

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 16, 2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves a concessions agreement with The Ave, Group contract No. 201952059.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Pamela Dechant | Name: Carolina Flores |
| Email: Pamela.Dechant@flydenver.com | Email: Carolina.Flores@flydenver.com |

5. General description or background of proposed request. Attach executive summary if more space needed:

Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage coffee kiosk on the east side of Concourse B Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that The Ave Group (Novo Coffee) be selected for direct negotiations. The location will be 405 sq. ft.

6. **City Attorney assigned to this request (if applicable):** Brent Larson

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: Revenue

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0964

Date Entered: _____

Vendor/Contractor Name: The Ave Group, LLC

Contract control number: 201952059

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

07/01/2022 – 07/01/2027 - 5 years

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|--|
| N/A | N/A | \$204,212.50 Minimum Annual Guarantee (MAG) or percentage fee of 15.5%, whichever is higher. |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| N/A | N/A | 07/01/2027 |

Scope of work:

Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage coffee kiosk on the east side of Concourse B Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that The Ave Group (Novo Coffee) be selected for direct negotiations. The location will be 405 sq. ft.

Was this contractor selected by competitive process? Yes. **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 100% SBEC

Who are the subcontractors to this contract? The Ave Group, LLC is a certified SBEC and is self-performing 100%

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