Initiative grant program expands and enhances downtown’s urban tree canopy by planting new trees and improving existing planting areas. Denver Civic Ventures, Inc. leads the program administration and this amendment extends the contract term due to unforeseen delays caused by the COVID-19 pandemic, supply chain issues, and labor shortages.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** 9 and 10

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services

**Vendor/Contractor Name:** Denver Civic Ventures, Inc.

**Contract control number:** 201952681 / 202368881

**Location:** downtown Denver

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: 12/18/2019 – 12/31/2024

Amended: 12/18/2019 – 12/31/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):**

Existing: \$3,000,000

Amended: no change

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,000,000	N/A	\$3,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/18/2019 – 12/31/2024	2 years	12/31/2026

**Scope of work:**

Denver Civic Ventures, Inc. shall coordinate and cooperate with the City to provide program administration for the Urban Forest Initiative.

**Was this contractor selected by competitive process?** No **If not, why not?** Denver Civic Ventures, Inc. is the non-profit arm of the Downtown Denver Partnership, and fundraised for the Urban Forest Initiative's grant program. Denver Civic Ventures, Inc. administers the grant program and public-private partnerships associated with the grant program.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Parks Legacy

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

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**Who are the subcontractors to this contract? N/A**

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Date Entered: \_\_\_\_\_