

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/16/2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract amendment with Acme Tree Service, Inc. to extend the term for on-call tree maintenance services. No change to the contract amount.

3. Requesting Agency: Parks & Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeff Meyer	Name: Jesús Orrantía
Email: Jeffrey.Meyer@denvergov.org	Email: Jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Acme Tree Service, Inc. provides tree maintenance services throughout the city, including locations on private property. Services include tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Denver Revised Municipal Code. This amendment extends the term three additional months while new contracts for these services are executed.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1115

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call

Vendor/Contractor Name: Acme Tree Service, Inc.

Contract control number: 201735119 / 202054415

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: 7/11/2017 - 9/30/2020

Amended: 7/11/2017 – 12/31/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,500,000.00	N/A	\$1,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/11/2017 – 9/30/2020	3 months	12/31/2020

Scope of work:

Acme Tree Service, Inc. provides tree maintenance services throughout the City, including locations on private property. Services include tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Denver Revised Municipal Code.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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