

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 3/13/2026

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Establishes a budget based on a letter of intent to fund the Denver Great Kids Head Start Grant for the program period of July 1, 2026 to June 30, 2027.

3. **Requesting Agency:** Department of Finance, Budget and Management Office on behalf of the Office of Children's Affairs.

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Breanna Chavez/ Dr. Al Martinez Justin Sykes	Name: Carolina Flores
Email: breanna.chavez@denvergov.org / Al.Martinez@denvergov.org Justin.sykes@denvergov.org	Email: carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Request budget appropriation of \$7,232,030 for the Denver Great Kids Head Start Program from the U.S. Department of Health and Human Services (HHS). Head Start is a federally funded program providing qualified families access to preschool and limited healthcare at no cost. The Office of Children's Affairs (OCA) receives this grant on an annual basis. OCA is requesting to establish a budget based on the letter of intent from the Administration for Children & Families within HHS, which equates to 50 percent of the total forecasted award. The total award estimate is \$14,464,060. Because the award period begins July 1 and the official award is not likely to be received until June based on past experience, it is necessary to establish the budget in advance to allow contracts with delegate agencies for the grant term to be executed and prevent any disruption in services that could negatively impact the community. Early budget establishment will ensure continuity of services between program years.

OCA has worked closely with delegate agencies to develop detailed wind-down plans that could be implemented in the unlikely event that the federal grant funding does not materialize.

6. **City Attorney assigned to this request (if applicable):** N/A

7. **City Council District:** All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____