

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 27, 2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting approval of Master Purchase Order (MPO) 0335Z0115 with GSE Holdings, Inc., dba J&B Aviation Services to provide passenger bridge components for DIA.

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Master Purchase Order (MPO) 0335Z0115 with GSE Holdings, Inc., dba J&B Aviation Services to provide passenger bridge components for DIA., with a maximum contract length of 4 years (Initial Term 05/06/2015 through 1/31/2017 with two (2) possible one-year renewals) and maximum contract amount of \$1.4 Million.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 0335Z0115
- b. **Duration:** May 6, 2015 through and including January 31, 2017 with two (2) possible renewals.
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Contract for Passenger Bridge Parts
- f. **Costs:** None

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None Known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____