

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: November 13, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Approves a contract with Medical Systems of Denver, Inc. for \$500,000.00 and through 11-30-2030 for the transportation of regulated garbage from the international flight areas to the regulated trash staging area at Denver International Airport, in Council District 11 (PLANE-202579016).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kyle Lester, SVP of Maintenance	Name: Kevin Forgett, State and Local Legislative Advisor
Email: Kyle.Lester@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a contract with Medical Systems of Denver, Inc. and Denver International Airport (DEN). International flight garbage at DEN is collected by the United States Department of Homeland Security-Customs Border Protection (CBP). CBP collects animal and/or plant derived material carried by passengers or crew members arriving at DEN from regions outside the United States or certain pre-clearance airports in Canada during agricultural inspections. The DEN janitorial contractor transport regulated garbage from the international flight areas to the regulated trash staging area on the Airport Office Building Loading Dock. DEN is required to destroy these materials either through means of incineration or sterilization. The current Compliance Agreement between DEN and the United States Department of Agriculture – Animal Plant Health Inspection Service (USDA-APHIS) states that the primary means of destruction of international flight garbage is through sterilization with a contractor. The secondary means (in the event the sterilizers are temporarily out of service) for destruction according to the Compliance Agreement is incineration.

6. **City Attorney assigned to this request (if applicable):** Debra Overn

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name (including any dba's): Medical Systems of Denver, Inc.

Contract control number (legacy and new): PLANE-202579016

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 12/1/2025 – 11/30/2030

Contract Amount (indicate existing amount, amended amount and new contract total): \$500,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$500,000	N/A	\$500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/01/2025 – 11/30/2030	N/A	11/30/2030

Scope of work:

International flight garbage at DEN is collected by both the United States Department of Homeland Security – Customs Border Protection (CBP) and DEN Janitorial Services. CBP collects animal and/or plant derived material carried by passengers or crew members arriving at DEN from regions outside the United States or certain pre-clearance airports in Canada during agricultural inspections. The DEN janitorial contractor collects garbage from the international flight areas of the terminal. DEN is required to destroy these materials either through means of incineration or sterilization. The current Compliance Agreement between DEN and the United States Department of Agriculture – Animal Plant Health Inspection Service (USDA-APHIS) states that the primary means of destruction of international flight garbage is through sterilization. The secondary means (in the event the sterilizers are temporarily out of service) for destruction according to the Compliance Agreement is incineration.

Was this contractor selected by competitive process? No **If not, why not?** This contract was put out for a competitive bid and was met with no responses. We received information about the current proposer and entered direct negotiations with them.

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Operations & Maintenance

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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