

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **8/13/2024**

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** Amends Master Purchase Order SC-00006079 with Genuine Parts Co. (dba NAPA Denver). Adds \$1,250,000 to the total contract value for a new total of \$3,250,000 and extends the term through 5/19/2026 for the continued purchase of Aftermarket Auto Parts in support of Citywide fleet vehicles.

**3. Requesting Agency:** General Services – Purchasing

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Matt Monaghan	Name: Matt Monaghan
Email: matthew.monaghan@denvergov.org	Email: matthew.monaghan@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Citywide fleet vehicles (including DEN) require a wide range of aftermarket parts to keep them operating safely and efficiently. In 2021, General Services-Purchasing entered into a contract in the amount of \$2,000,000 with Genuine Parts Co. for auto parts at government discount pricing. As of the date of this request, the contract has only \$17,619.22 remaining. A spend analysis shows an expected total spend of approx. \$2,850,000 through the term end date of 5/19/2026. The desire of this request to increase the total to \$3,250,000 is to cover anticipated price increases.

**6. City Attorney assigned to this request (if applicable):** Brian Martin

**7. City Council District:** N/A

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order

**Vendor/Contractor Name (including any dba's):** Genuine Parts Co (dba NAPA Denver)

**Contract control number (legacy and new):** SC-00006079

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Current: 5/19/2025; Amended: 5/19/2026.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000	\$1,250,000	\$3,250,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/19/2025	1 Year	5/19/2026

**Scope of work:** Purchase of a variety of aftermarket auto parts through a previously solicited RFP that resulted in Sourcewell contract No. 032521-GPC for Genuine Parts Co. (dba NAPA Denver).

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Citywide

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

---

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_