

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday**.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 10, 2018

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

TC Denver Development, Inc., 3-year On-Call contract to provide program management services primarily for the Colorado Convention Center and other projects as identified by the Department of Public Works.

3. **Requesting Agency:** Public Works

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Adam Phipps, Principal Project Manager
- **Phone:** 720-865-3044
- **Email:** adam.phipps@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Angela Casias
- **Phone:** 720.913.8529
- **Email:** angela.casias@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:** TC Denver Development, Inc., contract is primarily focused on program management services for the Colorado Convention Center and other projects as identified by the Department of Public Works. The Colorado Convention Center Expansion Project scope of services includes, but is not limited to; basis of design review, program cost review, program schedule development, program delivery analysis and program administration assistance.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201839614
- b. **Contract Term:** On-call. NTP through 3-years.
- c. **Location:** See description
- d. **Affected Council District:** 9
- e. **Benefits:** This contract will provide the required program management services to support the Colorado Convention Center Expansion Project.
- f. **Contract Amount (indicate amended amount and new contract total):** Not to exceed maximum of ~~\$89~~,000,000

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None that we are aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0082

Date Entered: _____

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