

ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 28, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request for Resolution granting a revocable permit, subject to certain terms and conditions, to General Services Administration ARRA, their successors and assigns, to encroach into the right-of-way with Retaining wall and building element envelope at 1244 Speer Boulevard and Solar Sculpture canopy, garage entry canopy, garage screen, and foundation shoring at 1300 Fox Street, and six (6) electric conduits below grade crossing 13th Ave. to connect both buildings.

3. **Requesting Agency:** PW, Right-of-Way Engineering Services

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Lisa R. Ayala
- **Phone:** 720-865-3153
- **Email:** lisa.ayala@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Debra Baca
- **Phone:** 720-865-8712
- **Email:** debra.baca@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

To encroach with Retaining wall and building element envelope at 1244 Speer Boulevard and Solar sculpture canopy, garage entry canopy, garage screen, and foundation shoring at 1300 Fox Street, and six (6) electric conduits below grade crossing 13th Ave. to connect both buildings.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** 1244 Speer Blvd., and 1300 Fox Street
- d. **Affected Council District # 10,** Jeanne Robb
- e. **Benefits:** N/A
- f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____