

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: December 3, 2014_____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Ordinance request for contract 201419545 with Roth Property Maintenance to provide janitorial services for various City buildings.

3. **Requesting Agency:** General Services

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Daniel Swinarski
- **Phone:** 720-865-7511
- **Email:** Daniel.Swinarski@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

Contract will be presented to Finance and Services Committee on December 16/17.

- **Name:** Adrienne Benavidez; John Utterback; J.D. Whiteman
- **Phone:** (Benavidez) 720-865-7104; (Utterback) 720-913-8121; (Whiteman) 720-913-8119
- **Email:** Adrienne.Benavidez@denvergov.org; John.Utterback@denvergov.org; James.Whiteman@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

General Services is requesting approval of Contract 201419545 with Roth Property Maintenance in the amount of \$18,000,000.00 to provide janitorial services at City facilities, including downtown offices and courts, Recreation Centers, Denver Human Services, and Wastewater Management. This will be a three year contract with two annual renewal options.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** 201419545
- b. **Duration:** January 1, 2015 – December 31, 2017
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Clean and healthy facilities for City employees and the general public.
- f. **Costs:** \$18,000,000.00

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

Finance and Services Committee has requested a presentation on contract terms prior to submission to full City Council.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____