

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 10/21/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with CTM Inc. for \$900,000.00 with an end date of 9-30-2028 to provide citywide snow removal Services, excluding Denver International Airport (GENRL-202580498).

3. **Requesting Agency:** General Services Contracts Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jesse Sitzman	Name: Jesse Sitzman
Email: jesse.sitzman@denvergov.org	Email: jesse.sitzman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Approves a three-year contract GENRL-202580498-00 with CTM Inc. for \$900,000.00 for Citywide Snow Removal Services, excluding Denver International Airport. The initial 3-year contract term will begin on October 1, 2025, and end September 30, 2028. The term may be extended for two (2) one (1) year renewal terms upon written amendment prior to the expiration of the current term.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard expenditure services contract

Vendor/Contractor Name (including any dba's): CTM Inc.

Contract control number (legacy and new): GENRL-202580498

Location: Citywide

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☒ No If yes, how many?

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
10/1/2025 – 9/30/2028

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
\$900,000.00	\$0	\$900,000.00

Current Contract Term	Added Time	New Ending Date
10/1/2025 – 9/30/2028	NA	N/A

Scope of work:

Service to be provided include Citywide snow removal services, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes, IFB #1003A If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☒ No

Source of funds: General Fund

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): M/WBE 25%

Who are the subcontractors to this contract? NA

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