Work Experience:

Asian Pacific Development Center-Deputy Director. September 2022-Ocober 2023.

- Managed a team of 5 Program Managers overseeing 65 employees.
- Developed performance goals and indicators, strategic plans and companywide policies.
- Served on the Leadership Team of Aurora Mental Health and Recovery, the parent company of APDC, to advance the common goals, mission and vision of both organizations.
- Worked with the Executive Director, the APDC board, program managers and staff to strategically grow the organization's programs to respond to ever-increasing demand for APDC's services.
 - o APDC programs: adult education, behavioral health, youth leadership, victim assistance and language interpretation and translation.
- Managed the day-to-day internal operations for APDC.
 - o Internal operations: human resources, administration, organizational planning, finance and fundraising development.
- Actively monitored the budget, financial controls, cash and investments in accordance with board-approved policies.
- Measured performance and improved the quality of services by identifying and implementing best practices in nonprofit management.
- Managed and coordinated individual, corporate, foundation and event fundraising through the development of proposals and grant reporting.
- Attended and collaborated on deliverables with APDC's Board of Directors during monthly meetings.
- Represented APDC at external community events.
- Engaged in legislative and regulatory advocacy with local, state and federal government departments and elected officials both in Colorado and across the country.
- Managed APDC's social media outlets (Twitter, Instagram and Facebook).

Candidate for U.S. Congress in Colorado's 1st Congressional District. July 2021-June 2022.

- Raised \$200,000+ from 1,300 donors as a first-time candidate without accepting Corporate PAC dollars.
- Secured 18,093 votes (18.76%) in the 2022 Colorado Democratic Primary.
- Endorsements: PK Kaiser, Arapahoe County Assessor; Joseph Salazar, former Colorado; State Representative; Obi Ezeadi, Westminster City Councilor; J.D. Mangat, Mayor of Lafayette; Marianne Williamson, Presidential Candidate; Blue America PAC; Progressive Democrats of America Colorado Chapter; Progressive Democrats of America National; Political Workers Guild of Colorado; the Greater Metro Denver Ministerial Alliance.

Quorum Analytics-Senior Customer Success Manager; Co-Chair of the Inclusion and Diversity Council. October 2017-June 2021.

- Managed 50+ client product journeys and success plans for state government affairs teams across the nation.
- Managed a portfolio of accounts, renewals, and upsell/cross-sell opportunities totaling over \$1.5 million.
- Facilitated full-team and individual training on various Quorum products.
- Analyzed client data to increase usage of Quorum's products.
- Cultivated relationships with state government affairs professionals to guide their strategic priorities and increase usage.
- Provided technical support in partnership with Ouorum's software development team to assist clients.
- Interviewed and onboarded new hires.
- Planned, coordinated, and facilitated Quorum's annual Client Advisory Board meetings.
- Conducted demos of Quorum's products in partnership with Quorum's Account Executive team to prospective clients.
- Founded and Co-chaired Quorum's Inclusion and Diversity Council and developed company-wide strategies, initiatives, and programs relating to inclusion, equity, and diversity.

National Governors Association-Legislative Coordinator, Government Relations. January 2016-October 2017.

- Drafted bipartisan policy positions; tracked, analyzed, and reported on congressional legislation, White House executive
 orders, and federal regulations; published briefings, letters, statements and white papers; and engaged in advocacy and
 relationship building on Capitol Hill for NGA's Homeland Security and Public Safety and Health and Human Services
 committees.
 - o HSPS policy priorities: homeland security, emergency management; public safety; cybersecurity; military and veterans affairs; immigration; and cannabis.
 - O HHS policy priorities: prescription drug abuse, ACA reform, the Children's Health Insurance Program (CHIP) and Medicaid financing.

Colorado Governor's Office-Program Coordinator and Executive Assistant. October 2013-December 2015.

- Provided project coordination, staffing, administrative assistance, scheduling and event management under the Senior Advisor and Director of the Office of Community Partnerships.
- Executed the design, implementation, and enhancement of programs and special and strategic initiatives to fulfill the goals of the Office of the Governor. Those programs included the Biennial of the Americas, Pedal the Plains, and One Congregation on Family.
- Created program assessment plans and identified funding opportunities.
- Coordinated community response and engagement.
- Assisted with fundraising for project development.
- Drafted and presented briefs, memorandums and speeches for the Governor and Senior Advisor on topics pertaining to homeless initiatives, veterans' affairs and substance use, abuse, and prevention.
- Represented the Governor's Office on the Governor's Asian Advisory Council.

Achievement Center of Education of Okayama, Japan-English Language Instructor. August 2011-August 2013.

- Designed English language lesson plans.
- Instructed oral and written curriculums.
- Coached students for competitive speech and debate competitions
- Provided cultural presentations and lectures to Okayama based schools, nonprofits and businesses.
- Managed social media outlets.

Education:

University of Colorado Denver-Graduate School of Public Affairs.

Dual Master of Public Administration (MPA) and Criminal Justice (MCJ). January 2013-May 2016.

University of Colorado Boulder-College of Arts and Science.

• Bachelor of Arts (BA) in Political Science and International Affairs. August 2006-August 2011.

Leadership:

Vibrant Denver Transition Committee-Co-Chair of the Community Well-Being and Neighborhood Safety Committee. June 2023-Setpember 2023.

• The mission of Vibrant Denver, under Mayor Mike Johnston, is to build a vibrant Denver that inspires creativity and innovation, promotes inclusivity, collaboration, and transparency, and provides opportunities for all.

Colorado South Asian Democrats-Co-Chair. September 2022-Present.

• An initiative of the Colorado Democratic Party, COSAD seeks to increase South Asian involvement in the electorate by using our common culture and expertise in fundraising, phone banking, door knocking and legislative advocacy.

Denver Young Democrats-Community Liaison. January 2023-February 2024.

• DYD serves as the conduit between young Democrats and Colorado Democratic party leaders. DYD helps amplify the voices of its members who are pushing for progressive policy change in Denver and beyond.

Colorado Democratic Party-State Outreach Commission. March 2023-Present.

• CDP's State Outreach Commission is an elected body dedicated to implementing the Democratic Party's affirmative action plan and increasing the representation of diverse communities within the party and elected office.

References:

Harry Budisidartha-Executive Director, Asian Pacific Development Center.

Dr. Lisa Calderon-Executive Director, Women Uprising and fellow Co- Chair of the Vibrant Denver Community Well-being and Neighborhood Safety Transition Committee.

Alyssa Nilemo-Former Campaign Manager, Neal Walia for Congress. Currently serves as the Deputy Chief Activation Officer for the Auraria Higher Education Center and was a member of the Vibrant Denver Community Well-being and Neighborhood Safety

Transition Committee.