

ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works

At pw.ordinance@denvergov.org by **12:00pm NOON on Monday**. Contact Jason with questions.

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 6/3/2019

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a three-year, Master On-call contract with Rider Levett Bucknall, LTD for Program Management Services for the Colorado Convention Center Expansion Project.

3. **Requesting Agency:** Public Works

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Adam Phipps	Name: Jason Gallardo
Email: adam.phipps@denvergov.org	Email: jason.gallardo@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:** Contract is for program management services for the Colorado Convention Center Expansion Project and other projects as identified by the Department of Public Works.

6. **City Attorney assigned to this request (if applicable):** Rob Wheeler

7. **City Council District:** 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0574

Date Entered: _____

Key Contract Terms

Type of Contract: Master On-Call

Vendor/Contractor Name: Rider Levett Bucknall, Ltd

Contract control number: 201950568

Location: Colorado Convention Center Expansion Project, 14th and Champa St.

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? __

Contract Term/Duration (for amended contracts, include existing term dates and amended dates: 3 years, with option to extend 2 years.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$8,000,000		

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/15/19-7/14/22		

Scope of work: Scope of services includes, but is not limited to; program management, project management, basis of design review, schematic design documents review, program cost review, program schedule development, program risk assessment, program delivery analysis and program administration assistance.

Was this contractor selected by competitive process? Yes, RFQ issued by Public Works.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

ELEVATE DENVER BOND: ☐

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments: M/WBE Goal is 20%

Who are the subcontractors to this contract? Circuit Media—10%
Burgess Services—10%

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0574

Date Entered: _____