

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: May 2, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Propio LS LLC to add \$650,000.00 for a new total of \$1,500,000.00 and add one year for a new end day of 12-31-2026 to provide over the phone and video remote interpretation services citywide, excluding Denver International Airport (GENRL-202264526-02/GENRL-202577743-02).

3. **Requesting Agency:** General Services

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>	Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Propio LS LLC provides over the phone and video remote interpretation services Citywide, excluding Denver International Airport. The second amendment increases the contract maximum amount by \$650,000 from \$850,000 to \$1,500,000 to cover over the phone and video remote interpretation services through the amended contract term end day of October 31, 2026. All other terms and conditions will remain the same.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Standard Expenditure

**Vendor/Contractor Name (including any dba's):** Propio LS LLC

**Contract control number (legacy and new):** GENRL-202264526-02/GENRL-202577743-02

**Location:** Citywide, excluding Denver International Airport

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

11/1/2022 – 10/31/2025 (Existing)

11/1/2022 – 10/31/2026 (Amended)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$850,000 (Existing)

\$1,500,000 (Amended)

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$850,000	\$650,000	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/1/2022 – 10/31/2025	1 Year	10/31/2026

**Scope of work:**

Propio LS, LLC provides over the phone and video remote interpretation services Citywide, excluding Denver International Airport.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** General Funds and Federal Funds (U.S. Department of Agriculture: Food and Nutrition Service, Supplemental Nutrition Assistance Program)

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** None

**Who are the subcontractors to this contract?** None

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