

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/7/2022

Please mark one:  Bill Request or  Resolution Request

1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. Title: Approves a professional services agreement to Group 14 Engineering, PBC. to provide Commissioning and Quality Assurance Services at Denver International Airport (DEN).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brandon Gainey	Name: Carolina Flores
Email: <a href="mailto:Brandon.Gainey@flydenver.com">Brandon.Gainey@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

5. General description or background of proposed request. Attach executive summary if more space needed:

DEN seeks to establish task based SBE Commissioning and Quality Assurance Services contract at Denver International Airport (DEN). This contract budget was established based on providing an overall capacity that could be executed by known Small Business Enterprise (SBE) entities in the region that perform these services. The successful proposer will provide commissioning and quality assurance services for use on airport facility and system projects on an as-needed task order basis to comply with the City and County of Denver's Standard Specifications for Construction General Contract Conditions, Title 17 requirements for quality assurance inspection, as well as International Energy Conservation Code, Denver Mayor's Executive Order 123, and Denver Building Code requirements for commissioning. Tasks may include Leadership in Energy and Environmental Design (LEED) certified projects and may be associated with the Rolling Owner Controlled Insurance Program (ROCIP). The successful proposer will need to demonstrate the ability to provide personnel that experienced in both Commissioning and Quality Assurance services that will work on projects through definition, design, construction, close out, and occupancy. This includes but is not limited to providing qualified personnel for commissioning agents, lead inspectors, and inspector personnel.

6. City Attorney assigned to this request (if applicable): Stephanie Minutillo

7. City Council District: 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name:** Group 14 Engineering, PBC

**Contract control number:** 202262512

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

The term will be Date of Execution (DOE) plus 3 years plus two, 1-year optional extensions.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	\$5,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE + 3 years + two, 1-year optional extensions

**Scope of work:** The mission of the Airport Infrastructure Management Development (AIM DEV) division of Denver International Airport (DEN) is to Define, Design and Build all the infrastructure and facility developments and maintenance projects at DEN.

The Consultant, as deemed necessary by the Senior Director of AIM DEV, will provide personnel that are experienced in both commissioning and quality assurance services that will work on projects through definition, design, construction, close out, and occupancy. This includes but is not limited to providing qualified personnel for commissioning agents, lead inspectors, and inspector personnel.

The consultant shall provide on-call commissioning and quality assurance services on an as-needed basis pursuant to the terms and conditions of this Agreement and related Task Orders. Consultant shall provide such services to evaluate and/or establish compliance with relevant building requirements, including but not limited to, the City and County of Denver's Standard Specifications for Construction General Contract Conditions, Title 17 requirements for quality assurance inspection, as well as International Energy Conservation Code, Denver Mayor's Executive Order 123, and Denver Building Code requirements for commissioning. Each Task Order related to this Project shall contain a scope of work that will dictate the specific commissioning and/or quality assurance services to be provided at that time.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No(50%)

**Source of funds:** O & M and CIP

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** Group 14 Engineering, PBC. is a certified SBE and has committed to self-performing 50% SBE Participation on this project, with an additional 50% of SBE subcontractor participation.

**Who are the subcontractors to this contract?** Shrewsberry & Associates, LLC, Sunland Group, Inc., LS Gallegos & Associates, Inc. and Civil Technology, Inc.

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