ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.Kuhn@Denvergov.org by **NOON on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 14, 2014

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

    This request is to dedicate a parcel of land as a public right-of-way at W Mexico Ave located near the intersection of S Irving St.

3. **Requesting Agency:** PW Right of Way Engineering Services

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Adrienne Lorantos, AICP
    ▪ **Phone:** 720-865-3119
    ▪ **Email:** Adrienne.Lorantos@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
    ▪ **Name:** Nancy Kuhn
    ▪ **Phone:** 720-865-8720
    ▪ **Email:** Nancy.Kuhn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:**   N/A
    b. **Duration:**   Permanent
    c. **Location:**   W Mexico Ave and S Irving St
    d. **Affected Council District:**   Faatz, District #2
    e. **Benefits:**   N/A
    f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

        None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____