

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/9/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Naviant LLC for \$1,226,034.00 with an end date of 10-01-2030 for the purchase, implementation, and support of the Hyland On-Base Records Request software, citywide (TECHS-202580661).

3. **Requesting Agency:** Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Read Bierbach	Name: Joe Saporito
Email: Harold.Bierbach@denvergov.org	Email: joseph.saporito@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

The current system used to service citizen requests for DPD records has reached its end-of-life and presents significant risks due to its inability to meet modern security and regulatory requirements. This poses a potential liability for the city and impacts citizen trust. To address this critical need, a new solution has been identified by Technology Services the On-Base platform implemented by Naviant

The Naviant solution will replace the legacy system, dramatically improving functionality and efficiency for both citizens and city employees. Key benefits include enhanced security protocols, full compliance with all applicable regulations, and streamlined request and fulfillment processes. This transition can reduce processing times, minimize errors, and improve the overall citizen experience.

Beyond immediate replacement, this partnership with Naviant offers a strategic opportunity to expand document processing capabilities across various city services and agencies. This includes potential for improved redaction processes, automated request management, and integration with other systems, ultimately contributing to greater operational efficiency and cost savings. A phased implementation approach will be utilized to minimize disruption and ensure a smooth transition.

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Naviant LLC

Contract control number (legacy and new): TECHS-202580661-00

Location: N/A

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

10/1/2025 – 10/1/2030 Duration: 5 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,226,034	N/A	N/A

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/1/2025 – 10/1/2030	N/A	N/A

Scope of work:

Vendor will implement and support the Records Request software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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