

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/29/2016

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** This is a request to add funding to the CMTS, Inc. (Contract # 201208264) to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required on projects designated for such services by the Manager of Aviation at Denver International Airport totaling the Amount of \$6,500,000.00 The Consultant will provide professional, technical and support staff to perform or assist with project management services which may include management of planning, design and construction services as well as any other support services as required on projects designated for such services. The Consultant will provide separately for each day and for each project upon which services are performed under the Agreement, full and complete inspection reports and other reports as required, detailing the project and support services performed.

Currently, CMTS has supplied eight employees to us consisting of four contract administrators (CA's) two project managers (PM's), one senior airfield engineer and one program manager. Collectively they oversee 36 capital improvement projects (CIP) projects with combined values in excess of \$267M. These multiple projects are in various states of their lifecycle including define, design, construction and closeout.

The original contract was sized to provide approximately 2 CA's and 2 PM's over a five year period. Since the contract's inception, we have increased the amount of CIP projects we are performing thus increasing our need for additional project administration and oversight. This additional manpower request has caused us to use the contract capacity faster than anticipated. We have advertised RFP's for new Staff Augmentation contracts to replace these current contracts before they expire.

CMTS provides staff augmentation for AIM Development to complete the many capital projects we have here at DEN. CMTS mainly provides Project Managers (PM's) and Contract Administrators (CA's). Currently we have 5 PM's and 3 CA's provided under this contract. Below is a list of past, current and future projects these people are assigned to.

Future Projects:

Runway 8-26 Rehab
Retention Pond #001 Expansion
Taxiway Lighting Upgrades
Concourse Gate Expansion
HVAC R-22 Replacement Program
BHS Disaster Recovery Room
Rebuild Airfield Service Roads
Restroom Remodels
Conveyance Replacement Program
Annual Roof Replacement Program

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

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5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)
- **Name:** Ken Greene
 - **Phone:** 303-342-2261
 - **Email:** Ken.Greene@flydenver.com
6. **General description of proposed ordinance including contract scope of work if applicable:**
- At the discretion of the Manager, consultant is to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required for projects designated for such services by the Manager.
- **Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)
- a. **Contract Control Number:** 201208264-1
 - b. **Duration:** Four years, Ten Months
 - c. **Location:** DEN
 - d. **Affected Council District:** 11
 - e. **Benefits:** This contract will supplement the existing Planning & Development staff with additional personnel on an as needed basis to be sure that the demand for personnel resources is met to complete all projects assigned to the Planning & Development Division at any given time.
 - f. **Costs:**
- | <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i> | <i>(B)</i> | <i>(A+B)</i> |
| \$5,000,000 | \$1,500,00.00 | \$6,500,000 |
-
- | <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|-------------------------|
| 02/18/2013 – 12/31/2017 | n/a | 02/18/2013 – 12/31/2017 |
- g. **Date Goals Assigned:** 7/6/2012
 - h. **Goals:** 20% SBE subs and 30% SBE self-performing prime
7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

Key Contract Terms

Vendor/Contractor Name: CMTS, Inc

Contract control number: 201208264-01

City's contract manager: Mark H. Adams

Was this contractor selected by competitive process? Was it the low bid? RFP selection

Term/Duration of contract/project: Four years, Ten Months

Renewal terms: None

Purpose: At the discretion of the Manager, consultant is to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required on projects designated for such services by the Manager

Scope of services to be provided with performance bench marks:

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Cost/value: Maximum contract liability \$6,500,000

Source of funds: Airport O&M funds

Benefit: This contract will supplement the existing Planning & Development staff with additional personnel on an as needed basis to be sure that the demand for personnel resources is met to complete all projects assigned to the Planning & Development Division at any given time.

Termination provision for City and for contractor: Yes

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Defined Pool-SBE Professional Service

Who are the subcontractors to this contract?

Empire Construction Services, Inc
Iron Horse Architects, Inc
Dunakilly Management Group Corp
The ABO Group, Inc

Location: DEN

Affected Council District: 11

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